

**CITY OF LONG BEACH  
CULTURAL HERITAGE  
COMMISSION MINUTES**

**TUESDAY, NOVEMBER 29, 2022  
411 W. OCEAN BLVD  
CIVIC CHAMBERS AND  
TELECONFERENCE, 5:00 PM**

Kathleen Irvine, Chair  
Kevin McGuan, Vice Chair  
Amy Bodek, Commissioner  
Mark Grisafe, Commissioner



Mary Hinds, Commissioner  
Tasha Hunter, Commissioner  
Dr. Lourdes Ramos, Commissioner

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**FINISHED AGENDA AND DRAFT MINUTES**

**CALL TO ORDER**

Chair Irvine called the meeting to order at 5:02 p.m.

**Commissioners** Amy Bodek, Mark Grisafe, Mary Hinds, Tasha Hunter, Kevin  
**Present:** McGuan and Kathleen Irvine

**Commissioners** Lourdes Ramos  
**Absent:**

**ROLL CALL**

Also present: Christopher Koontz, Director of Development Services; Erin Weesner-McKinley, Deputy City Attorney; Alison Spindler-Ruiz, Planning Bureau Manager; Andréa Urbas, Acting Advance Planning Officer; Alejandro Plascencia, Planner; Sergio Gutierrez, Project Planner; Elise Roberts, Planning Analyst; Heather Flores, Secretary.

**Commissioners** Amy Bodek, Mark Grisafe, Mary Hinds, Tasha Hunter, Kevin  
**Present:** McGuan and Kathleen Irvine

**Commissioners** Lourdes Ramos  
**Absent:**

**FLAG SALUTE**

Commissioner Bodek led the flag salute.

**MINUTES**

[22-042CH](#)

Recommendation to receive and file the Cultural Heritage

Commission minutes of October 25, 2022.

Chair Irvine spoke.

Erin Weesner-McKinley, Deputy City Attorney, spoke.

Chair Irvine spoke.

Alison Spindler-Ruiz, Planning Bureau Manager, spoke.

Elise Roberts, Planning Analyst, spoke.

**A motion was made by Vice Chair McGuan, seconded by Commissioner Hinds, to approve recommendation. The motion carried by the following vote:**

**Yes:** 5 - Mark Grisafe, Mary Hinds, Tasha Hunter, Kevin McGuan and Kathleen Irvine

**Abstain:** 1 - Amy Bodek

**Absent:** 1 - Lourdes Ramos

## **SWEARING OF WITNESSES**

## **DIRECTOR'S REPORT**

Christopher Koontz, Director of Development Services, presented the Director's Report.

## **ELECTIONS**

22-043CH Recommendation to elect a Chair for the Cultural Heritage Commission for 2022 - 2023.

Chair Irvine spoke.

Erin Weesner-McKinley, Deputy City Attorney, spoke.

Chair Irvine spoke.

Commissioner Grisafe spoke.

Chair Irvine spoke.

Erin Weesner-McKinley, Deputy City Attorney, spoke.

**A motion was made by Commissioner Grisafe, seconded by Commissioner Hunter, to elect Chair Irvine as Chair of Cultural Heritage Commission for 2022 - 2023. The motion carried by the following vote:**

**Yes:** 6 - Amy Bodek, Mark Grisafe, Mary Hinds, Tasha Hunter, Kevin McGuan and Kathleen Irvine

**Absent:** 1 - Lourdes Ramos

22-044CH Recommendation to elect a Vice Chair for the Cultural Heritage Commission for 2022 - 2023.

Chair Irvine spoke.

Erin Weesner-McKinley, Deputy City Attorney, spoke.

Vice Chair McGuan spoke.

**A motion was made by Chair Irvine, seconded by Commissioner Grisafe, to elect Vice Chair McGuan as Vice Chair of the Cultural Heritage Commission for 2022 - 2023. The motion carried by the following vote:**

**Yes:** 6 - Amy Bodek, Mark Grisafe, Mary Hinds, Tasha Hunter, Kevin McGuan and Kathleen Irvine

**Absent:** 1 - Lourdes Ramos

## REGULAR AGENDA

1. [22-045CH](#) Recommendation to approve a Certificate of Appropriateness to allow a 637-square-foot two-story addition to the rear of an existing two-story single-family home and a 56-square-foot expansion of the basement level of the dwelling. The scope of work includes a 215-square-foot single-car garage with an attached carport to the existing 2-car garage; and a 103-square-foot accessory addition to

the garage. A 965-square-foot second floor accessory dwelling unit (ADU) over the garage is also part of this project, however due to State legislation, it is deemed approved, as it has been over 61-days since application. Hence, it is not under their purview for review and consideration by CHC.

The property is located at 2749 East Ocean Boulevard in the Two-Family Residential District with Large Lots (R-2-L) Zoning District. It is a Contributor to the Bluff Park Historic District. (District 2)

Christopher Koontz, Director of Development Services, spoke and introduced Sergio Gutierrez, Project Planner, presented the staff report.

Chair Irvine spoke.

Commissioner Hinds spoke.

Sergio Gutierrez, Project Planner, spoke.

Commissioner Hinds spoke.

Sergio Gutierrez, Project Planner, spoke.

Alison Spindler-Ruiz, Planning Bureau Manager, spoke.

Commissioner Hinds spoke.

Christopher Koontz, Director of Development Services, spoke.

Commissioner Hinds spoke.

Chair Irvine spoke.

Commissioner Grisafe spoke.

Christopher Koontz, Director of Development Services, spoke.

Andréa Urbas, Acting Advance Planning Officer, spoke.

Commissioner Grisafe spoke.

Andréa Urbas, Acting Advance Planning Officer, spoke.

Commissioner Grisafe spoke.

Andréa Urbas, Acting Advance Planning Officer, spoke.

Christopher Koontz, Director of Development Services, spoke.

A dialogue ensued between Commissioner Grisafe and Andréa Urbas, Acting Advance Planning Officer.

Chair Irvine spoke.

Commissioner Bodek spoke.

Chair Irvine spoke.

Christopher Koontz, Director of Development Services, spoke.

Chair Irvine spoke.

Mercy Giralda-Tye, Applicant, spoke.

Chair Irvine spoke.

Elise Roberts, Planning Analyst, spoke.

Louise Ivers provided public comment.

Donna Sievers provided public comment.

Kim Campanelli provided public comment.

Lee Fukui provided public comment.

Mauna Eichner provided public comment.

Lynette Ferenczy provided public comment.

Manuel Valenzuela provided public comment.

Elise Roberts, Planning Analyst, spoke.

Chair Irvine spoke.

Marco Pizzo provided public comment.

Jeff Mallin provided public comment.

Sarah Locke provided public comment.

Mercy Giralda-Tye, Applicant, spoke.

Chair Irvine spoke.

Elise Roberts, Planning Analyst, spoke.

Chair Irvine spoke.

A dialogue ensued between Commissioner Bodek and Sergio Gutierrez, Project Planner.

Christopher Koontz, Director of Development Services, spoke.

Commissioner Bodek spoke.

Christopher Koontz, Director of Development Services, spoke.

Andréa Urbas, Acting Advance Planning Officer, spoke.

Commissioner Bodek spoke.

Christopher Koontz, Director of Development Services, spoke.

Commissioner Bodek spoke.

Sergio Gutierrez, Project Planner, spoke.

Andréa Urbas, Acting Advance Planning Officer, spoke.

Commissioner Bodek spoke.

Christopher Koontz, Director of Development Services, spoke.

Commissioner Bodek spoke.

Andréa Urbas, Acting Advance Planning Officer, spoke.

Commissioner Bodek spoke.

Sergio Gutierrez, Project Planner, spoke.

Commissioner Bodek spoke.

Andréa Urbas, Acting Advance Planning Officer, spoke.

Sergio Gutierrez, Project Planner, spoke.

Commissioner Bodek spoke.

Christopher Koontz, Director of Development Services, spoke.

Andréa Urbas, Acting Advance Planning Officer, spoke.

Commissioner Bodek spoke.

Christopher Koontz, Director of Development Services, spoke.

Commissioner Bodek spoke.

Commissioner Hinds spoke.

Chair Irvine spoke.

Vice Chair McGuan spoke.

Christopher Koontz, Director of Development Services, spoke.

Commissioner Bodek spoke.

Chair Irvine spoke.

Erin Weesner-McKinley, Deputy City Attorney, spoke.

Vice Chair McGuan spoke.

Commissioner Hinds spoke.

Chair Irvine spoke.

**A motion was made by Vice Chair McGuan, seconded by Commissioner Hinds, to Continue item to date certain of January 31, 2023. The motion carried by the following vote:**

**Yes: 5 - Amy Bodek, Mark Grisafe, Mary Hinds, Kevin McGuan and Kathleen Irvine**

**Absent:** 2 - Tasha Hunter and Lourdes Ramos

**PUBLIC PARTICIPATION:** Members of the public are invited to address the Cultural Heritage Commission on items of interest to the public within the Commission's jurisdiction. Each speaker will be limited to three minutes unless that time is extended by the Chair.

Chair Irvine spoke.

Jeff Mallin provided public comment.

Chair Irvine spoke.

Erin Weesner-McKinley, Deputy City Attorney, spoke.

Chair Irvine spoke.

Louise Ivers spoke.

Chair Irvine spoke.

Kim Campanelli provided public comment.

Chair Irvine spoke.

Kim Campanelli public comment.

Christopher Koontz, Director of Development Services, spoke.

Kim Campanelli provided public comment

Lynette Ferenczy provided public comment.

Elise Roberts, Planning Analyst, spoke.

**COMMENTS FROM CULTURAL HERITAGE COMMISSION**

**ADJOURNMENT**



Chair Irvine adjourned the meeting at 6:51 pm.

Erin Weesner-McKinley, Deputy City Attorney, spoke.

NEXT REGULAR MEETING: TUESDAY, DECEMBER 27, 2022 - 5:00 P.M.

HF

**Note:**

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