



CITY OF LONG BEACH

DEPARTMENT OF FINANCIAL MANAGEMENT

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November 17, 2015

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Adopt Specifications No. ITB FS15-210 and award a contract to Reynolds Buick, Inc., of Covina, CA, for the purchase of two GMC Yukon, 4-wheel drive utility vehicles, in a total amount not to exceed \$103,935, inclusive of taxes and fees. (Citywide)

DISCUSSION

City Council approval is requested to enter into a contract with Reynolds Buick, Inc., for the purchase of two GMC Yukon, 4-wheel drive utility vehicles. These units will support the operations of the Long Beach Airport Security Division. Sufficient replacement funds have been collected to replace these units. These vehicles are part of the approved replacement plan for FY 15. The Long Beach Airport Security Division had been using Ford Crown Victoria vehicles for their daily operations. However, since these police vehicles are no longer manufactured, a new vehicle type is required. In order to support emergency operations, increase capacity for supplies for command operations, and provide higher clearance when there is flooding on the airfield, a larger, utility-type vehicle was requested.

The bid was advertised in the Long Beach Press-Telegram on October 1, 2015, and 510 potential bidders specializing in transportation, automotive parts and services were notified of the bid opportunity. Of those bidders, five downloaded the bid via our electronic bid system. The bid document was made available from the Purchasing Division, located on the seventh floor of City Hall, and the Purchasing Division's website at www.longbeach.gov/purchasing. A bid announcement was also included in the Purchasing Division's weekly update of Open Bid Opportunities, which is sent to 22 business groups that represent local, minority and women-owned businesses. One bid was received on October 13, 2015. Reynolds Buick, of Covina, CA, not a Minority-owned Business Enterprise (MBE), not a Women-owned Business Enterprise (WBE), not a certified Small Business Enterprise (SBE), nor a Long Beach business (Local) was the sole responsible bidder.

Local Business Outreach

In an effort to align with our outreach goal, Long Beach businesses are encouraged to submit bids for City contracts. The Purchasing Division also assists businesses with registering on the Bids Online database to download bid specifications. Through outreach, 89 Long Beach vendors were notified to submit bids, of which one downloaded and none submitted a bid. The Purchasing Division is committed to continuing to perform outreach to local vendors to expand the bidder pool.

This matter was reviewed by Deputy City Attorney Arturo D. Sanchez on October 27, 2015 and by Budget Management Officer Victoria Bell on October 29, 2015.

SUSTAINABILITY

The newer, more efficient engines in these vehicles will reduce fuel consumption, as well as significantly reduce air emissions. The new units are in full compliance with California Air Resources Board regulations.

TIMING CONSIDERATIONS

City Council action to adopt Specifications No. ITB FS15-210 and award a contract concurrently is requested on November 17, 2015, to ensure that a contract is in place expeditiously.

FISCAL IMPACT

The total purchase amount will not exceed \$103,935, and is budgeted in the Fleet Services Fund (IS 386) in the Financial Management Department (FM). Purchase costs have been collected through regular capital replacement charges to the Airport Fund (EF 320) in the Airport Department (AP). There is no local job impact associated with this recommendation.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



**JOHN GROSS
DIRECTOR OF FINANCIAL MANAGEMENT**

APPROVED:


**PATRICK H. WEST
CITY MANAGER**