

**LONG BEACH CIVIL SERVICE COMMISSION  
F. PHIL INFELISE, PRESIDENT  
NOVEMBER 3, 2010**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, November 3, 2010, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

**MEMBERS PRESENT:** F. Phil Infelise, Jeanne Karatsu, Carolyn Smith Watts  
Charles Hicks Jr., Gerald Good

**MEMBER EXCUSED:**

**OTHERS PRESENT:** Mario R. Beas, Executive Director & Secretary  
Melinda George, Deputy Director  
Diane Dzodin, Administrative Officer  
Marilyn Hall, Executive Assistant  
Salvador Ambriz, Personnel Analyst  
Ken Walker, Personnel Operations Manager, Human Resources

**President F. Phil Infelise presided.**

**MINUTES:** It was moved by Commissioner Hicks, seconded by Commissioner Good and carried that the minutes of the regular meeting of October 27, 2010, be approved as prepared. The motion carried by a unanimous roll call vote.

**CONSENT CALENDAR (2-3):** It was moved by Commissioner Hicks, seconded by Commissioner Karatsu and carried that the Consent Calendar items be approved. The motion carried by a unanimous roll call vote.

**EXTENSION OF EXPIRING ELIGIBLE LISTS:** Request to extend the following eligible lists for an additional six months:

Department Librarian  
General Librarian (5/12/10 & 5/26/10)  
Microbiologist

**The motion was made to approve request on Consent Calendar.**

**RESIGNATION:** Request to receive and file resignation.

Rose Rigby/Terminal Services Representative I/Harbor

**The motion was made to receive and file on Consent Calendar.**

**PROVISIONAL APPOINTMENT:**

The Secretary presented a staff report from Melinda George, Deputy Director, requesting Commission authorization to appoint Donna deAraujo to the classification of Personnel Analyst on a provisional basis. The Secretary briefed the Commission regarding this request. The Commission requested a matrix and explanation of the bridge classification of Administrative Aide and this item be held over for one week. After discussion, it was moved by Commissioner Smith Watts, seconded by Commissioner Hicks and carried to hold this item for one week. The motion carried by a unanimous roll call vote.

**REQUEST FOR EXCEPTION TO CIVIL SERVICE RULES AND REGULATIONS – ARTICLE VIII SECTION 115(3)**

**Requesting Exception to Article IV, Section 27 of the Civil Service Rules and Regulations – Certification of City Employees and Non-Career Employees in all Bands from the Accounting Clerk Eligible List**

The Secretary presented a communication from Patrick H. West, City Manager, requesting Commission approval for an exception to Article IV, Section 27 of the Civil Service Rules and Regulations – Certification from Open Eligible Lists, specifically certification of all City employees, including non-career employees on the Accounting Clerk eligible list for the Financial Management Department. In addition, the Secretary presented a staff report, prepared by him. The Secretary briefed the Commission on four options provided for it to consider. After discussion, it was moved by Commissioner Smith Watts, seconded by Commissioner Karatsu and carried to approve option 2, to certify all permanent employees only, resulting in the certification of 10 individuals, four in Band B and six in Band C. The motion carried by the following roll call vote:

AYE: Jeanne Karatsu  
Carolyn Smith Watts  
F. Phil Infelise

NAY: Charles Hicks Jr.  
Gerald Good

**EXAMINATION RESULTS:**

It was moved by Commissioner Good, seconded by Commissioner Smith Watts and carried that the following examination results be approved. The motion carried by a unanimous roll call vote.

Criminalist (Amended results from 10/27/10) –  
27 – Applied, 6 Qualified  
Registered Nurse (Amended from 10/20/10) –  
27 Applied, 17 Qualified

**CONSIDERATION OF HEARING  
OFFICER'S REPORT:**

**SUSPENSION HEARING (01-D-910)**

The Secretary informed the Commission that Michael Peters, Attorney at Law, requested that this item be held over for one week. He stated that he had contacted Christina Checel, Deputy City Attorney and Jim Trott, Attorney at Law, representing the appellant. They had no objection to the report being held over for one week. After discussion, it was moved by Commissioner Smith Watts, seconded by Commissioner Good and carried to hold this item over for one week. The motion carried by a unanimous roll call vote.

**CONSIDERATION OF HEARING  
OFFICER'S REPORT:**

**DISABILITY RETIREMENT HEARING (03-DR-910)**

The Secretary presented a report prepared by Administrative Law Judge Eric Sawyer, Administrative Law Judge to the Commission, regarding the subject hearing which was conducted on August 12, 2010. After discussion, it was moved by Commissioner Karatsu, seconded by Commissioner Hicks and carried that the administrative law judge's report be approved as prepared. The motion carried by a unanimous roll call vote.

**CANCELLATION OF CSC MEETING  
OF NOVEMBER 24, 2010:**

It was moved by Commissioner Smith Watts, seconded by Commissioner Good and carried that the Civil Service Commission meeting of November 24, 2010, be cancelled due to lack of a quorum. The motion carried by a unanimous roll call vote.

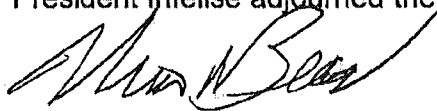
**REVIEW OF EXECUTIVE  
DIRECTOR'S PERFORMANCE:**

It was moved by Commissioner Good, seconded by Commissioner Smith Watts to convene to a closed session to evaluate the performance of the Executive Director, pursuant to Government Code 54947.8. The motion carried by a unanimous roll call vote.

After discussion, the Commission decided to consider this matter on November 10, 2010. It was moved by Commissioner Smith Watts, seconded by Commissioner Good and carried to reconvene to the regular meeting. The motion carried by a unanimous roll call vote.

**ADJOURNMENT:**

There being no further business before the Commission,  
President Infelise adjourned the meeting.

A handwritten signature in black ink, appearing to read "Mario R. Beas", written in a cursive style.

MARIO R. BEAS  
Secretary

MRB:meh

**LONG BEACH CIVIL SERVICE COMMISSION  
F. PHIL INFELISE, PRESIDENT  
NOVEMBER 10, 2010**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, November 10, 2010, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

**MEMBERS PRESENT:** F. Phil Infelise, Jeanne Karatsu, Carolyn Smith Watts  
Charles Hicks Jr., Gerald Good

**MEMBER EXCUSED:**

**OTHERS PRESENT:** Mario R. Beas, Executive Director & Secretary  
Melinda George, Deputy Director  
Diane Dzodin, Administrative Officer  
Marilyn Hall, Executive Assistant  
Salvador Ambriz, Personnel Analyst  
Robert Pfingsthorn, Personnel Analyst  
Lourdes Ferrer, Personnel Analyst  
Stephanie Kemp, Personnel Analyst, Human Resources

**President F. Phil Infelise presided.**

**MINUTES:** It was moved by Commissioner Good, seconded by Commissioner Smith Watts and carried that the minutes of the regular meeting of November 10, 2010, be approved as prepared. The motion carried by a unanimous roll call vote.

It was moved by Commissioner Smith Watts, seconded by Commissioner Good and carried that Dismissal Appeal 08-D-910 hearing minutes of October 20 & 27, 2010, be approved as prepared. The motion carried by a unanimous roll call vote.

**CONSENT CALENDAR (2-5):** It was moved by Commissioner Hicks, seconded by Commissioner Good and carried that the Consent Calendar items be approved with the removal of Sophea Pel, Systems Technician II, Technology Services from the Resignations. The motion carried by a unanimous roll call vote.

**EXTENSION OF EXPIRING ELIGIBLE LISTS:** Request to extend the following eligible lists for an additional six months:

Clerk Typist  
Office Automation Analyst

Office Systems Analyst  
Public Health Nutritionist (5/19/10 & 5/26/10)  
Public Safety Dispatcher (3 months)  
Senior Plumbing Inspector

**The motion was made to approve request on Consent Calendar.**

**RETIREMENTS:**

Request to receive and file retirements.

Timothy Brix/Petroleum Operations Coordinator I/Gas & Oil  
Gary Junier/Engineering Technician II/Gas & Oil  
Kenneth Libberton/Water Utility Mechanic III/Water

**The motion was made to receive and file on Consent Calendar.**

**RESIGNATIONS:**

Request to receive and file resignations.

Melisa Deitrick/Accounting Clerk III/Parks  
Timothy Hou/Administrative Analyst III/Development Services

**The motion was made to receive and file on Consent Calendar.**

**SCHEDULE FOR HEARINGS:**

Request to approve hearing schedule.

Suspension Appeal 15-S-89, January 12, 2011  
Dismissal Appeal 10-D-910, January 19 & 26, 2011  
Dismissal Appeal 16-D-910, February 2 & 9, 2011  
Dismissal Appeal 15-D-910, February 16 & 23, 2011  
Dismissal Appeal 22-D-910, March 2, 2011  
Dismissal Appeal 12-D-910, March 9, 16 & 23, 2011

**The motion was made to approve hearing schedule on Consent Calendar.**

**PROVISIONAL APPOINTMENT:**

The Secretary presented a staff report prepared by Melinda George, Deputy Director, requesting Commission authorization to appoint Donna de Araujo, Assistant Administrative Analyst, to the classification of Personnel Analyst on a provisional basis (held over from the Commission Agenda of November 3, 2010). In addition, the Secretary presented a staff report prepared by him regarding the additional information requested by the

Commission on November 3, 2010. The Secretary briefed the Commission regarding this request. It was moved by Commissioner Karatsu to approve the request for provisional appointment. The motion died due to lack of a second. Commissioner Smith Watts expressed concerns regarding making an appointment to the position of Personnel Analyst in lieu of the City's budget situation. Commissioner Hicks requested that no provisional appointment be made and that Ms. de Araujo participate in the Personnel Analyst examination process. After discussion, it was moved by Commissioner Good, seconded by Commissioner Hicks and carried to deny the request for provisional appointment. The motion carried by the following roll call vote:

AYE: Charles Hicks Jr.  
Carolyn Smith Watts  
Gerald Good

NAY: Jeanne Karatsu  
F. Phil Infelise

**REQUEST TO EXTEND  
NON-CAREER HOURS:**

**SHELDON FOREMAN/MAINTENANCE ASSISTANT  
HARBOR**

The Secretary presented a communication from Margaret Huebner, Director of Human Resources, Harbor, requesting Commission approval to extend the non-career hours for Sheldon Foreman, Maintenance Assistant. In addition, the Secretary presented a staff report prepared by Donna de Araujo, Assistant Administrative Analyst. The Secretary briefed the Commission regarding this request. In addition, Ms. Huebner was present and answered Commission questions. After discussion, it was moved by Commissioner Karatsu, seconded by Commissioner Smith Watts and carried that the non-career hours be extended for 450 hours, in accordance with Section 49 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

**EXAMINATION RESULTS:**

It was moved by Commissioner Good, seconded by Commissioner Hicks and carried that the following examination results be approved. The motion carried by a unanimous roll call vote.

Deputy Fire Marshal – 4 Applied, 3 Qualified  
Registered Nurse – 4 Applied, 4 Qualified  
Senior Civil Engineer – 8 Applied, 5 Qualified

**CONSIDERATION OF HEARING  
OFFICER'S REPORT:**

**SUSPENSION HEARING 01-S-910 (Held over from  
CSC Meeting of November 3, 2010)**

The Secretary presented a report prepared by Hearing Officer Robert Kilpatrick, Attorney at Law, to the Commission, regarding the subject hearing which was conducted on October 6, 2010, and an Objection to Hearing Officer's Report, prepared by Michael Peters, Attorney at Law (held over from CSC meeting of November 3, 2010). The Secretary informed the Commission that Christina Checel, Deputy City Attorney and Commission Advisor would not be present, but requested the Commission proceed with this matter. The Secretary informed the Commission of their options to consider pursuant to Section 80 of the Civil Service Rules and Regulations. James E. Trott, Attorney at Law, representing the Appellant, requested that consideration of this matter be in closed session, pursuant to Government Code 54957. After discussion, it was moved by Commissioner Good, seconded by Commissioner Smith Watts to convene the meeting to a closed session, pursuant to Government Code 54957. The motion carried by a unanimous roll call vote. Mr. Peters addressed the Commission, stating his objections to the hearing officer's report. Mr. Trott addressed the Commission, requesting the Commission approve the report as prepared. After discussion, it was moved by Commissioner Good, seconded by Commissioner Smith Watts to recess to deliberations. After deliberations, it was moved by Commissioner Hicks, seconded by Commissioner Good and carried that the hearing officer's report be approved as prepared. The motion carried by a unanimous roll call vote.

**MANAGERS' REPORT:**

Diane Dzdojn, Administrative Officer, informed the Commission that she will be retiring, effective December 30, 2010. She thanked the Commission for the opportunity to work in the Civil Service Department.

The Commissioners congratulated Ms. Dzdojn on her retirement and wished her well in her new endeavors.



**NEW BUSINESS:**

Commissioner Smith Watts requested that a workshop be scheduled for the Commission to discuss the department's budget. In addition, Commissioner Hicks requested that the meeting also include discussion on Commission goals and objectives.

**REVIEW OF EXECUTIVE  
DIRECTOR'S PERFORMANCE:**

The Commission held this item over for one week.

**COMMENTS FROM PUBLIC:**

Chris Ward, Union Representative, IAM, stated that the meeting was very invigorating.

**ADJOURNMENT:**

There being no further business before the Commission, President Infelise adjourned the meeting.



MARIO R. BEAS  
Secretary

MRB:meh

CITY OF LONG BEACH  
CULTURAL HERITAGE COMMISSION  
MINUTES

MONDAY, OCTOBER 11, 2010  
333 W. OCEAN BOULEVARD,  
COUNCIL CHAMBER, 5:30 PM

Karen Highberger, Chair  
Laura H. Brassler, Vice Chair  
Shannon Carmack, Commissioner  
Irma Hernandez, Commissioner



Louise Ivers, Commissioner  
Harvey Keller, Commissioner  
Richard Powers, Commissioner

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## FINAL AGENDA AND MINUTES

### CALL TO ORDER (5:37 PM)

see media

At 5:37 p.m., Chair Highberger called the meeting to order.

### ROLL CALL (5:37 PM)

see media

**Boardmembers** Laura H. Brassler, Karen L. Highberger, Irma Hernandez, Louise  
**Present:** Ivers, Harvey Keller and Richard Powers

**Boardmembers** Shannon Carmack  
**Absent:**

Also present: Derek Burnham, Current Planning Officer; Lynette Ferenczy, Project  
Planner; Angie Zetterquist, Project Planner; Heidi Eidson, Bureau Secretary.

### FLAG SALUTE (5:37 PM)

see media

Commissioner Powers led the flag salute.

### MINUTES (5:38 PM)

see media

see media

10-035CH

Recommendation to receive and file the Cultural Heritage Commission  
minutes of September 13, 2010.

**A motion was made by Commissioner Keller, seconded by  
Commissioner Powers, to approve the recommendation. The  
motion carried by the following vote:**

**Yes:** 6 - Laura H. Brassler, Karen L. Highberger, Irma Hernandez,  
Louise Ivers, Harvey Keller and Richard Powers

**Absent:** 1 - Shannon Carmack

**DIRECTOR'S REPORT (5:39 PM)**

see media

There was no Director's Report given.

**PUBLIC PARTICIPATION (5:39 PM)**

see media

There was no public comment given at this time.

**SWEARING OF WITNESSES (5:39 PM)**

see media

Do you solemnly swear or affirm that the evidence you shall give in this Cultural Heritage Commission Meeting shall be the truth, the whole truth, and nothing but the truth.

**REGULAR AGENDA (5:40 PM)**

see media

see media

1. 10-034CH Recommendation to approve a Certificate of Appropriateness to add a 330-square-foot one-story addition and a 571-square-foot second story addition to an existing single-family residence at 3500 Gaviota Avenue in the California Heights Historic District. (District 7) (Application No. HP10-0286)

Lynette Ferenczy, Project Planner, presented the staff report.

Ken Kobel, applicant, responded to a query from Chair Highberger.

Bruce Beinlich, representing the applicant, responded to a query from Chair Highberger.

Derek Burnham, Current Planning Officer, responded to a query from Chair Highberger.

Bruce Beinlich responded to a query from Commissioner Ivers.

A dialogue ensued between Commissioner Brassler, Bruce Beinlich, Ken Kobel and Derek Burnham.

Bruce Beinlich responded to a query from Commissioner Ivers.

Derek Burnham and Marlene Kobel, applicant, responded to a query from Commissioner Brassier.

A dialogue ensued between Chair Highberger, Marlene and Ken Kobel.

A dialogue ensued between Derek Burnham, Commissioner Keller and Chair Highberger.

John Royce provided public comment.

Derek Burnham responded to a query from Commissioner Brassier.

Commissioner Hernandez spoke.

Derek Burnham responded to a query from Commissioner Hernandez.

Chair Highberger spoke.

Commissioner Powers spoke.

Commissioner Hernandez spoke.

Commissioner Brassier spoke.

A dialogue ensued between Ken Kobel and Chair Highberger.

Commissioner Ivers spoke.

**A motion was made by Commissioner Hernandez, seconded by Commissioner Keller, to approve the recommendation with an amendment to strike Condition No. 9 regarding the removal of the front railing and to modify Condition No. 11 to allow clad wood windows, with a sample to be submitted to staff for approval, and that composite shingle roofing material match the garage as closely as possible to the satisfaction of staff. The motion carried by the following vote:**

**Yes:** 5 - Laura H. Brassier, Irma Hernandez, Louise Ivers, Harvey Keller and Richard Powers

**No:** 1 - Karen L. Highberger

**Absent:** 1 - Shannon Carmack

see media

2. 10-030CH

Recommendation to approve the appointment of a replacement to fill the vacant seat on the Navy Memorial Trust Board.

Commissioner Keller spoke.

Commissioner Powers spoke.

Derek Burnham, Current Planning Officer, spoke.

Commissioner Keller spoke.

Commissioner Hernandez spoke.

Commissioner Brassler responded to a comment made by Commissioner Keller.

Commissioner Keller spoke.

Peter Devereaux spoke.

Commissioner Powers spoke.

Commissioner Brassler responded to queries from Commissioner Hernandez.

Stan Poe provided public comment.

Commissioner Brassler spoke.

Commissioner Ivers spoke.

**A motion was made by Commissioner Brassler, seconded by Commissioner Ivers, to approve the nomination of Peter Devereaux to the Navy Memorial Trust Board. The motion carried by the following vote:**

**Yes:** 5 - Laura H. Brassler, Karen L. Highberger, Louise Ivers, Harvey Keller and Richard Powers

**No:** 1 - Irma Hernandez

**Absent:** 1 - Shannon Carmack

see media

3. 10-032CH

Recommendation to approve the nomination for the Chair of the Cultural Heritage Commission for 2010-2011.

A motion was made by Commissioner Keller, seconded by Commissioner Powers, to approve the nomination of Commissioner Hernandez to serve as Chair of the Cultural Heritage Commission for 2010-2011.

A substitute motion was made by Commission Ivers, seconded by Commissioner Brassler to approve the nomination of Chair Highberger to remain as Chair of the Cultural Heritage Commission for 2010-2011. The motion failed 3-3.

A vote was taken on the original motion, but it failed 3-3.

**A motion was made by Commissioner Powers, seconded by Commissioner Ivers, to continue the elections to the meeting of November 8, 2010. The motion carried by the following vote:**

**Yes:** 5 - Laura H. Brassler, Karen L. Highberger, Irma Hernandez, Louise Ivers and Richard Powers

**No:** 1 - Harvey Keller

**Absent:** 1 - Shannon Carmack

see media

4. 10-033CH

Recommendation to approve the nomination for the Vice Chair of the Cultural Heritage Commission for 2010-2011.

**A motion was made by Commissioner Powers, seconded by Commissioner Ivers, to continue the elections to the meeting of November 8, 2010. The motion carried by the following vote:**

**Yes:** 5 - Laura H. Brassler, Karen L. Highberger, Irma Hernandez, Louise Ivers and Richard Powers

**No:** 1 - Harvey Keller

**Absent:** 1 - Shannon Carmack

**STUDY SESSION - American Hotel (6:40 PM)**

see media

Derek Burnham, Current Planning Officer, introduced Angie Zetterquist, Project Planner, who presented the study session.

Jan Van Dys, applicant, responded to a query from Commissioner Ivers.

Jan Van Dys presented plans for the project.

Commissioner Keller spoke.

Jan Van Dys responded to a query from Commissioner Brassler.

Jan Van Dys spoke.

A dialogue ensued between Commissioner Ivers and Jan Van Dys.

Jan Van Dys responded to a query from Chair Highberger.

Jan Van Dys responded to a query from Commissioner Brasser.

Jan Van Dys responded to a query from Chair Highberger.

Jan Van Dys responded to a query from Commissioner Brasser.

Jan Van Dys responded to a query from Chair Highberger.

Jan Van Dys responded to a query from Commissioner Hernandez.

A dialogue ensued between Chair Highberger and Jan Van Dys.

Commissioner Ivers spoke.

Jan Van Dys spoke.

Jan Van Dys responded to a query from Commissioner Brasser.

A dialogue ensued between Chair Highberger and Jan Van Dys.

Jan Van Dys responded to a query from Commissioner Brasser.

A dialogue ensued between Commissioner Hernandez and Jan Van Dys.

Derek Burnham spoke.

Jan Van Dys spoke.

Jan Van Dys responded to a query from Commissioner Brasser.

A dialogue ensued between Chair Highberger and Jan Van Dys.

Jan Van Dys responded to a comment from Commissioner Brasser.

Stan Poe provided public comment.

**COMMENTS FROM THE CULTURAL HERITAGE COMMISSION (7:18 PM)**

see media

Commissioner Brasser spoke.

Derek Burnham responded to a query from Commissioner Brasser.

Commissioner Ivers spoke.

Derek Burnham responded to queries from Commissioner Brasser.

**ADJOURNMENT (7:22 PM)**

see media

At 7:22 p.m., there being no objections, Chair Highberger adjourned the meeting.

NEXT REGULAR MEETING: November 8, 2010 - 5:30 p.m.

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**CITY OF LONG BEACH  
DEPARTMENT OF PARKS, RECREATION AND MARINE  
PARKS AND RECREATION COMMISSION MINUTES  
OCTOBER 21, 2010**

**I. CALL TO ORDER**

The Parks and Recreation Commission meeting was called to order by Brett Waterfield, President, at 9:02 a.m., at the El Dorado Park West Community Center, in the Senior Center Library. Phil Hester, Director of Parks, Recreation and Marine, took roll call and confirmed a quorum.

**Present:** Brett Waterfield, President  
Sarah Sangmeister, Vice President  
Ron Antonette  
Simon George  
Albert Guerra  
Harry Saltzgaver  
Sarah Sangmeister  
Drew Satariano

**Absent:** None

**Staff:** Phil Hester, Director  
JC Squires, Manager, Business Operations  
Sandra Gonzalez, Manager, Planning and Development  
Gladys Kaiser, Acting Manager, Community Recreation Services  
Ramon Arevalo, Manager, Maintenance Operations  
Ted Stevens, Acting General Superintendent, Community Recreation Services  
Robin Black, Executive Assistant to the Director

**Guests:** Jill Hill, WANA  
P.G. Herman, LBO

**II. APPROVAL OF MINUTES – SEPTEMBER 16, 2010**

**It was moved by Commissioner Sangmeister and seconded by Commissioner George to approve the September 16, 2010 Parks and Recreation Commission minutes. The motion carried unanimously.**

III. **HONORING COLEEN VANDEPAS FOR ENTERING INTO THE SEARS' BLUE LAWN AND GARDEN CREW – MORE GREEN ACROSS AMERICA ESSAY CONTEST HELPING VETERANS PARK BECOME ONE OF TEN FINALISTS NATIONWIDE**

Mr. Ted Stevens said the Commissioners might remember that Veterans Park was a finalist for this nationwide Internet voting contest. Ms. Vandepas submitted an essay entering Veterans Park into this contest. Veterans Park was chosen as a top ten finalist and received a leaf blower, edger, ride-on mower, and other maintenance items used at the park. Ms. Vandepas also has some other great ideas that she would like to do for the park. We are looking to get computer equipment to get a computer lab going at Veterans Park. It is great we have people like this in the community and we are glad you are honoring her today, as she is very deserving of this honor.

President Waterfield presented Ms. Vandepas with an award of excellence for her efforts.

Ms. Vandepas said the original prize was \$30,000 for a park makeover. Veterans Park received a \$3,000 prize.

Mr. Phil Hester complemented Ms. Vandepas and said it was interesting watching that process. As a result of this, we also have the Grand Prix Committee of 300 who want to adopt Veterans Park, and we are working with them on an agreement. They are interested in getting involved because their office is across the street from that park. There are challenges at this park because it is used quite a bit.

IV. **COMMISSION ACTION ITEMS**

**#10-1001**

Recommendation to authorize the Director, or his or her management designee to execute the Personal Services and Instruction Agreements and amend Attachment "A" of the agreements as needed.

President Waterfield stated that there are no agreements this month.

V. **PUBLIC HEARING**

- A. Recommendation to adopt a resolution and approve the revised Fiscal Year 2011 (FY 11) General Park Fees Schedule and make such changes effective November 1, 2010.

President Waterfield opened the hearing and asked if anyone from the public wished to speak on this matter. There was no one.

Mr. JC Squires said recreation was looking at their fees and found opportunities for additional revenue, such as a key replacement charge for contract instructors, an increase in some of the swim class fees, and bicycle licenses. The Fire Department used to issue bicycle licenses and they have asked that our Department take that over. The Department will issue bicycle licenses at ten different locations where we already collect fees and money.

Commissioner Guerra asked in reference to the co-op nursery fees, it says to bring fees in line with rates we are currently charging. What does that mean?

Mr. Squires responded that the fees at a couple of our co-ops were actually higher than what was on the fee schedule. This extends that range so we can include the fee they are paying now within the appropriate fee schedule.

Mr. Hester stated that this does not increase what they are paying.

**It was moved by Commissioner Saltzgaver and seconded by Commissioner Satariano to approve the recommendation. The motion carried unanimously.**

President Waterfield closed the public hearing.

VI. **COMMITTEE STATUS REPORTS**

- A. EXECUTIVE COMMITTEE  
President Waterfield, Chair

President Waterfield said they met and discussed the agenda. He said he would also like an update on the director search.

Mr. Hester responded that the applications have been received. The cutoff was October 8. The company is reviewing the applications. About 70 have been received from all over the nation. They are going through the list and will be putting together their

recommendations. In the next week, they will submit a list of 20 candidates to the City Manager. He has asked that I be included in the review. They will weed the list down to ten people and will set up two interview teams. One is a citizens group and the other will be a professional group. The candidates will probably be interviewed in mid-November and the top two candidates are to be interviewed by the City Manager. This is taking longer than expected. They have some good candidates from all over the nation. Mr. Hester said he has been asked to hang around until someone gets appointed. Some of the Parks and Recreation Commissioners have been approached to be on the citizens group.

President Waterfield said he, Commissioner Antonette, and Mr. Hester met with Councilwoman Schipske and discussed the soccer field light issue still on the table and discussed some recommendations. They discussed moving the lights to another location.

B. FINANCE AND APPEALS COMMITTEE  
Commissioner Satariano, Chair

Commissioner Satariano said they met and discussed the fee schedule and unanimously approved it.

Mr. Hester stated that the report is included in the packet.

Mr. Squires said the financial report is an estimate of where we closed last year, fiscal year 2010. We are at 94 % of our budget for expenditures and 97% for revenue. Revenues exceeded expenditures for the Department, so financially we are in very good shape. As of this morning, all the funds, as we head toward the close, are under budget and we will be contributing \$240,000 back to the general fund. The Department did an outstanding job in managing its resources this year.

Mr. Hester stated that closing the budget within \$200,000 of budget is pretty good. We are a little bit under, but close on the revenue side. Recreation really did a good job. Maintenance has to manage water use. We have picked up medians that we have been told to maintain. We convinced the Water Department to come up with a new rate for us. The Mayor added another 1% reduction at the end, for an amount of \$250,000.

Mr. Squires stated that starting with November 1, the Water Department is giving us an interruptible rate for reclaimed water. He mentioned a document included in the packet, which lists items under Plan B. Mr. Squires described the document.

Commissioner Satariano asked if the Committee could meet and discuss and report back to the Commission?

Mr. Squires responded that a good time to meet would be in January. Before then, there would not be a whole lot to report. Commissioner Saltzgaver reported that since the last Committee meeting, the City Council approved a seven-day furlough for miscellaneous employees. Has that furlough been figured in to these numbers?

Mr. Squires responded that it has not. We still have to figure out how to allocate that number. The furlough is not final. The City Manager's office is still in discussion with the unions.

Mr. Hester said the direction we are getting is that we are going to have furloughs, but have not received direction as to the implementation of them.

Commissioner Saltzgaver said his concern is that he heard it was either a freeze or Plan B, and then it was furloughs or Plan B cuts. If they aren't going to give us the Plan B cuts back and are going ahead and taking the salary freeze or furlough on top of that, that is an additional cut and I think we need to talk about that and I think we need to talk to our Councilmembers about that. That is, in essence, double dipping by the Finance Department.

Mr. Hester responded that his understanding is that is what they are going to do. Not only are we going to take Plan B, but also we are going to take the furloughs and the 1% on top of that.

Commissioner Saltzgaver said he thinks it is important to air that issue. I don't know what the cuts are, but if you total up the \$465,000, that is 2%.

Mr. Squires said that Plan A, B and the 1% will take us just a few dollars past \$750,000 this year and the furlough would be on top of that. The furlough will not have much of an impact on Recreation staff, because most of them are part-time. Maintenance will be impacted, as will the Marine Bureau. If you look at this as seven days over a year, it is about an hour every payday. We need to discuss how to implement this.

Mr. Hester said we will get some guidelines, but it would be up to the Department to implement it without cutting services.

Commissioner Saltzgaver said if you talk to some of the Councilmembers, they would be surprised.

Commissioner Guerra asked if we are eliminating mobile recreation for now?

Mr. Hester responded only in the general fund. It will still be operated in the CDBG fund areas.

Ms. Kaiser said that the Department would continue to run the summer mobile recreation program from Monday through Friday, but will be eliminating it for the weekend.

Commissioner Guerra asked if it would still be available as a rental?

Ms. Kaiser responded yes, it is in our fee schedule.

Mr. Hester said you can also rent our movie equipment too.

President Waterfield asked if the El Dorado Teen Center summer program would be discontinued?

Ms. Kaiser responded that El Dorado West is one of our heavily impacted sites for summer day camp. During that time, the Department will move the teen camp to Wardlow Park, where attendance has always been on the low side. We will still have the El Dorado Teen Center, just not in the summer. The teens do have a place to go. We may offer a teen adventure camp in the future. They aren't really looking to hang out in the park, they are looking for more exciting things to do.

C. PARK SAFETY COMMITTEE  
Commissioner Saltzgaver, Chair

Commissioner Saltzgaver stated that there was no meeting.

D. MARKETING AND CUSTOMER SERVICE COMMITTEE  
Commissioner Guerra, Chair

Commissioner Guerra stated that said they did not meet. There is a youth and teen brochure included in the packet.

E. CAPITAL IMPROVEMENT AND INFRASTRUCTURE COMMITTEE  
Vice President Sangmeister, Chair

Vice President Sangmeister stated that they did not meet because of the shakeout. Staff had other duties.

President Waterfield said they continue to get e-mail updates on projects and he appreciates that.

F. **SPECIAL EVENTS AND RECREATION COMMITTEE**  
Commissioner Satariano, Chair

Commissioner Satariano stated that they met and fine-tuned the Permit to Gather policy.

**VII. DIRECTOR'S REPORT TO COMMISSION**

- A. Recommendation to receive and file the Director's Monthly Highlights Report for September 2010.

**It was moved by Commissioner Satariano and seconded by Vice President Sangmeister to approve the recommendation. The motion carried unanimously.**

**VIII. CORRESPONDENCE**

- A. Letter from California Association of Park and Recreation Commissioners and Board Members regarding the CAPRCBM Award Nominations.

President Waterfield mentioned the letter, which was included in the packet. He stated if anyone is interested in submitting the nominations, to follow up with the Director.

Mr. Hester stated said if you are interested, we could facilitate that.

**IX. UNFINISHED BUSINESS**

President Waterfield stated that there is no unfinished business.

**X. NEW BUSINESS**

- A. Recommend to the Housing and Neighborhood Committee, and the full City Council, that the portion of Whaley Park in which the cherry tree grove was planted be named "Cherry Tree Peace Grove," and include a recognition of SGI Long Beach's 50 years of working in communities.

Mr. Hester stated that Councilmember O'Donnell received a request from the group to name the corner area as Cherry Tree Peace Grove. The Department worked with the group in planting

10 or 12 cherry trees on that corner and they wanted to come back and name the area. This request was referred to the Commission by Councilmember O'Donnell. We have done similar things with other sister cities organizations. This would not be in conflict with anything done previously.

Commissioner Saltzgaver asked if there is a picnic table or bench?

Mr. Hester responded no, it is just a grove.

Commissioner Antonette asked if this would be done at the City's cost or the group's cost?

Mr. Hester responded that the Department would make one of our standard flag signs, which are at all the parks.

**It was moved by Commissioner Saltzgaver and seconded by Commissioner Satariano to approve the recommendation. The motion carried unanimously.**

- B. Recommendation to receive and file the report from the Recreation and Special Events Committee on Permits to Gather and direct staff to prepare and submit a similar report to the City Council.

Mr. Squires stated back in June, Councilwoman Schipske put an item on the City Council agenda following an incident in Pan American Park and wanted to find out more about Permits to Gather. Staff put this report together that talks about Permits to Gather, what the fees are, and what you receive. You don't get a reservation to a site. It just gives you the opportunity to meet with 25 or more people in one of our sites. The Department met several times with the Police Department to talk about how to use Permits to Gather to better monitor our parks. The Police Department had been receiving a report from Recreation for several years, but it probably had too much information to absorb. Recreation revised that report, which is going to each of the watch commanders. Recreation regularly meets with the watch commanders about getting more assistance in the parks. This permit will not stop violence in the parks, but will be a resource to assist our staff and the police in monitoring the park. We are not going to put out signage. A councilmember suggested a public safety fee attached to the permits to gather, to help fund rangers to police the parks. With 1,500 permits that were issued last year, that would raise about \$39,000, which would not raise enough money to fund rangers. We are not proposing that we implement such a public



service fee. The Department and the Police Department have a good line of communication. The second page shows the statistics.

Commissioner Guerra asked how we can notify people and let them know that they are supposed to be getting a permit to gather?

Mr. Squires responded that we are going to start an advertising campaign to try and get the word out there. We know there are a lot of groups out there who don't know they are supposed to get a permit. Recreation is working on a plan to continue to have contact with groups, now that the rangers are gone. The problem now, is that we have no supervision on Saturdays, with the current cuts. This problem will likely get worse. We are not sure what the advertising packet would look like, but that is our intent.

Mr. Hester stated that like the no smoking ban, you can't put signs everywhere. As we replace signs, we will incorporate that information into the new signs. We might also place signs in parks where large groups might often meet. The police won't shut them down unless there are problems or issues. It is a tool, but there are still going to be some challenges. There will need to be some education

President Waterfield stated that one of the things that came up is the public would ask what that permit got them? I don't know how the education would be impacted with not having staff in the parks on Saturdays also. Would that change if we knew that we had a number of permits for large groups in a single park? Would we be able to staff the park on a Saturday in that instance?

Mr. Hester responded that a permit to gather was set up to allow us know that there would be groups in the area. They were free up to two years ago, when we implemented an administrative fee. A lot of these permits are for small birthday parties. We will not have staff out there. The pressure is back on the police. At Pan American Park, the police did check that group before the incident took place. The police checked their permit and there was no problem. The problem took place after the police had been there.

**It was moved by Commissioner Saltzgaver and seconded by Commissioner Antonette to approve the recommendation. The motion carried unanimously.**

C. WITHDRAWN

~~Recommendation to receive and file the Aquarium of the Pacific's Campus Master Plan update; and, approve the proposed Seawater Intake System Project and recommend to the City Council Approval of a Right of Entry Permit for the Construction in Shoreline Park.~~

~~Director's Recommendation: Approve recommendation.~~

D. Recommendation to recommend to the City Council that a Right of Entry Permit be executed with the Wrigley Area Neighborhood Alliance (WANA), a non-profit organization, to allow access to construct a playground at the 21<sup>st</sup> to Hill Mini Park at a future date to be determined.

Mr. Hester stated that Jill Hill, who represents WANA, is here to discuss this project.

Ms. Hill introduced herself as the secretary of this non-profit organization. They have partnered with KaBOOM, which has done about three other projects in the city with the Department. This small area used to have tall weeds and illegal activity. About seven or eight years ago it became a passive park with a walking path, but there is no playground equipment. There are a lot of young families in the area and this would be a wonderful addition. We don't have anything near there. The closest park is Veterans Park, and people from this neighborhood would not drive over there. Ms. Hill said she has applied for \$5,000 for a Living Through Neighborhood Partners program through the Community Development Advisory Commission, and Partners of Parks has agreed to give \$2,500. KaBOOM has now raised their fee to \$8,500, so she will have to raise more money, which should be no problem. She said they have recruited about 70 to 80 people to help. We have spoken with KaBOOM and they are looking for a partner. It would probably take place around February.

Commissioner Guerra asked if this would be accessible to the public by the bike path?

Ms. Hill responded that it would be accessible from the stairwell, but it is also accessible 21<sup>st</sup> and Hill Street. There is a decomposed granite path so it is ADA accessible as well.

Commissioner Saltzgaver said thank you. This kind of partnership is critical in our city today and it takes someone to step up and get it done.

**It was moved by Vice President Sangmeister and seconded by Commissioner George to approve the recommendation. The motion carried unanimously.**

**XI. COMMENTS**

**A. AUDIENCE**

President Waterfield asked for comments from the audience. There were none.

**B. STAFF**

President Waterfield asked for comments from staff.

Ms. Kaiser said that we held our Hall of Fame ceremony and it was a beautiful day. She said this has always been one of her favorite events. She said that they also held the Annual California Coastal Cleanup Day on September 25. They had over 1,700 volunteers and picked up 7,000 pounds of debris from beaches. One of the staff members reported that they collected less debris than in the past. So, the word is getting out to not litter on the beach. On Saturday, the Department held the Junior Beach Runners program, with 240 participants. The youth run 25.2 miles during the school year and they were able to participate in the Long Beach Marathon and complete their last mile. Not only do they get a medal for participating in the fun run, they also get a special medal because they have completed their marathon. There were over 2,000 kids attending the Marathon that day. Our kids were highlighted on KTLA, Channel 5 on Tuesday prior to the Marathon.

Ms. Kaiser also said we are happy to announce that we are working to open up a park that has been in passive use, the East Village Arts Park on Elm Street. Working with the community, our staff will be there offering programs on Tuesdays and Thursdays. Heather Green, who is very involved in the arts community, will be offering after school programming with local artists.

Mr. Squires stated that today, the great shakeout is occurring statewide. Our department is going through its exercise today. Management staff has set up the operating center in the parking lot and in the large conference room, if you want to tour the operations after the meeting. The emergency trailer has been pulled out and is in the parking lot. Our department is responsible for sheltering, in case of an emergency, and Maintenance Operations helps Public Works with cleaning the streets from downed trees and debris. Mr.

Squires stated that Oktoberfest is this weekend. They were on KTLA news this morning.

Ms. Gonzalez stated that the capital projects are ongoing. It looks like both the Seaside Park and Homeland projects have started up again and we are looking for grand openings for both of those in January. She said that the opening of Admiral Kidd should be early next year, when the maintenance period is done. The P.E. right-of-way is being completed as well. The Rancho Los Cerritos and McBride Park projects are well ahead of schedule.

Mr. Arevalo stated that we cut back on our water severely. Even with the cool summer, we were still over budget by \$400,000. I am hoping for another cool summer next year. We are also working with the community garden, right behind the cemetery on 27<sup>th</sup> and California. We are getting it ready and should be done by Monday.

Mr. Hester said there is lot of construction taking place. The Port is doing second phase of a \$15 million program. They have approved funding for the first \$5 million, and the Department got a few projects as part of that. The second phase deals with health and seniors. We will be putting together a much more comprehensive list of projects to take to the Port. The third phase will be greening type projects. We have a lot of opportunities there also.

Mr. Hester stated that he just received an e-mail that State Senator Jenny Oropeza passed away last night. She was a big supporter of the Department, so you might want to close the meeting in her memory. Mr. Hester said that this is my last Commission meeting. He thanked the Commission for all their help and support of the Department.

#### C. COMMISSIONERS

President Waterfield asked for comments from the Commissioners.

Commissioner Satariano reminded the Commissioners about Mr. Hester's party.

Commissioner Guerra thanked Mr. Hester.

Commissioner Antonette stated he appreciated Mr. Hester's leadership and learning from him.

Vice President Sangmeister thanked Mr. Hester.

Commissioner George thanked Mr. Hester for doing a wonderful job.

Commissioner Saltzgaver stated that Mr. Hester told me he would still be a director when I left this Commission. And now, that is not true and I think that is wrong. As is fitting, with Phil, he did not mail it in his last few weeks. He represented us at City Council in the smoking debate. Phil gently got the point across that golf was separate. I will say, you've got to watch the slippery slope, guys.

President Waterfield thanked Mr. Hester for how much leadership he provided the Department. He hopes he has a good adventure. We were fortunate to have you as a leader.

## **XII. NEXT MEETING**

President Waterfield stated that the next meeting would be held at 9:00 a.m., on Thursday, November 18, 2010, at the El Dorado Park West Community Center, in the Senior Center Library, 2800 North Studebaker Road, Long Beach, California.

## **XIII. ADJOURNMENT**

President Waterfield adjourned the meeting at 10:10 a.m., in memory of Jenny Oropeza

Respectfully submitted,



Robin Black  
Executive Assistant to the Director

c: Phil T. Hester, Director of Parks, Recreation and Marine

Charles Durnin, Chair  
Donita Van Horik, Vice-Chair



Becky Blair, Commissioner  
Alan Fox, Commissioner  
Leslie Gentile, Commissioner  
Phil Saumur, Commissioner  
Melani Smith, Commissioner

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## FINAL AGENDA AND MINUTES

### CALL TO ORDER (5:07 PM)

see media

At 5:07 p.m., Chair Durnin called the meeting to order.

### ROLL CALL (5:07 PM)

**Boardmembers** Phillip Joseph Saumur, Alan L. Fox, Charles Durnin, Leslie

**Present:** Fernald Gentile, Melani Smith and Becky Blair

**Boardmembers** Donita Van Horik

**Absent:**

Also present: Amy Bodek, Director of Development Services; Derek Burnham, Current Planning Officer; Jill Griffiths, Advance Planning Officer; Michael Mais, Assistant City Attorney; Scott Kinsey, Planner; Heidi Eidson, Bureau Secretary.

### FLAG SALUTE (5:07 PM)

see media

Commissioner Fox led the flag salute.

### MINUTES (5:08 PM)

see media

10-062PL Recommendation to receive and file the Planning Commission minutes of October 7, 2010.

**A motion was made by Commissioner Blair, seconded by Commissioner Smith, to approve the recommendation. The motion carried by the following vote:**

**Yes:** 6 - Phillip Joseph Saumur, Alan L. Fox, Charles Durnin, Leslie Fernald Gentile, Melani Smith and Becky Blair

**Absent:** 1 - Donita Van Horik

**DIRECTOR'S REPORT (5:09 PM)**

see media

Amy Bodek, Director of Development Services, presented the Director's Report.

**PUBLIC PARTICIPATION (5:19 PM)**

see media

There was no public comment given at this time.

**SWEARING OF WITNESSES (5:19 PM)**

see media

Do you solemnly swear or affirm that the evidence you shall give in this Planning Commission Meeting shall be the truth, the whole truth, and nothing but the truth.

**REGULAR AGENDA (5:20 PM)**

see media

see media

1. 10-064PL Recommendation to receive the proposed zoning amendments regarding updates to the City's regulation of wireless telecommunications facilities, and forward said amendments to the City Council with a recommendation of approval for adoption into ordinance. (Citywide) (Application No. 1004-27)

Derek Burnham, Current Planning Officer, introduced Scott Kinsey, Project Planner, who presented the staff report.

Michael Mais, Assistant City Attorney, spoke.

Chair Durnin spoke.

Scott Kinsey responded to queries from Commissioner Gentile.

Commissioner Fox spoke.

Derek Burnham responded to a query from Commissioner Smith.

Scott Kinsey responded to a query from Commissioner Saumur.

Derek Burnham responded to queries from Commissioner Saumur.

Michael Mais spoke.

Scott Kinsey responded to a query from Commissioner Blair.

Michael Mais responded to a query from Commissioner Blair.

Scott Kinsey responded to a query from Commissioner Blair.

Bill Garlin, 231 Coronado Avenue, representing the Bluff Heights Neighborhood Association, provided public comment.

Sasha Winney, 3237 E. Broadway, provided public comment.

Diane Sundstrom, 4507 E. Barker Way, provided public comment.

Michael Mais and Derek Burnham responded to comments made by Diane Sundstrom.

Leslie Dagel, 1111 Bayside Drive, Corona Del Mar, representing Verizon Wireless, spoke.

Michael Mais responded to a comment made by Leslie Dagel.

Jim Asbel, 2821 Mariquita, provided public comment.

Amy Bodek, Director of Development Services, Derek Burnham and Michael Mais responded to queries from Jim Asbel.

Robert Candeleria, 2900 E. Third Street, provided public comment.

Chair Durnin spoke.

Derek Burnham responded to a query from Commissioner Fox.

Michael Mais responded to a query from Commissioner Smith.

Commissioner Saumur spoke.

Scott Kinsey responded to a query from Commissioner Saumur.

Commissioner Gentile spoke.

A dialogue ensued between Commissioner Gentile, Scott Kinsey and Derek Burnham.

Michael Mais responded to a query from Commissioner Gentile.



Commissioner Gentile spoke.

**A motion was made by Commissioner Smith, seconded by Commissioner Gentile, to approve the recommendation with an amendment to include language associated with enclosures for generators. The motion carried by the following vote:**

**Yes:** 6 - Phillip Joseph Saumur, Alan L. Fox, Charles Durnin, Leslie Fernald Gentile, Melani Smith and Becky Blair

**Absent:** 1 - Donita Van Horik

**COMMENTS FROM THE PLANNING COMMISSION (6:35 PM)**

see media

Chair Durnin spoke.

Commissioner Saumur spoke.

A dialogue ensued between Chair Durnin, Michael Mais and Amy Bodek.

**ADJOURNMENT (6:38 PM)**

At 6:38 p.m., Chair Durnin adjourned the meeting.

NEXT REGULAR MEETING: November 4, 2010 - 5:00 PM

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