

**LONG BEACH TRANSIT
BOARD OF DIRECTORS MEETING
MINUTES**

**THURSDAY, FEBRUARY 23, 2023
VIA VIDEOCONFERENCE, 3:30 PM**

David H. Sutton, Chair
Abigail Mejia, Vice Chair
Michael Clemson, Secretary/Treasurer
Raul Añorve, Director
Colleen Bentley, Director
Rolando Cruz, Director
Randy Rawlings, Director



Lea Eriksen, City Representative
Joshua Hickman, City Representative

Kenneth A. McDonald,
President and Chief Executive Officer

**BOARD MEETING VIA VIDEOCONFERENCE
PURSUANT TO ASSEMBLY BILL 361**

ZOOM MEETING ID: 812 9436 5173 (PASSWORD: 1963)

REGULAR MEETING - 3:30 P.M.

1. Call to Order. (David Sutton)

Chair Sutton called the meeting to order at 3:32 p.m.

2. Roll Call. (Jen Flores)

Commissioners Raúl Añorve, Colleen Bentley, Abigail Mejia and David Sutton

Present:

Commissioners Randy Rawlings and Michael Clemson

Excused:

Commissioners Rolando Cruz

Absent:

3. Employee Recognition. (Jen Flores)

Employees of the Month for February 2023:

Christopher Serrano, Transit Service Delivery and Planning

Nick Hartley, Maintenance and Infrastructure

Austin Phung, Administrative Staff

INFORMATION ITEM

Jen Flores, Board Secretary, presented the Employees of the Month for February 2023.

Secretary/Treasurer Clemson joined the Board of Directors meeting at 3:35 p.m.

Commissioners Raúl Añorve, Colleen Bentley, Michael Clemson, Abigail Mejia
Present: and David Sutton

Commissioners Randy Rawlings

Excused:

Commissioners Rolando Cruz

Absent:

4. Public Comment.

Any member of the public may raise their hand, upon recognition by the Chair, state his or her name and proceed to address the Board on any item within the subject matter jurisdiction of the Long Beach Transit Board of Directors, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes, unless different time limits are set by the Chair, subject to the approval of the Board.

Public commenters included:

Taylor
Kevin Meno

Chair Sutton read a public comment submitted Ian Trahan.

5. Agency Report. (Lisa Patton)

Lisa Patton, Executive Director/VP, Finance and Budget, presented the monthly agency report.

Vice President Harris' toured the New Flyer electric bus manufacturing plant that included exploring a Long Beach Transit (LBT) bus in production at the facility.

LBT held a virtual public meeting on February 15 for the Disadvantaged Business Enterprise (DBE) Overall Goal and Goal Setting Methodology to seek public comments on the DBE Goals and Goal Setting Methodology.

LBT will continue to receive public comment on the DBE Goals and Goal Setting Methodology through March 2.

The February service change went into effect on February 5. LBT is now at 87% of pre-pandemic service levels.

LBT staff participated in the LBUUSD Middle School Choice Fair and shared information on the GoPass program.

Director Bentley inquired if Staff would be presenting an update on the DBE Goals and Goal Setting Methodology after the public comment period had ended.

LBT staff presented to seniors at the EXPO Arts Senior Center and assisted in signing seniors up for Reduced Fare TAP cards.

Director Bentley inquired if Staff would be presenting an update on the DBE Goals and Goal Setting Methodology after the public comment period had ended.

Ms. Patton responded that the DBE program would be presented to the Board at a later date.

Secretary/Treasurer Clemson commented on Vice President Harris touring an LBT bus.

Kevin Meno made a public comment.

NOTICE TO THE PUBLIC

All matters included on the Consent Calendar are considered routine by the Long Beach Transit (LBT) Board of Directors and will all be enacted by one motion. There will be no separate discussion of these items unless a member of the Board of Directors or the public so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

CONSENT CALENDAR (6 - 7)

A motion was made by Director Anorve, seconded by Secretary/Treasurer Clemson, to approve the Consent Calendar Items 6 and 7. The motion carried by the following vote:

Yes: 5 - Raúl Añorve, Colleen Bentley, Michael Clemson, Abigail Mejia and David Sutton

Excused: 1 - Randy Rawlings

Absent: 1 - Rolando Cruz

6. 23-014TR Recommendation to approve the minutes of the regular session meeting held on January 26, 2023.
7. 23-015TR Recommendation to adopt the resolution to authorize continued teleconferencing meetings pursuant to Assembly Bill 361.

REGULAR CALENDAR

8. 23-016TR Monthly Financial Report. (Ashley Liang)

INFORMATION ITEM

Ashley Liang, Treasurer, presented the monthly financial report.

This TR-Agenda Item was received and filed.

9. 23-017TR Recommendation to authorize the President and CEO to enter into a three-year contract with BriteMoon Detailing LLC for complete detailing and window treatment services at a cost of \$1,444,762 for a three-year contract with two, one-year options at \$511,455 for Option Year One and \$524,740 for Option Year Two, with a 10% contingency of \$248,096, for a total authorization amount not to exceed \$2,729,053. (Sergio Ortiz)

Sergio Ortiz, Manager, Fleet Maintenance, presented the staff report.

Director Bentley expressed concern regarding if twice a year was sufficient to keep the interior of the buses clean.

Mr. Ortiz responded that it does take six month to cycle through the entire fleet. However, the buses do get cleaned every night and this item is for

detailing in order to keep the buses in like new condition.

Director Anorve inquired about why participation in the RFP was low.

Ms. Patton responded that Procurement did reach out to find out why other invited firms did not bid.

Joanna Bould, Manager, Procurement, responded that the main reason given was finding workforce labor.

Chair Sutton asked if any of the surveyed firms commented on the paperwork or application process.

Ms. Bould stated that none of the firms commented on that issue.

A motion was made by Director Bentley, seconded by Director Anorve, to approve recommendation. The motion carried by the following vote:

Yes: 5 - Raúl Añorve, Colleen Bentley, Michael Clemson, Abigail Mejia and David Sutton

Excused: 1 - Randy Rawlings

Absent: 1 - Rolando Cruz

10. Board Request.

Director Bentley, Vice Chair Mejia and Chair Sutton requested an update on LBT's bus shelter policy.

Secretary/Treasurer Clemson requested information on LBT's community outreach process to identify smaller opportunities in the community for LBT to participate in.

Mike Gold, Executive Director/VP, Customer Relations and Communications, responded that LBT does welcome agencies sending in sponsorship request.

Ms. Flores commented that the Board could send request directly to her to be forwarded to staff for consideration.

11. 23-018TR Adjourn. The next regular meeting will be held on March, 23, 2023.
(David Sutton)

The meeting adjourned at 4:17 p.m.

**A motion was made by Secretary/Treasurer Clemson,
seconded by Director Bentley, to approve recommendation.
The motion carried by the following vote:**

Yes: 5 - Raúl Añorve, Colleen Bentley, Michael Clemson, Abigail
Mejia and David Sutton

Excused: 1 - Randy Rawlings

Absent: 1 - Rolando Cruz

Note:

Long Beach Transit intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If special accommodation is desired, please call the Board Secretary's Office five business days prior to the meeting at 562.599.8554.

Long Beach Transit is an entity which is separate and distinct from the City of Long Beach.