

**LONG BEACH TRANSIT
BOARD OF DIRECTORS MEETING
MINUTES**

**THURSDAY, MAY 27, 2021
VIA VIDEOCONFERENCE, 12:00 PM**

Michael Clemson, Chair
David H. Sutton, Vice Chair
Colleen Bentley, Secretary/Treasurer
Abigail Mejia, Director
Jeffrey Price, Director
Sumire Gant, Director



Lea Eriksen, City Representative

Kenneth A. McDonald,
President and Chief Executive Officer

**BOARD MEETING VIA VIDEOCONFERENCE
PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY
GOVERNOR GAVIN NEWSOM**

ZOOM MEETING ID: 947 8347 4856 (PASSWORD: 1963)

REGULAR MEETING - NOON

1. Call to Order. (Michael Clemson)

Chair Clemson called the meeting to order at noon.

2. Roll Call. (Ivette Dubois)

Commissioners Abigail Mejia, Jeffrey Price, Colleen Bentley and Michael

Present: Clemson

Commissioners Sumire Gant and David Sutton

Excused:

3. Employee Recognition. (Ivette Dubois)

Employees of the Month for May 2021:

Alejandro Jones, Transit Service Delivery and Planning
Mark Juarez, Maintenance and Infrastructure
Tyrone Fluker, Administrative Staff

INFORMATION ITEM

Ivette Dubois, Board Secretary, presented the Employees of the Month for May 2021.

4. Public Comment.

Chair Clemson read a public comment from Frances Emily Dawson Harris, a member of the public.

Ms. Dawson Harris suggested having no parking during peak hours westbound and eastbound between Carson Street and Clayborne Place located before San Antonio Drive. She stated that this constricts the flow of traffic and creates potential blind spots.

Ms. Dawson Harris stated that the following bus stops needed better accessibility:

- 1) Long Beach Boulevard and Roosevelt Southwest
- 2) Southwest of Downey and South Street (serves Route 22)
- 3) Atlantic Avenue Northwest and 31st
- 4) Long Beach Boulevard Southwest and Memorial Medical Center Drive

Ms. Dawson Harris asked LBT to encourage their Operators to allocate sufficient time to deploy the wheelchair lift and to straighten out the angle when the ramp deploys; particularly on the 1600 bus series.

Ms. Dawson Harris also suggested adding a 10-15 minute allowance prior to outbound departure to the Artesia Bridge detour.

NOTICE TO THE PUBLIC

All matters included on the Consent Calendar are considered routine by the Long Beach Transit Board of Directors and will be enacted by one motion. There will be no separate discussion of these items unless a member of the Board of Directors or the public so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

CONSENT CALENDAR (5)

Passed the Consent Calendar

**A motion was made by Secretary/Treasurer Bentley,
seconded by Director Mejia, to approve Consent Calendar
Item 5. The motion carried by the following vote:**

Yes: 4 - Abigail Mejia, Jeffrey Price, Colleen Bentley and Michael
Clemson

Excused: 2 - Sumire Gant and David Sutton

5. [21-038TR](#) Recommendation to approve the minutes of the regular session meeting held on April 22, 2021.

REGULAR CALENDAR

6. [21-039TR](#) Monthly Financial Report. (Lisa Patton)

INFORMATION ITEM

Lisa Patton, Executive Director/VP, Finance and Budget, presented the staff report.

This TR-Agenda Item was received and filed.

7. [21-040TR](#) Recommendation to approve the updated Investment Policy Statement for the financial assets of Long Beach Transit. (Ashley Liang)

Ashley Liang, Treasurer, Finance and Budget, presented the staff report.

A motion was made by Director Price, seconded by Secretary/Treasurer Bentley, to approve recommendation.

The motion carried by the following vote:

Yes: 4 - Abigail Mejia, Jeffrey Price, Colleen Bentley and Michael Clemson

Excused: 2 - Sumire Gant and David Sutton

8. [21-041TR](#) Recommendation to authorize the President and CEO to:

1) Enter into a three-year contract with two, one-year options, with Southern Counties Oil Company for the purchase of diesel fuel at a cost of \$207,657 for the first three years

2) Enter into a three-year contract with two, one-year options, with Merrimac Energy Group for the purchase of unleaded gasoline fuel at a cost of \$7,945,955 for the first three years

(James Scott)

James Scott, Executive Director/VP, Maintenance and Infrastructure, presented the staff report.

Secretary/Treasurer Bentley asked what will be the decrease in fuel usage the next three years. Mr. Scott stated that there will be a significant decrease in fuel as LBT will be expanding its Battery-Electric Bus (BEB) fleet.

Discussion ensued regarding LBT's diesel buses not being used for LBT's current revenue service.

Secretary/Treasurer Bentley asked for clarification regarding the SBE goal of 22%.

Chair Clemson asked what would occur if the gasoline price continued to rise. Mr. Scott stated that LBT is purchasing fuel on a wholesale daily price. He noted that the current rack rate is \$3.45. If the price of gasoline continued to increase and exceed the total authorization amount of this contract, staff would come back to the Board for approval.

CEO McDonald stated that gasoline price fluctuated; however, it balances at approximately \$3-\$3.50. As Mr. Scott mentioned, LBT would inform the Board if the gasoline price continued to increase at an exponential rate.

A motion was made by Secretary/Treasurer Bentley, seconded by Director Mejia, to approve recommendation.

The motion carried by the following vote:

Yes: 4 - Abigail Mejia, Jeffrey Price, Colleen Bentley and Michael Clemson

Excused: 2 - Sumire Gant and David Sutton

9. [21-042TR](#) Recommendation to adopt the Fiscal Year 2022 Operating Budget of \$114,008,887 and the Fiscal Year Capital Budget of \$71,882,140. (Kenneth McDonald)

CEO McDonald presented the staff report.

Secretary/Treasurer Bentley asked for the status of the recruitment for the Executive Director/VP, Organizational Development and Administration. CEO McDonald stated that LBT hired a search firm and there have been 12 candidates selected for interviews.

Secretary/Treasurer Bentley asked if LBT's mechanics were being trained to be able to work on BEBs. CEO McDonald confirmed her statement and added that LBT was part of the Southern California Regional Transit Training Consortia which focuses on advancing the skills of southern California's transit workforce.

Discussion ensued regarding LBT's goal to hire more Operators.

A motion was made by Secretary/Treasurer Bentley, seconded by Director Mejia, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Abigail Mejia, Jeffrey Price, Colleen Bentley and Michael Clemson

Excused: 2 - Sumire Gant and David Sutton

10. Board Requests.

Secretary/Treasurer Bentley requested staff review the Systemwide Transit Analysis and Reassessment (STAR) Initiative with the Board as there were new Board members. She asked for a review of the short-, mid- and long-term roadmap plans as well as the status of each plan.

11. 21-043TR Adjourn. The next regular meeting will be held on June 24, 2021.
(Michael Clemson)

The meeting adjourned at 1:35 p.m.

A motion was made by Director Price, seconded by Director Mejia, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Abigail Mejia, Jeffrey Price, Colleen Bentley and Michael Clemson

Excused: 2 - Sumire Gant and David Sutton

Note:

Long Beach Transit intends to provide reasonable accommodations with the Americans with Disabilities Act of 1990. If special accommodation is desired, please call the Board Secretary's Office 72 hours prior to the meeting at 562.599.8554.

Long Beach Transit is an entity which is separate and distinct from the City of Long Beach.