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Agreement Number: 08-442-0312

STUDENT FIELD PLACEMENT AGREEMENT

This Agreement is between the Trustees of the California State University (CSU) on behalf of California State University Long Beach, hereinafter called "University", and City of Long Beach Dept. of Health and Human Services hereinafter called "Facility" for field placement of University students at Facility in accordance with the attached exhibit which by this reference is incorporated into and made part of this agreement.

Exhibit A Nursing Protocol, consisting of two pages

GENERAL PROVISIONS

Insurance & Indemnification

University and Facility shall each be responsible for damages caused by the negligence of its directors, officers, agents, and employees occurring in the performance of this Agreement. The provisions of this paragraph, as intended by University and Facility, shall be interpreted to impose on each party responsibility for the negligence of their respective officers, agents, and employees.

Each party shall maintain commercial general liability or a program of self insurance with limits of not less than \$1 million per occurrence and \$3,000,000 aggregate.

University does not provide medical, health, or non-travel accident insurance for students participating in field placements.

Should Facility require proof of professional liability insurance coverage for the participating student, please contact the University's School of Nursing Contracts Coordinator.

Workers' compensation insurance coverage for students shall be provided by University.

Services Responsibility

The Facility retains professional and administrative responsibility for the services rendered at the Facility.

Student Safety and Personal Risk

The Facility shall inform the participating student of any potential health or safety risks associated with their field placement.

Term of Agreement

The term of this Agreement shall be operative from date of full execution until 2/28/2017. However, either party may cancel this Agreement upon thirty (30) days written notice.

Confidentiality

All parties shall abide by the Health Insurance Portability and Accountability Act (HIPAA) of 1996 Privacy Rule, which provides for comprehensive Federal protection for the privacy of personal health information.

California State University Long Beach
1250 Bellflower Blvd., BH-346
Long Beach, CA 90840-0123

Legal Name: City of Long Beach Dept. of Health and Human Services
Address: 2525 Grand Ave.
Long Beach, CA 90815
562-570-4000

Phone Number Fax Number

Authorized Signature Carolyn Dersch
Contracts Specialist

Authorized Signature Assistant City Manager
Print Name and Title Patrick H. West, City Manager

Date: 3/29/12

Date: P. 20. 12

EXECUTED PURSUANT TO SECTION 301 OF THE CITY CHARTER.

Handwritten signature and date 2/28 12

SPECIFIC PROTOCOL  
CLINICAL AND GRADUATE NURSING PROGRAMS  
Student Field Placement Agreement  
Exhibit A

The California State University Long Beach (University) and the Nursing Programs shown below are approved by the California State University (CSU) Trustees, and such a program requires clinical fieldwork experience and the use of clinical facilities.

The California Board of Registered Nurses has accredited the University's Nursing Program.

Both parties (University and Facility as identified on the signature page of this Agreement) agree to the mutual benefit hereto that students of the University's Nursing Department use the Facility for fieldwork experience.

At all times during operation of this Agreement the students shall have the status of learners and not be considered to as an employee or agent of either University or Facility.

**A. Facility Shall:**

1. Permit upon approval designated University students to receive clinical nursing experience at Facility in the hereinafter listed types of University Programs, and shall furnish and permit such students and University instructors free access to appropriate clinical facilities for such clinical field work experience.  
    Undergraduate Nursing Programs  
    Graduate Nursing Programs
2. Furnish appropriate clinical facilities, on a rotational basis, in such a manner that there will be no conflict in the use thereof between the University's students and those from other educational institutions, if any.
3. Maintain clinical facilities in conformance with standards of the State Board of Nurse Examiners and permit inspection of its clinical facilities upon request by the Commission on Collegiate Nursing Education (CCNE) and by authorized representatives of the University.
4. Assure that staff is adequate in number and quality to insure safe and continuous health care to individuals.
5. Provide emergency first aid care for any student who becomes sick or injured by conditions arising out of or in the course of said student's participation in the clinical nursing experience at the Facility. Facility will direct the student to appropriate health care facility for follow up care. Any costs incurred will be the sole responsibility of the student.
6. Permit and encourage members of the medical and nursing staff of the Facility to participate in the instructional phase of the clinical nursing experience. This shall include permission to attend meetings of the University's Nursing Faculty, or any committee thereof, to coordinate the clinical nursing experience program provided for under this Agreement.

7. Have the right, after consultation with the University, to refuse to accept for further clinical nursing experience any of the University's students who in the Facility's judgment is not participating satisfactorily in said program.

**B. For Programs in Graduate Nursing, Facility Shall Also:**

Provide to University students, qualified preceptors for coordination and/or administration learning experience. Preceptors will plan, supervise and evaluate student learning experiences. Preceptors will meet with University faculty member(s) responsible for the Graduate Nursing Program to coordinate field placement learning experience. University and Facility will mutually agree upon selection of preceptors.

**C. University Shall:**

1. Designate enrolled University Nursing students to be assigned for clinical experience at Facility, in such numbers as are mutually agreed to by both parties.
2. Establish a rotation plan for the clinical nursing experience in the type of nursing specified in paragraph A.1 above; provided, however, that the specific training areas to be used therefore shall be selected subsequently by mutual agreement between Facility and University.
3. Certify to Facility at the time each student first reports at Facility to participate in said program that said student will comply with the health screening requirements including immunization and testing required by Facility.
4. Maintain attendance and academic records of students participating in the Programs.
5. Require every student to conform to all applicable Facility policies, procedures, regulations, and all requirements and restrictions specified jointly by representatives of the University and Facility.
6. In consultation and coordination with Facility staff, plan for the clinical experience to be provided to students under this Agreement. This shall include an arrangement for periodic conferences between appropriate representatives of the University and Facility to evaluate the clinical fieldwork experience program provided under this Agreement.
7. Provide and be responsible for the care and control of the University's education supplies, materials and equipment used for instruction during said program.
8. Require University's clinical nursing instructors to notify Facility's staff in advance of:
  - Student nursing schedules
  - Placement of students in clinical assignments
  - Changes in clinical assignments