



C-11

CITY OF LONG BEACH

DEPARTMENT OF CITY CLERK

333 West Ocean Boulevard • Long Beach, California 90802 • (562) 570-6101 • FAX (562) 570-6789

April 05, 2011

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Recommendation to receive and approve changes to the Conflict of Interest Code of the City of Long Beach Development Services department and Long Beach Transit.

DISCUSSION

The Development Services department and Long Beach Transit have adopted and forwarded for review a change in their Conflict of Interest Code.

The City Council is the code reviewing body for all departments and advisory bodies, commissions and committees that have previously adopted conflict of interest codes. Government Code Section 87306 provides that agencies shall amend its Conflict of Interest Code when change is necessitated by circumstances, including the creation of new positions, which must be designated pursuant to subdivision (a) of Government Code Section 87302. The proposed version of Schedule "A" has been reviewed and approved by Heather A. Mahood, Chief Assistant City Attorney.

FISCAL IMPACT

None

SUGGESTED ACTION:

Approve Recommendation.

Respectfully submitted,

Robnam Davis
for Larry Herrera

LARRY G. HERRERA
CITY CLERK

Attachments

General Management Memorandum

To: Heather Mahood, Chief Assistant City Attorney
CC: Tracy Dantema, City Clerk's Office
From: Cheryl Fox, Long Beach Transit
Date: March 16, 2011
Re: Conflict of Interest Code – Schedule A

Long Beach Transit is proposing the following changes to its Conflict of Interest Code Schedule A:

Additions:

Executive Director/Vice President – Financial Services
Office Administrator

Remove:

Chief Financial Officer/Sr. Vice President – Financial



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Date: March 9, 2011
To: Heather Mahood, Chief Assistant City Attorney
From: Georgia ^{Georgia} Poh, Special Projects Officer, Development Services
Subject: Conflict of Interest Code – Schedule A

The Department of Development Services is proposing the following changes to its Conflict of Interest Code Schedule A:

Additions:

- Administrative Analyst
- Administrative Analyst – NC
- Code Enforcement Officer
- Community Development Analyst
- Community Development Specialist
- Deputy Director of Development Services
- Executive Assistant
- Financial Services Officer
- Gen'l Supt – Development Services
- Housing Development Officer
- Housing Operations Officer
- Housing Rehabilitation Counselor
- Housing Rehabilitation Officer
- Mgr – Admin & Financial Services
- Mgr – Housing Services
- Mgr – Neighborhood Services
- Neighborhood Improvement Officer
- Neighborhood Resources Officer
- Real Estate Technician
- Rehabilitation Services Officer

APPROVED AS TO FORM AND RETURNED

3/9/2011

ROBERT E. SHANNON, City Attorney

BY _____

HEATHER A. MAHOOD
ASSISTANT CITY ATTORNEY

Corrections:

FROM	TO
Advance Planning Officer	Planning Officer
Electrical Plan Checker	Plan Checker - Electrical
Manager – Planning Bureau	Mgr – Planning
Mechanical Plan Checker	Plan Checker – Mechanical
Plumbing Plan Checker	Plan Checker – Plumbing

Heather Mahood
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Deletions:

- Civil Engineer Associate
- Current Planning Officer
- Parking Operations Officer
- Manager – Redevelopment Bureau

Should you have any questions, please contact me at 86038.

Attachment

c: Nancy Morlock, Administrative Officer

/gp
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**DEPARTMENT OF DEVELOPMENT SERVICES
CONFLICT OF INTEREST – FORM 700
SCHEDULE “A”**

<u>Designated Position</u>	<u>Disclosure Categories</u>
1. Director of Development Services	1,2,3,4,5,6
2. Administrative Analyst	1,2,3,4,5,6
3. Administrative Analyst – NC	1,2,3,4,5,6
4. Administrative Officer	1,2,3,4,5,6
5. Building Inspection Officer	1,2,3,4,5,6
6. Chief Building Inspector	1,2,3,4,5,6
7. Civil Engineer	1,2,3,4,5,6
8. Code Enforcement Officer	1,2,3,4,5,6
9. Combination Building Inspector	1,2,3,4,5,6
10. Combination Building Inspector Aide	1,2,3,4,5,6
11. Communications Officer	1,2,3,4,5,6
12. Community Development Analyst	1,2,3,4,5,6
13. Community Development Specialist	1,2,3,4,5,6
14. Deputy Director of Development Services	1,2,3,4,5,6
15. Development Project Manager	1,2,3,4,5,6
16. Engineering and Development Services Officer	1,2,3,4,5,6
17. Executive Assistant	1,2,3,4,5,6
18. Financial Services Officer	1,2,3,4,5,6
19. General Supt – Development Services	1,2,3,4,5,6
20. Historic Preservation Officer	1,2,3,4,5,6
21. Housing Development Officer	1,2,3,4,5,6
22. Housing Operations Officer	1,2,3,4,5,6
23. Housing Rehabilitation Counselor	1,2,3,4,5,6
24. Housing Rehabilitation Officer	1,2,3,4,5,6
25. Mgr – Admin & Financial Services	1,2,3,4,5,6
26. Mgr – Housing Services	1,2,3,4,5,6
27. Mgr – Neighborhood Services	1,2,3,4,5,6
28. Mgr – Planning	1,2,3,4,5,6
29. Neighborhood Improvement Officer	1,2,3,4,5,6
30. Neighborhood Resources Officer	1,2,3,4,5,6
31. Plan Checker – Electrical	1,2,3,4,5,6
32. Plan Checker – Mechanical	1,2,3,4,5,6
33. Plan Checker – Plumbing	1,2,3,4,5,6
34. Planner	1,2,3,4,5,6
35. Planning Officer	1,2,3,4,5,6
36. Principal Building Inspector	1,2,3,4,5,6
37. Real Estate Technician	1,2,3,4,5,6
38. Redevelopment Administrator	1,2,3,4,5,6

39.	Redevelopment Project Officer	1,2,3,4,5,6
40.	Rehabilitation Services Officer	1,2,3,4,5,6
41.	Senior Civil Engineer	1,2,3,4,5,6
42.	Senior Combination Building Inspector	1,2,3,4,5,6
43.	Senior Electrical Inspector	1,2,3,4,5,6
44.	Senior Mechanical Inspector	1,2,3,4,5,6
45.	Senior Plumbing Inspector	1,2,3,4,5,6
46.	Senior Structural Engineer	1,2,3,4,5,6
47.	Special Projects Officer	1,2,3,4,5,6
48.	Superintendent of Building and Safety	1,2,3,4,5,6
49.	Consultants*	1,2,3,4,5,6

*The Director may designate in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Director’s determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.