

**LONG BEACH CIVIL SERVICE COMMISSION  
AHMED SAAFIR, PRESIDENT  
DECEMBER 12, 2007**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, December 12, 2007, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

**MEMBERS PRESENT:** Mary Islas, F. Phil Infelise, Herb Levi, Ahmed Saafir, Jeanne Karatsu

**MEMBER EXCUSED:**

**OTHERS PRESENT:** Mario R. Beas, Executive Director & Secretary  
Herman M. Long, Deputy Director  
Christina Pizarro Winting, Recruitment Officer  
Marilyn Hall, Executive Assistant  
Salvador Ambriz, Personnel Analyst  
Deborah McCluster, Personnel Analyst  
Russell Ficker, Personnel Analyst  
Ken Walker, Personnel Operations Manager, Human Resources

**President Ahmed Saafir presided.**

**PRESIDENT'S OPENING STATEMENT:**

Sometimes you have to have a "Facelift for the Future" to enhance the performance and success. We have to use combined powers of responsibility, empowerment and accountability to achieve successful project results and increase growth. Unleash your powers of creative thinking and learn how to encourage creativity in the workplace. Learn methods to overcome roadblocks to success and techniques to stimulate creative on-the-job solutions. Taking the risk out of management by making sure we are managing ourselves and our staff appropriately, we can ensure that our entity and its reputation are being protected, as well as motivate our staff to provide the best possible service to our customers – the public. The issue of reputation risk where a manager has to rely upon the staff of their department to uphold the department's reputation can be built or lost through public perceptions. Management is a day-to-day activity that indicates your reasonable reactions to problems. By coaching your staff in management excluding the risk, you can make a difference in your organization, and in the motivation of your staff.

**MINUTES:**

It was moved by Commissioner Islas, seconded by Commissioner Infelise and carried that the minutes of the regular meeting of December 5, 2007, be approved as prepared. The motion carried unanimously.

It was moved by Commissioner Levi, seconded by Commissioner Infelise and carried that Suspension 12-S-67 hearing minutes of November 14, 2007, be approved as prepared. The motion carried unanimously.

It was moved by Commissioner Karatsu, seconded by Commissioner Islas and carried that Dismissal 09-D-67 hearing minutes of December 5, 2007, be approved as prepared. The motion carried unanimously.

**REVISED CLASSIFICATION SPECIFICATION:**

**TERMINAL SERVICES REPRESENTATIVE**

The Secretary presented a communication from Lisa Marin, Director of Human Resources, Harbor Department, requesting Commission approval of the revised classification specification for Terminal Services Representative. In addition, the Secretary presented a staff report prepared by Russ Ficker, Personnel Analyst. Mr. Ficker briefed the Commission regarding this request. After discussion, it was moved by Commissioner Levi, seconded by Commissioner Infelise and carried to approve the revised classification specification for Terminal Services Representative, pursuant to Section 1101(d) of the City Charter. The motion carried unanimously.

**PROTEST OF WRITTEN EXAMINATION ITEM(S):**

**EQUIPMENT MECHANIC**

The Secretary informed the Commission that no protests were received for this item. After discussion, it was moved by Commissioner Karatsu, seconded by Commissioner Islas and carried to withdraw this item. The motion carried unanimously.

**BULLETINS:**

It was moved by Commissioner Islas, seconded by Commissioner Infelise and carried that the following Job Opportunity Bulletins be approved. The motion carried unanimously.

Public Health Professional  
Registered Nurse  
Safety Specialist

12/12/07  
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**EXAMINATION RESULTS:**

Terminal Services Representative  
It was moved by Commissioner Infelise, seconded by Commissioner Levi and carried that the following examination results be approved. The motion carried unanimously.

Civil Engineer – 5 applied, 1 Qualified  
Records Center Supervisor – 27 Applied, 5 Qualified

The Secretary recognized Diane Dzodin, Administrative Analyst, Harbor Department, as the subject matter experts, who assisted the analyst in the preparation of the Records Center Supervisor examination.

**EXTENSION OF EXPIRING ELIGIBLE LISTS:**

It was moved by Commissioner Levi, seconded by Commissioner Karatsu and carried that the following eligible lists be extended for an additional six months. The motion carried unanimously.

Accounting Clerk  
Petroleum Engineering Associate  
Physician Assistant  
Special Services Officer  
Traffic Engineer (12/13/06 & 6/20/07)

**RETIREMENTS:**

It was moved by Commissioner Islas, seconded by Commissioner Infelise and carried that the following retirements be received and filed. The motion carried unanimously.

Anthony Lembi/Police Lieutenant/Police  
Nancy Price/Police Property & Supply Clerk I/Police

**RESIGNATIONS:**

**BYRON WILLIAMS/COMBINATION BUILDING INSPECTOR/COMMUNITY DEVELOPMENT**

It was moved by Commissioner Infelise, seconded by Commissioner Karatsu and carried that the subject resignation be received and filed. The motion carried unanimously.

**CANCELLATION OF CSC MEETINGS:**

It was moved by commissioner Infelise, seconded by Commissioner Levi and carried that the regular meetings of the Civil Service Commission of December 26, 2007 and January 2, 2008, be cancelled. The motion carried unanimously.

**MANAGERS' REPORT:**

Herman Long, Deputy Director, provided the Commission an updated status of the employees affected by the Order of Layoff, stating that they have not been placed yet, but are still in the process of trying to place them in other positions.

The Secretary informed the Commission that Herman Long, Deputy Director and he have completed 16 hours of Diversity Training for the City of Long Beach. He stated that the training was very informative and that it will be provided to managers and supervisors.

**ADJOURNMENT:**

There being no further business before the Commission, President Saafir adjourned the meeting.



MARIO R. BEAS  
Secretary

MRB:meh

**CITY OF LONG BEACH  
DEPARTMENT OF PARKS, RECREATION AND MARINE  
PARKS AND RECREATION COMMISSION MINUTES  
NOVEMBER 15, 2007**

**I. CALL TO ORDER**

The Parks and Recreation Commission meeting was called to order by Harry Saltzgaver, President, at 9:00 a.m., at the Cesar Chavez Park Community Center. J.C. Squires, Manager of Business Operations Bureau, took roll call and confirmed a quorum.

**Present:** Harry Saltzgaver, President  
Drew Satariano, Vice President  
Albert Guerra  
Bob Livingstone  
Sarah Sangmeister  
Brett Waterfield

**Absent:** Simon George (excused)

**Staff:** J.C. Squires, Manager of Business Operations Bureau  
Dennis Eschen, Manager, Planning and Development Bureau  
Chrissy Marshall, Manager, Community Recreation Services Bureau  
Ken Herbage, Superintendent of Beach Maintenance  
Sherri Nixon-Joiner, General Superintendent, Community Recreation Services  
William Greco, Supervising Park Ranger  
Robin Black, Executive Assistant to the Director

**Guests:** Robert Lamond

**It was moved by Commissioner Livingstone and seconded by Vice President Satariano to excuse the absence of Commissioner Simon George. The motion carried unanimously.**

**II. APPROVAL OF MINUTES – OCTOBER 18, 2007**

**It was moved by Vice President Satariano and seconded by Commissioner Livingstone to approve the October 18, 2007 Parks and Recreation Commission minutes. The motion carried unanimously.**

Ms. Marshall said she wanted to take this opportunity to introduced Community Recreation Services Bureau Superintendents. She introduced Sherri Nixon-Joiner, General Superintendent of Community Recreation Services Bureau, who helps out with the policies and procedures and has an administrative role. She then introduced the Superintendents, whose areas divide Long Beach into quadrants: Ted Stevens over the South West Division, Marc Gutfeld over the North East Division, Gladys Kaiser over Citywide Programs, Belem Solis over the North West Division, and Joe Batarse, who was not present, over the South East Division. Ms. Marshall also introduced Ashleigh Griset, the Supervisor of Chavez Park. She then explained the bureau's organization, how they have changed, and where they hope to go in the future.

### III COMMISSION ACTION ITEMS

#### **#07-1101**

#### **PERSONAL SERVICES/INSTRUCTION AGREEMENTS-MONTHLY APPROVAL**

President Saltzgaver stated that there were no Personal Services/Instruction Agreements this month.

#### **#07-1102**

#### **REQUEST AUTHORIZATION TO EXECUTE A PERMIT FOR THE OPERATION OF A PICNIC SERVICE CONCESSION WITH TEAM PLAY EVENTS, INC.**

Commissioner Guerra asked how long this company has been providing service.

President Saltzgaver responded that the staff report says they have been providing these services since 2002.

**It was moved by Commissioner Livingstone and seconded by Commissioner Sangmeister to authorize the Director of Parks, Recreation and Marine to execute a permit with Team Play Events, Inc., for a term of one year, expiring December 31, 2008, with options for renewal subject to the discretion of the Director. The motion carried unanimously.**

### IV. COMMITTEE STATUS REPORTS

#### A. EXECUTIVE COMMITTEE President Saltzgaver, Chair

President Saltzgaver stated that the Committee met and discussed the agenda. He requested that Vice President Satariano discuss the training in Costa Mesa.

- Report on the California Park and Recreation Society District X Administrators Section and California Association of Park and Recreation Commissioners and Board Members Training Meeting

Vice President Satariano said that several of the Commissioners attended a statewide California Association of Park and Recreation Commissioners and Board Members training on October 27, in Costa Mesa. President Saltzgaver was part of some of the presentation and workshops. He said that even after budget cuts, Long Beach Parks, Recreation and Marine is still a big department, as compared to all the other cities around. He briefly discussed the training sessions.

- Possible Commission Retreat

President Saltzgaver stated that the Executive Committee also talked about the idea of a Commission Retreat to focus on high priority items in the coming year. Staff would provide the agenda. He suggested that the retreat possibly be held in January. After discussion, the Commissioners decided that a Friday would be the best day of the week. He suggested that perhaps Vice President Satariano could help with reserving the Long Beach Yacht Club.

President Saltzgaver also brought up the upcoming California Park and Recreation Society Conference to be held the last week of February, for the Commissioners to mark on their schedules.

**B. FINANCE AND APPEALS COMMITTEE**  
President Saltzgaver, Chair

President Saltzgaver stated that the Committee did not meet and asked if Mr. Squires had anything to add.

Mr. Squires distributed the finance report. He said that he could not produce year-end numbers because Financial Management has not finalized them. The Department is within budget. He went over a summary of changes to the FY08 adopted budget. The Budget Office allocated \$250,000 in reductions and \$365,000 in revenue commitments to the Department. The biggest portion of that comes from the Golf fund and golf fees were raised. Mr. Squires briefed the Commission on enhancements and challenges to the upcoming budget.

President Saltzgaver stated that he would like to see the Department's priority list of budget cuts. He said that he would also like to schedule a Finance and Appeals Committee meeting for the next month.

C. PARK SAFETY COMMITTEE  
Commissioner George, Chair

President Saltzgaver stated that the Committee met this morning. He asked Mr. Greco to brief the Commissioners on the items.

Mr. Greco said that the First Annual Family Festival was held at El Dorado Park, organized by several local churches. It was a Christian style rock concert with multiple bands and vendors and it turned out well. Approximately 4,500 people attended. He said that four Park Rangers were assigned specifically to the Department's Halloween Carnivals. There was only one minor problem that night, which was at Ramona Park with some gang activity on the exterior. The Police Department moved them along. He said that the Park Rangers are wrapping up their mandatory ten-hour training through the Police Department.

D. PLANNING AND PERFORMANCE COMMITTEE  
Commissioner Guerra, Chair

Commissioner Guerra stated that the Committee did not meet.

E. CAPITAL IMPROVEMENT PROJECTS COMMITTEE  
Vice President Satariano, Chair

Vice President Satariano stated that the Committee meets quarterly. He said that both the park and marine Capital Improvement projects were included in the packet and encouraged Commissioners to take a look at those.

President Saltzgaver clarified the discussion from last month. The Parks and Recreation Commission appears to have the potential right, although not currently, to oversee recreation in the Tidelands area. That would include setting fees for recreation. That would not, at this point, include dealing with land usage or development. As for the Beach Master Plan, the Parks and Recreation would have impact on beach use, not building an aquatic center. Mr. Hester has asked for a legal opinion from the City Attorney. He said he would hope to have something to discuss on this at the Commission Retreat.

F. CITY SCHOOLS/JOINT COMMITTEE  
Commissioner Tong Sangmeister, Chair

Commissioner Sangmeister stated that the Committee meeting was postponed and rescheduled for next Wednesday. She asked if Mr. Squires had anything to add.



Mr. Squires stated that the Department received information from the School District that the City is analyzing. He said that they are getting closer to an agreement, but would probably need to extend the current agreement for another year to give everyone enough time to finalize the new agreement.

President Saltzgaver stated that he is aware that a meeting has been set between the Mayor and Superintendent Steinhauser and this is one of the items on the agenda.

G. **SPECIAL EVENTS AND RECREATION COMMITTEE**  
Commissioner Livingstone, Chair

Commissioner Livingstone stated that the Committee has not had a meeting but there should be one scheduled soon.

V. **DIRECTOR'S REPORT TO COMMISSION**

A. **DIRECTOR'S MONTHLY REPORT – OCTOBER 2007**

President Saltzgaver asked for any questions on the monthly report. There were none.

Commissioner Sangmeister asked if attendance at the Halloween Carnivals was up or down.

Ms. Marshall responded that there was a 10 percent increase in attendance at the Carnivals. They believe they lost out on marketing opportunities due to the late approval of the Halloween Carnivals. She wanted to make sure everyone was clear that the reinstatement of the Halloween Carnivals, Spring Egg Hunts, and Snow Days was with one-time funding only. We need to find money for those events for future years. They are looking for sponsorships to keep them going.

**It was moved by Commissioner Livingstone and seconded by Vice President Satariano to receive and file the Director's Monthly Report for October 2007. The motion carried unanimously.**

VI. **CORRESPONDENCE**

President Saltzgaver stated that there was no correspondence.

**VII. UNFINISHED BUSINESS**

President Saltzgaver stated that there was no unfinished business.

**VIII. NEW BUSINESS**

**A. RECOMMENDATION FOR FUNDING FROM THE RIVERS AND MOUNTAINS CONSERVANCY FOR SEVERAL PARK DEVELOPMENT PROJECTS**

Mr. Eschen distributed a revised staff report, which included the Colorado Lagoon. He said that Long Beach is to come back with detailed applications, but all the qualifying projects are listed. He briefly went over the projects to be submitted.

Commissioner Waterfield asked if any part of the Sports Park would qualify for funding?

Mr. Eschen responded that they do not have a way to address the Sports Park yet.

Commissioner Sangmeister asked when we would possibly hear that funding is received?

Mr. Eschen responded that he would hear in the summer of 2008.

**It was moved by Commissioner Livingstone and seconded by Vice President Satariano to recommend to the Rivers and Mountains Conservancy that the above listed projects are consistent with the long-term goals of the Commission for improvements to the Long Beach parks and recreation system. The motion was carried unanimously.**

**IX. COMMENTS**

**A. AUDIENCE**

President Saltzgaver asked for comments from the audience. There were none.

B. STAFF

President Saltzgaver asked for comments from the staff.

Ms. Marshall stated that Snow Days have been scheduled. They will be conducted at all five regional parks on January 5, from 11:00 a.m. to 3:00 p.m. The Department is also going to be holding a 4<sup>th</sup> District Snow Day, funded by that Councilperson, on January 26, from 11:00 a.m. to 3:00 p.m. On December 9, Councilwoman Schipske will be holding a tree lighting ceremony of the Trees in the Pond at Heartwell Park. They will also be showing an outdoor movie, "How the Grinch Stole Christmas." That has sparked an interest in doing a second tree lighting, where the Councilwoman is bringing in a ten-foot tree to the grassy area in front of the El Dorado Community Center and lighting all the trees around it as well. She is also looking to do an outdoor movie at that one as well.

Mr. Squires reminded the Commissioners about the Performance Management Retreat for Department management staff on November 29 and 30, in which the Commissioners were invited to attend. He went over the two-day agenda.

Mr. Squires briefed the Commissioners on the new format for the Department's class brochure, which will now be distributed three times a year, instead of four. The brochure will only be focused on class material; it will not list everything the Department does. We will also cut the distribution and only mail the brochure to those who enroll in the classes, about 40,000 customers, and to homes a quarter mile radius around each park. The rest of the public will receive a postcard letting them know that the brochure is available on-line, at community centers, and libraries. The savings will go into television ads and print ads and the Department will do a lot more promotional activities to try and get more customers. They will also do a spring and fall recreational flyer that will be mailed out to the public, which will address all the summer and winter activities that have been taken out of the book. In the past, the Department has mailed out 177,000 brochures, four times a year, so we will be saving quite a bit of money.

C. COMMISSIONERS

President Saltzgaver asked for comments from the Commissioners.

Commissioner Guerra stated that he attended the Veterans Day Parade in North Long Beach and the coordination this year made the event run a lot smoother, everything from parking cars to directing people where to go.

Commissioner Sangmeister stated that she was at the Belmont Pier for the start of the Long Beach to Cabo San Lucas race and the pier was much cleaner than when she last attended an event there. They are doing a much better job.

President Saltzgaver thanked the Commissioners who attended the training in Costa Mesa.


**X. NEXT MEETING**

President Saltzgaver stated that the next meeting would be held at 9:00 a.m. on Thursday, December 20, 2007, at El Dorado Park West in the Senior Center Library, 2800 Studebaker Road, Long Beach.

**XI. ADJOURNMENT**

President Saltzgaver adjourned the meeting at 10:35 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Robin Black".

Robin Black  
Executive Assistant to the Director

c: Phil T. Hester, Director of Parks, Recreation and Marine

MINUTES  
 REGULAR MEETING OF THE BOARD OF WATER COMMISSIONERS  
 LONG BEACH, CALIFORNIA  
 NOVEMBER 29, 2007

The Board of Water Commissioners of the City of Long Beach met in the Assembly Room of the Treatment Plant, 2950 Redondo Avenue, Long Beach, California, on November 29, 2007.

The meeting was called to order at 7:00 p.m. by President Townsend.

|          |  |   |
|----------|--|---|
| PRESENT: | William B. Townsend<br>John Allen<br>Paul Blanco<br>Frank Clarke<br>Charles Parkin<br>Kevin L. Wattier<br>Sandra L. Fox<br><br>Robert C. Cheng<br>B. Anatole Falagan<br>Ryan J. Alsop<br>Eric Leung<br>Robert V. Swain<br>Melissa L. Keyes<br><br>Dynna Long<br>E. Del Smith<br>Michael Arnold | Commissioner<br>Commissioner<br>Commissioner<br>Commissioner<br>Principal Deputy City Attorney<br>General Manager<br>Secretary to the Board of Water Commissioners<br>Deputy General Manager – Operations<br>Deputy General Manager – Business<br>Director, Government & Public Affairs<br>Director of Water Resources<br>Engineering Manager<br>Administrative Analyst II/Special Projects Coordinator<br>Office Administrator<br>Carpi Clay & Smith<br>Michael J. Arnold & Associates |
| ABSENT:  | Stephen T. Conley  | Commissioner (EXCUSED)  |

**1. PLEDGE OF ALLEGIANCE**

Mike Arnold led the Board and audience in the Pledge of Allegiance.

**2. APPROVAL OF MINUTES**

November 8, 2007

Upon motion by Commissioner Blanco, seconded by Commissioner Allen and unanimously carried, the minutes of the Regular Meeting of November 8, 2007 were approved.

### 3. PUBLIC COMMENT

President Townsend opened the public comment period. As there were no requests to address the Board, the public comment period was closed.

### 4. PRESIDENT'S REPORT

- **William B. Townsend, President, Board of Water Commissioners**

President Townsend reported that staff is working on scheduling briefing meetings with Councilmembers regarding the water conservation partnership program. He advised he would keep the Board apprised when the meetings had been confirmed.

President Townsend requested staff consider advertising the night board meetings in an upcoming WAVE article, and requested that a Press Release be prepared regarding the meeting schedule change.

### 5. REVIEW BOARD MEETING SCHEDULE FOR DECEMBER 2007

- **William B. Townsend, President, Board of Water Commissioners**

The Board discussed the proposed meeting schedule for the month of December 2007 and agreed to the following meeting schedule:

|                   |                             |
|-------------------|-----------------------------|
| December 6, 2007  | Regular Meeting – 9:15 A.M. |
| December 20, 2007 | Regular Meeting – 7:00 P.M. |

### 6. GENERAL MANAGER'S REPORT

**Kevin L. Wattier, General Manager**

#### STATE WATER PROJECT ALLOCATION

Mr. Wattier commented on the recent announcement by the Department of Water Resources regarding the 25% water allocation of the contracted amount for the coming year. He advised there is the possibility that this allocation could be increased in the future as this is an early announcement that is periodically updated. He further advised that the final allocation is expected in April or May, 2008.

Mr. Wattier reported that the Metropolitan Water District is in the market buying excess water, and pursuing transfers of water.

Commissioner Allen inquired about Northern California reservoir levels. Mr. Wattier distributed graphs showing reservoir levels for 2007. He reported that for the period of January through February of 2007 the levels were above average, but starting in May 2007 the levels had been below average. He pointed out that due to the continuing dry conditions there had been no recovery in these levels as we would typically expect.

#### 4<sup>TH</sup> QUARTER METRICS

Mr. Wattier advised the Board that copies of the 4<sup>th</sup> Quarter Metrics were in their cubby folders.

#### 2007 NORTHERN CALIFORNIA RESERVOIR STORAGE

Mr. Wattier reviewed a chart indicating 2007 Northern California storage levels for Shasta, Oroville and San Luis reservoirs and advised storage levels remain low. He advised the graph did not address the State and Federal split of storage allocation in San Luis Reservoir. He reported that there has been a 6% change in Federal storage levels. He further advised the releases from Oroville have dramatically increased in the last few days, but the reason for these increased releases is unknown at this time. He reported he has requested a report from the Metropolitan Water District on this matter.

#### **7. LEGAL COUNSEL REPORT**

- **Charles Parkin, Principal Deputy City Attorney**

Mr. Parkin distributed an article to the Board from the *Public Law Journal* entitled "The California Legislature Should Establish Water Courts", and commented on the comparison to other states with similarly established court structures.

#### **8. CONSENT CALENDAR**

It was moved by Commissioner Allen, and seconded by Commissioner Blanco to approve Consent Calendar items 8a. through 8c. These consent calendar items were unanimously approved.

##### **8a. Approval of Transfer of Funds by Journal Entry Dated November 29, 2007**

A communication was presented to the Board from Paul Fujita, which is on file at the Long Beach Water Department.

##### **8b. Authorize the General Manager to Sign a Contract not-to-exceed \$120,000 with Stephen Doreck Equipment Rentals, Inc. for the Alley Service Connection Conversion – The Toledo Project**

A communication was presented to the Board from Isaac Pai, which is on file at the Long Beach Water Department.

##### **8c. Authorize the General Manager to Execute a Developer's Agreement with Lyon Realty Advisors, Inc., to relocate existing water and/or sewer utilities for a 291-unit residential and 16,000 square feet retail space development at 421 W. Broadway, known as West Gateway**

A communication was presented to the Board from Isaac Pai, which is on file at the Long Beach Water Department.

**9. FEDERAL LEGISLATIVE UPDATE**

- **E. Del Smith, Carpi Clay & Smith**

Mr. Alsop provided introductory comments regarding the Federal and State advocacy firms currently serving the Long Beach Water Department.

Mr. Smith provided an overview of the record of successes the Water Department has had regarding federal authorizations and appropriations.

**10. STATE LEGISLATIVE UPDATE**

- **Michael Arnold, Michael J. Arnold & Associates**

Mr. Arnold commented on the outcome of the recent special session of the Legislature called by Governor Schwarzenegger. He reported that the legislator's focus was on water infrastructure, but this session was now on hold and considered a stalemate.

Mr. Arnold reported on his work with Assembly Bills AB 640, AB 162 and AB 556 and their impact on the Long Beach Water Department.

Mr. Arnold provided an outlook for the year ahead regarding State legislative issues.

**11. ADOPT RESOLUTION NO. WD-1237 AMENDING RESOLUTION WD-1233, CREATING OFFICES AND POSITIONS IN THE PERMANENT SERVICE OF THE LONG BEACH WATER DEPARTMENT, FIXING THE AMOUNT OF COMPENSATION FOR SUCH OFFICES AND POSITIONS, AND RESCINDING ALL OTHER RESOLUTIONS OR ORDERS RELATING THERETO**

- **B. Anatole Falagan, Deputy General Manager - Business**

Mr. Falagan provided background on the requested change to the Board of Water Commission Salary Resolution, and advised the only change was to add the salary range for the Water Conservation Specialist category.

It was moved by Commissioner Blanco, and seconded by Commissioner Allen to adopt Resolution No. WD-1237, Amending Resolution WD-1233, Creating Offices and Positions in the Permanent Service of the Long Beach Water Department, Fixing the amount of compensation for such Offices and Positions, and Rescinding all other resolutions or orders relating thereto

President Townsend called for a Roll Call Vote.



A roll call vote was taken as follows:

|          |                |                                |
|----------|----------------|--------------------------------|
| AYES:    | COMMISSIONERS: | <u>JOHN ALLEN, PAUL BLANCO</u> |
|          |                | <u>FRANK CLARKE</u>            |
|          |                | <u>WILLIAM TOWNSEND</u>        |
| NOES:    | COMMISSIONERS: | <u>NONE</u>                    |
| ABSENT:  | COMMISSIONERS: | <u>STEPHEN CONLEY</u>          |
| ABSTAIN: | COMMISSIONERS: | <u>NONE</u>                    |

**12. REPORT OF THE METROPOLITAN WATER DISTRICT (MWD) BOARD MEETING ON NOVEMBER 20, 2007**

- **Helen Z. Hansen, MWD Director**

Director Hansen reported on the Las Vegas Springs Preserve, a 180-acre non-gaming cultural and historical attraction designed to commemorate Las Vegas' dynamic history, and to provide a vision for a sustainable future. She advised it is known as the birthplace of Las Vegas; the site of the Preserve was once home to bubbling springs that were a source of water for Native Americans living here thousands of years ago. It also sustained travelers of the Old Spanish Trail and Mormons who came to settle the West. She advised that the Board members who planned on attending the upcoming Colorado River Water Users Conference might want to include a stop at this preserve.

Director Hansen, in her capacity as the City of Long Beach MWD Director, provided a report of the MWD Board of Director's meeting of November 20, 2007, and highlighted the following agenda items: 1) MWD's Apprenticeship Program – nine employees were the first graduates, completing four years of collegel-level coursework toward becoming either mechanics or electricians, as part of an ongoing training program; 2) The MWD Board authorized an agreement with the State Water Project Contractors Authority to pursue Central Valley Water Transfers; 3) The MWD Board authorized entering into an agreement with the State Department of Water Resources to purchase 13,750 acre-feet to 35,000 acre-feet per year of water supplies in dry years from Yuba County Water Agency. The agreement provides these supplies over the next 18 years; 4) The MWD Board appropriated \$1.41 million and authorized final design for the Skinner Solar Power Generation Facility; 5) The MWD Board after holding public hearings, adopted resolutions of necessity to condemn interests in real property required for the Perris Valley Pipeline Project in Riverside County.00

Mr. Wattier provided a briefing on the proposed MWD Water Allocation/Drought Shortage Plan. He reported that MWD had held several meetings in the past weeks with various member agencies regarding this plan. Mr. Wattier advised the Board he would provide a status of the proposed reallocation formula at the December 6, 2007 board meeting.

Mr. Wattier advised the Board that he along with six other member agency General Managers had written a letter to the Metropolitan Water District advising caution and the need for time to review the MWD staff proposed allocation plan prior to the MWD Board considering approval of this plan. He reported that such a significant public policy issue like this merits the time required for review and consideration by all MWD member agencies.

Director Hansen complimented Mr. Wattier in his efforts to monitor and protect LBWD's water interests.

**13. CALIFORNIA STATE UNIVERSITY LONG BEACH (CSULB) RECYCLED WATER UPDATE**

- **Eric Leung, Director of Water Resources**

Mr. Leung provided an overview and history of the development of the reclaimed water system at CSULB.

**14. LEGISLATIVE ISSUES/ACTIONS/BILLS**

- **Ryan J. Alsop, Director, Government & Public Affairs**

No report. There was general discussion on potential outcomes for Water Bond discussions.


**15. NEW BUSINESS**

President Townsend advised that Commissioner Conley requested to be excused from the meeting of November 29, 2007.

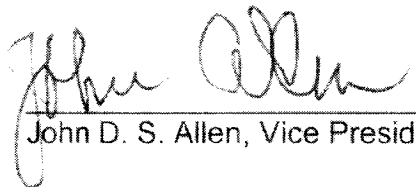
It was moved by Commissioner Allen, seconded by Commissioner Clarke, and unanimously approved to excuse Commissioner Conley from the November 29, 2007 board meeting.

**16. ADJOURNMENT**

There being no further business to come before the Board, President Townsend adjourned the meeting at 7:55 p.m. to the next regular meeting of the Water Commission to be held December 6, 2007, in the Assembly Room of the Treatment Plant, 2950 Redondo Avenue, in Long Beach, California

  
\_\_\_\_\_  
Paul C. Blanco, Secretary

Attest:

  
\_\_\_\_\_  
John D. S. Allen, Vice President

MINUTES  
 REGULAR MEETING OF THE BOARD OF WATER COMMISSIONERS  
 LONG BEACH, CALIFORNIA  
 DECEMBER 6, 2007

The Board of Water Commissioners of the City of Long Beach met in the Assembly Room of the Treatment Plant, 2950 Redondo Avenue, Long Beach, California, on December 6, 2007.

The meeting was called to order at 9:15 a.m. by President Townsend.

|          |                     |   |
|----------|---------------------|---|
| PRESENT: | William B. Townsend | Commissioner  |
|          | John Allen          | Commissioner  |
|          | Paul Blanco         | Commissioner  |
|          | Stephen T. Conley   | Commissioner  |
|          | Frank Clarke        | Commissioner  |
|          | Charles Parkin      | Principal Deputy City Attorney                            |
|          | Kevin L. Wattier    | General Manager   |
|          | Sandra L. Fox       | Secretary to the Board of Water<br>Commissioners          |
|          | Robert C. Cheng     | Deputy General Manager – Operations                       |
|          | B. Anatole Falagan  | Deputy General Manager – Business                         |
|          | Ryan J. Alsop       | Director, Government & Public Affairs                     |
|          | Matthew P. Lyons    | Director, Planning & Conservation                         |
|          | Isaac C. Pai        | Director of Engineering                                   |
|          | Eric Leung          | Director of Water Resources                               |
|          | Paul Fujita         | Director of Finance                                       |
|          | Monya Hawkins       | Manager of Information Technology                         |
|          | Robert V. Swain     | Engineering Manager                                       |
|          | Melissa L. Keyes    | Administrative Analyst II/Special<br>Projects Coordinator |
|          | Dynna Long          | Office Administrator                                      |
|          | Greg Sorensen       | Administrative Analyst III                                |

ABSENT: NONE

**1. PLEDGE OF ALLEGIANCE**

Melissa Keyes led the Board and audience in the Pledge of Allegiance.

**2. PUBLIC COMMENT**

President Townsend opened the public comment period. As there were no requests to address the Board, the public comment period was closed.

**3. PRESIDENT'S REPORT**

- **William B. Townsend, President, Board of Water Commissioners**

President Townsend welcomed Commissioner Conley back from his travels.

President Townsend reported that staff had scheduled briefing meetings with Councilmembers Suja Lowenthal; Patrick O'Donnell; Gerrie Schipske and Vice Mayor Bonnie Lowenthal regarding the water conservation garden partnership program.

**4. REVIEW BOARD MEETING SCHEDULE FOR JANUARY 2008**

- **William B. Townsend, President, Board of Water Commissioners**

The Board discussed the proposed meeting schedule for the month of January 2008 and agreed to the following meeting schedule:

|                  |                             |
|------------------|-----------------------------|
| January 3, 2008  | Regular Meeting – 9:15 A.M. |
| January 17, 2008 | Regular Meeting – 7:00 P.M. |

President Townsend advised he would be absent from the January 3, 2008 meeting.

**5. GENERAL MANAGER'S REPORT**

**Kevin L. Wattier, General Manager**

Water Conservation Garden Partnership

Mr. Wattier reported his meeting with Councilmember O'Donnell regarding the water conservation garden partnership had gone well, and that Councilmember O'Donnell advised the LBWD had his full support for this program.

COMMISSIONER TOUR OF WRD LEO VANDER LANS PLANT

Mr. Wattier advised that Commissioner Allen and Blanco had toured the WRD Leo Vander Lans Plant on Friday, November 30, 2007. Mr. Cheng commented on the tour and noted the operational and current limitations of this plant

COUNCIL BRIEFING REGARDING DROUGHT UPDATE

Mr. Wattier reported that he had provided a drought update to the City Council at their council meeting of December 4<sup>th</sup>, 2007. He advised he has been meeting with the Council quarterly to discuss water issues. He also advised he had commented on the MWD Shortage Allocation Plan and its impact on the Long Beach water supplies.

**6. LEGAL COUNSEL REPORT**

- **Charles Parkin, Principal Deputy City Attorney**

None.

**7. CONSENT CALENDAR**

It was moved by Commissioner Blanco, and seconded by Commissioner Allen to approve Consent Calendar item 7a. This consent calendar item was unanimously approved.

- 7a. Authorize the General Manager to Execute Second Amendment to Agreement WD-2709 with Chandler's Sand and Gravel LLC (Chandler's) to extend contract for one (1) year to provide landfill site for disposal for an amount not to exceed \$405,000.00 for the new contract period.**

A communication was presented to the Board from Robert Cheng, which is on file at the Long Beach Water Department.

- 8. Authorization to Execute Agreement No. WD-2782 with Carpi Clay & Smith for Federal Liaison and Advocacy Services for the period of January 1, 2008 through December 31, 2008, with an option to extend the Agreement for one year**
- **Ryan J. Alsop, Director, Government and Public Affairs**

Mr. Alsop provided an overview of the contract, scope of services and contract structure.

Commissioner Allen inquired about the extra \$20,000 in expenditures outlined in the contract. Mr. Alsop explained the annual retainer amount was \$70,000, and that the extra \$20,000 was included for extraordinary expenses if needed.

Commissioner Conley asked who would have authority to approve the extra \$20,000 expenditure if necessary. It was reported the General Manager had authority for this expenditure.

It was moved by Commissioner Blanco, seconded by Commissioner Allen and unanimously approved to Authorize Execution of Agreement No. WD-2782 with Carpi Clay & Smith for Federal Liaison and Advocacy Services for the period of January 1, 2008 through December 31, 2008, with an option to extend the Agreement for one year.

9. **Authorization to Amend Agreement No. WD-2725 with Michael J. Arnold and Associates for State Legislative Advocacy Services for the period beginning January 1, 2007 and ending December 31, 2007; and to Execute Agreement WD-2781 with Michael J. Arnold and Associates for State Legislative and Advocacy Services for the period of January 1, 2008 through December 31, 2008, with an option to extend the Agreement for one year**
- **Ryan J. Alsop, Director, Government and Public Affairs**

Mr. Alsop provided an overview of the contract, scope of services and contract structure. He also described the circumstances for the amendment to the existing agreement.

It was moved by Commissioner Blanco, seconded by Commissioner Clarke and unanimously approved to Authorize Amendment of Agreement No. WD-2725 with Michael J. Arnold and Associates for State Legislative Advocacy Services for the period beginning January 1, 2007 and ending December 31, 2007, by increasing total authorized expenditures by \$5,000.00; and to execute Agreement No. WD-2781 with Michael J. Arnold and Associates for State Legislative and Advocacy Services for the period beginning January 1, 2008 and ending December 31, 2008, in an amount not to exceed \$62,000 in total compensation, with an option to extend the Agreement for one year.

10. **REPORT ON METROPOLITAN WATER DISTRICT PROPOSED SHORTAGE ALLOCATION PLAN**
- **Kevin L. Wattier, General Manager**

Mr. Wattier briefed the Board on staff's efforts regarding the MWD Shortage Allocation Plan. He reviewed the current timeline, and noted potential action by MWD in January regarding this matter.

Mr. Wattier reviewed the two allocation formulas:

- MWD Act – Preferential Rights (PR)
- Water Surplus/Drought Management Plant (WSDM)

Mr. Wattier reviewed and discussed a graph showing the allocations based on each formula. He noted those above the line on the graph would benefit from the MWD proposed plan (WSDM) versus preferential rights. He advised that Long Beach would benefit under the preferential rights formula.

Mr. Wattier noted key outstanding items that had yet to be resolved regarding the proposed MWD Allocation Plan which included: 1) conservation-based rate structures; 2) conservation credits; 3) conjunctive use credits; 4) agricultural reductions; 5) "Extreme" shortages (>50%); and 6) financial penalties for exceeding allocation.

Mr. Wattier discussed the next steps. He advised that he and six other member agency managers had written to MWD requesting a time delay so they could fully brief their Boards when the MWD staff proposal is complete. He advised staff is building alliances with other member agencies to take appropriate future actions.

## **11. DROUGHT UPDATE**

- **B. Anatole Falagan**

Mr. Falagan reviewed past actions taken by the Board related to current drought conditions: June 14, 2007 – Announced Need for Extraordinary Conservation; September 13, 2007 -Declaration of Imminent Water Supply Shortage.

He provided an imported water supply update; he reviewed a summary of annual demands and noted the local water conservation response; he reviewed a precipitation outlook. He also reviewed graphs showing a 10-year history on Long Beach water consumptive demand for November; and a 10-year history on annual Long Beach water consumptive demands.

Mr. Falagan also reviewed the timeline that outlined the issues that affected the water supply outlook which include: Delta pumping cut, June 2007 due to Delta Smelt; October 2007 State Water Project initial allocation set at 25%; possible MWD agricultural deliveries cut in January 2008; possible State Water Project allocation update in January 2008; MWD Allocation Plant and final State Water Project Allocation – April 2008 through June 2008.

President Townsend asked about Water Department financial forecasts in light of conservation. Mr. Falagan advised the Board would be provided with quarterly financial information at an upcoming meeting.

Commissioner Conley suggested including rate impact of conservation efforts affecting demands and reserves in future articles and correspondence. Mr. Wattier agreed this was a good idea and would be implemented.

## **12. LEGISLATIVE ISSUES/ACTIONS/BILLS**

- **Ryan J. Alsop, Director, Government & Public Affairs**

Melissa Keyes provided a report that the Water Department had received from Charter Communications related to the recent 30 second LBWD commercials being run on local cable channels. She advised that during the week of 11/26 – 12/1 the commercials had run 152 times on major channels; the commercials had been viewed on 54,220 televisions and the commercials had received 287 hits on the Video-on-Demand service.



Commissioner Clarke inquired about the cost for producing and running these commercials on cable TV. He also requested that staff provide a viewing of these commercials at an upcoming meeting. Mr. Wattier advised this information would be provided at the December 20, 2007 board meeting.

**13. NEW BUSINESS**


President Townsend reminded the Board members about the upcoming LBWD holiday luncheon scheduled for Wednesday, December 12, 2007 at 11:30 A.M. in the Assembly Room at the Administration Building.

Commissioner Conley reminded the Board members about the upcoming groundbreaking ceremony for the Watershed Exhibit and Environmental Classroom at the Aquarium of the Pacific to be held Thursday, December 13, 2007 at 9:00 A.M.


Mr. Wattier distributed eco-friendly aluminum water bottles to the Board members.

**14. ADJOURNMENT**

There being no further business to come before the Board, President Townsend adjourned the meeting at 10:20 a.m. to the next regular meeting of the Water Commission to be held December 20, 2007, in the Assembly Room of the Treatment Plant, 2950 Redondo Avenue, in Long Beach, California.

  
\_\_\_\_\_  
Paul C. Blanco, Secretary

Attest:

  
\_\_\_\_\_  
John D. S. Allen, Vice President