

William Lorbeer, Chair
Joy Starr, Vice Chair
Eric Forsberg, Commissioner
Samuel Lippke, Commissioner



Kurt Schneider, Commissioner
Marsha Jeffer, Commissioner
Lisa Ramelow, Commissioner

FINISHED AGENDA AND DRAFT MINUTES

REVISED

REGULAR MEETING

CALL TO ORDER

ROLL CALL

Also present: Chuck Ramey, Chief Construction Inspector, City of Long Beach; Dede Rossi, BSBA Executive Director; Julie Maleki, CD 3 Field Deputy; Victor Grgas, Asset Management Bureau Manager, City of Long Beach; Joyce McDevitt, Conservation Corps of Long Beach

Commissioners Joy Starr, William W. Lorbeer, Marsha Jeffer, Eric Forsberg and
Present: Samuel Lippke

Commissioners Kurt Schneider and Lisa Ramelow
Excused:

CHAIR REPORT

1) LBT Status Report

- Overall boardings (11,932 down by nearly 2,000 from May; unique riders (424) are 2nd highest ever
- Unique rider count most important, they represent people not driving to work
- Overall boardings could be result of various reasons – some users live closer to work (only take one bus), some taking rides home with coworkers, or combination?

2) Sidewalk Repair and Tree Replacement Project update

- Chuck Ramey will provide detailed project update during Public Participation
- Final cost adjusted due to cost savings/unanticipated extra work necessary

3) Green/Yellow curb repainting update

- Project update (Public Works staff indicated that repainting would be done within 30-45 days as of June 2013) à should be completed by ___?___

4) Potential Prop A funding for LBT Employee Bus Pass Program

- City staff (Jim Fisk) will discuss

5) Parking meter update

- City staff is in the process of analyzing and researching to develop a Citywide proposal for parking meter technology upgrade

6) Park Avenue tree/ground cover update

- American Heritage Landscape representative will inform the commission about the status of the trees and ground cover

PUBLIC PARTICIPATION

g Robert Campbell spoke about traffic signals at Livingston and 2nd Street.

Ralph Lepre spoke about street conditions.

Cair Lorbeer spoke about the BSPBIAAC jurisdiction.

Chuck Ramey informed the commission that the sidewalk/tree repair project is approximately \$15,000 under budget, and it should be completed within two weeks.

Vice Chair Starr spoke about the project.

Commissioner Forsberg asked about tree watering.

Ramey spoke about root barriers and irrigation.

Lorbeer spoke about the existing system.

Ramey spoke about the irrigation system, and the 90 day contractor maintenance period.

Lorbeer spoke about tree watering not too much concern in the area, and the possibility of a "Bucket Brigade".

Nancy Buchanan agreed with the "Bucket Brigade" idea, and that tree irrigation is important.

Lorbeer spoke about the existing irrigation system.

Dede Rossi spoke about the Naples Garden Club, and the possibility of forming one for Belmont Shore.

Starr thanked Rossi for her contribution to the success of the sidewalk/tree repair project.

CONSENT CALENDAR

1. [13-040BS](#) Recommendation to approve the minutes for the meeting held June 20, 2013.
Attachments: [13-040BS BSPBIAAC Finished Agenda and Draft Minutes 06.20.13.r](#)

A motion was made by Commissioner Lorbeer, seconded by Commissioner Jeffer, to approve recommendation. The motion carried by the following vote:

 Yes: 5 - Samuel Lippke, Joy Starr, William W. Lorbeer, Marsha Jeffer and Eric Forsberg

 Excused: 2 - Kurt Schneider and Lisa Ramelow
2. [13-041BS](#) Recommendation to receive and file the Financial REport for the period ending May 31, 2013.
Attachments: [13-041BS BSPBIAAC 05.31.13 Financial Statement.pdf](#)

A motion was made by Commissioner Lorbeer, seconded by Commissioner Jeffer, to approve recommendation. The motion carried by the following vote:

 Yes: 5 - Samuel Lippke, Joy Starr, William W. Lorbeer, Marsha Jeffer and Eric Forsberg

 Excused: 2 - Kurt Schneider and Lisa Ramelow
3. [13-042BS](#) Recommendation to receive and file the Long Beach Transit Employee Bus Pass Program Status Report for the period June 1, 2013 through June 30, 2013.
Attachments: [13-042BS LBT BSBA Report June 2013.pdf](#)

A motion was made by Commissioner Lorbeer, seconded by Commissioner Jeffer, to approve recommendation. The motion carried by the following vote:

 Yes: 5 - Samuel Lippke, Joy Starr, William W. Lorbeer, Marsha Jeffer and Eric Forsberg

 Excused: 2 - Kurt Schneider and Lisa Ramelow

REGULAR AGENDA

4. [13-043BS](#) Recommendation to approve expenditure not to exceed \$7,200 to purchase three-year Clean software for the Big Belly solar trash compactors, as well as minor maintenance.

Attachments: [13-043BS Big Belly software discussion.pdf](#)
[BigBelly Software Extension Quote 06.21.13.pdf](#)

Commissioner Lippke spoke in support of the three-year option.

Andrew Duncan provided an update regarding Big Belly locations and a grant opportunity.

Julie Maleki spoke about Councilmember DeLong requests for additional Big Bellys.

Commissioner Jeffer spoke about labor cost reduction related to adding Big Bellys.

Chair Lorbeer commented about software being used to save \$15,000 to \$20,000 labor costs.

Commissioner Forsberg verified total three-year cost is approximately \$7,000.

Lorbeer spoke about notice of non-recycle material on the compactors.

Duncan said various notification options are available.

Joyce McDevitt spoke about necessity of reeducating public about what is recyclable and what is not.

A motion was made by Lippke, seconded by Commissioner Lorbeer, to approve recommendation. The motion carried by the following vote:

Yes: 5 - Samuel Lippke, Joy Starr, William W. Lorbeer, Marsha Jeffer and Eric Forsberg

Excused: 2 - Kurt Schneider and Lisa Ramelow

5. [12-042BS](#)

Recommendation to approve the proposal by American Heritage Landscape, to provide maintenance for newly planted trees on 2nd Street and adjacent side streets for 12 months in the amount of \$530 per month.

Attachments: [12-042BS American Heritage tree maintenance.pdf](#)
[Am Hrtg Lndscp BS new tree maintenance proposal 11.09.12.pdf](#)

Chair Lorbeer spoke about previous commission discussion regarding new tree maintenance and consider alternatives to maintaining the new trees, thereby saving money. He spoke about establishing a "garden club", and to reconsider in October a professional maintenance contract.

Commissioner Lippke spoke about this item laid over due to concern

about quality of work done by existing company.

Commissioner Forsberg suggested laying over item for 90 days.

Lorbeer motioned to lay over item for 60 days.

Lippke seconded the motion.

A motion was made by Commissioner Lorbeer, seconded by Lippke, to approve recommendation. The motion carried by the following vote:

Yes: 5 - Samuel Lippke, Joy Starr, William W. Lorbeer, Marsha Jeffer and Eric Forsberg

Excused: 2 - Kurt Schneider and Lisa Ramelow

6. [13-044BS](#)

Recommendation to approve the Conservation Corps of Long Beach Fiscal Year 2014 Trash, Litter, Graffiti and Landscaping Service Proposal at a cost of \$102,615.

Attachments: [13-044BS Con Corps BSPBIAAC FY 14 Proposal.pdf](#)

Chair Lorbeer spoke about materials cost, landscaping duplication, type of materials being charged, the stated number of parking lots.

Commissioner Forsberg asked about calculation of landscaping fees.

Joyce McDevitt said she will recalculate landscaping fees.

Vice Chair Starr spoke about trash enclosures needing cleaning.

Lorbeer asked for proposal to separately listing what equipment the BSPBIAAC pays for on the proposal.

McDevitt agreed and explained all equipment needs to be listed, but separately.

Lorbeer spoke about labor costs.

McDevitt agreed to revise the proposal and resubmit it to the commission.

A motion was made by Commissioner Lorbeer, seconded by Lippke, to laid over. The motion carried by the following vote:

Yes: 5 - Samuel Lippke, Joy Starr, William W. Lorbeer, Marsha Jeffer and Eric Forsberg

Excused: 2 - Kurt Schneider and Lisa Ramelow

PUBLIC PARTICIPATION

Robert Campbell asked about the Big Belly software.

McDevitt asked about schedule change, and tree well maintenance.

Lorbeer spoke about leaving schedule and tree well maintenance unchanged.

Ralph Lepre spoke about sidewalk work done.

Lorbeer addressed the commission regarding his absence due to severe illness.

ADJOURNMENT

Next regular meeting: August 15, 2013.

I, Jim Fisk, BID Manager, certify that the agenda was posted not less than 72 hours prior to the meeting. Signature:_____ Date:_____

Note:

The City of Long Beach intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call Jim Fisk 48 hours prior to the Belmont Shore Parking and Business Area Advisory Commission meeting at (562) 570-3863. This information is available in an alternative format by request to Jim Fisk at (562) 570-3863. For correspondence purposes you can reach City staff at jim.fisk@longbeach.gov.