

LONG BEACH TRANSIT BOARD OF DIRECTORS' MEETING

Monday, October 23, 2017 — Noon
Long Beach City Council Chamber
333 W. Ocean Blvd., Long Beach, CA 90802

2017 Board of Directors

Maricela de Rivera, Chair
Sumire Gant, Vice Chair
Colleen Bentley, Secretary/Treasurer
Adam Carrillo, Director
Michael Clemson, Director
Nancy Pfeffer, Director
Mary Zendejas, Director
Lea Eriksen, City Representative
Eric Widstrand, City Representative

Long Beach Transit

Kenneth A. McDonald, President & CEO

Agenda Packet Available for Review:

Long Beach Transit
Board Secretary's Office
1963 E. Anaheim St.
Long Beach, CA 90813
lbboard@lbtransit.com

Or Online:
www.lbtransit.com



Long Beach Transit
1963 E. Anaheim St.
Long Beach, CA 90813
Phone: 562.591.8753
Fax: 562.218.1994



Information and Procedures Concerning Conduct at Board of Directors' Meetings

PUBLIC PARTICIPATION:

- All members of the public may address the Board on any item listed on the agenda.
- All members of the public may address the Board on non-agenda items from "Business From The Floor."
- Each speaker will be asked to complete a Speaker Card and turn it in to the Board Secretary prior to the conclusion of the staff presentation and will state his/her name at the podium before speaking.
- Persons demonstrating rude, boisterous or profane behavior will be called to order by the Chair. If such conduct continues, the Chair may call a recess, requesting the removal of such person(s) from the Council Chamber, adjourn the meeting or take some other appropriate action.

TIME LIMIT:

- Three-minute time limit for each speaker unless the Board specifies a different time limit based on the time allotted for the item and the number of speakers.
- Speakers may address the Board only one time on each agenda item after submitting a Speaker Card to the Board Secretary.
- A speaker may not defer his/her time to other speakers.
- Groups or organizations are encouraged to select a spokesperson to speak on their behalf. Each subsequent speaker is encouraged to submit new information, rather than repeating comments made by prior speakers to simply indicate their agreement with prior speaker's comments.

WRITTEN MATERIAL:

- The Board is unable to read written materials presented at the meeting. If any person intends to appear before the Board and provide written material, it should be delivered to the Board Secretary's office eight days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the Board an opportunity to review the material in advance.

AMERICANS WITH DISABILITIES ACT OF 1990:

- The City of Long Beach intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If special accommodations are desired, please call the City Clerk Department 48 hours prior to the meeting at (562) 570-6101.
- The City Clerk's office is closed on weekends. To assure proper accommodations, please call by 4:30 p.m. on the Friday prior to the meeting.
- For Telecommunication Device for the Deaf (TDD), please call (562) 570-6626. Inquire at the City Council Chamber Audio Visual Room for Assistive Listening Device.

SPECIAL PRESENTATIONS:

- Special presentations which include slides, video, etc., during the course of a meeting will only be allowed when requested of the Board Secretary eight days in advance of the meeting, which will require prior approval from the Chair.

BUSINESS FROM THE FLOOR:

- A member of the general public may address the Board on any matter not appearing on the agenda that is of interest to such person and within the jurisdiction of the Board.
 - No action can be taken by the Board on any items brought forward at this time. The Board may request this item be brought back at a subsequent meeting.

AGENDA COPIES:

- Available online 72 hours in advance of the meeting at www.lbtransit.com.
- Available at the meeting.
- May be picked up in advance at the Board Secretary's office without charge.

COPIES OF AGENDA ITEMS:

- Available online 72 hours in advance of the meeting at www.lbtransit.com
- Available for public review at the Board Secretary's office 72 hours prior to the meeting.
- Copies may be obtained after payment of any applicable copy fees.

CLOSED SESSION:

- A description of the items, if any, to be discussed in closed session are always listed on the agenda. Any action taken during this time will be announced when the Board reconvenes to open session.

USE OF CELL PHONES DURING MEETINGS:

- The Board appreciates your cooperation in silencing all cell phones while the meeting is in session.

ITEMS NOT APPEARING ON POSTED AGENDA:

This agenda was posted outside of Long Beach City Hall in the information case at least 72 hours in advance of this meeting and online at www.lbtransit.com. In order for the Board to take action on an item not appearing on the posted agenda, other than merely acknowledging receipt of correspondence or other information, the Board must make one of the following determinations:

1. Determine by a majority vote that an emergency exists as defined in Government Code Sec. 54956.5.
2. Determine by a two-thirds vote, or by unanimous vote if less than two-thirds of the Board is present, that there is a need to take immediate action and that the need for action came to the attending of the Board subsequent to the agenda being posted.
3. Determine that the item appeared on a posted agenda for a meeting occurring no more than five calendar days prior to this meeting, and the time was continued to this meeting.

The Board of Directors
and Staff shall work to
preserve order and decorum
during Board meetings.



**LONG BEACH TRANSIT
BOARD OF DIRECTORS MEETING
AGENDA**

**MONDAY, OCTOBER 23, 2017
333 W. OCEAN BOULEVARD
COUNCIL CHAMBER, 12:00 PM**

Maricela de Rivera, Chair
Sumire Gant, Vice Chair
Colleen Bentley, Secretary/Treasurer
Adam Carrillo, Director
Michael Clemson, Director
Nancy Pfeffer, Director



Mary Zendejas, Director
Eric Widstrand, City Representative
Lea Eriksen, City Representative

Kenneth A. McDonald,
President and Chief Executive Officer

REGULAR MEETING - NOON

1. Call to Order. (Maricela de Rivera)
2. Roll Call. (Ivette Dubois)
3. [17-050TR](#) Recommendation to approve the minutes of the regular session meeting held on September 25, 2017. (Maricela de Rivera)

Suggested Action: Approve recommendation.

4. City Update. (Mayor Robert Garcia)
5. Employee Recognition. (LaVerne David)

Employees of the Month for October 2017:

Michael Corral, Transit Service Delivery and Planning
Agustin Castellanos, Maintenance and Infrastructure
China Thomas, Staff

INFORMATION ITEM

6. Public Comment.

Any member of the public may approach the podium and, upon recognition by the Chair, state his or her name and proceed to address the Board on any item within the subject matter jurisdiction of the Long Beach Transit (LBT) Board of Directors, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes, unless different time limits are set by the Chair, subject to the approval of the Board.

7. President and CEO Monthly Report. (Kenneth McDonald)

- Safety and Service Quality
- Employee Engagement
- Customer Experience
- Community and Industry Focus

INFORMATION ITEM

8. [17-051TR](#) Monthly Financial Report. (Lisa Patton)

INFORMATION ITEM

9. [17-052TR](#) Quarterly Investment Report. (Lisa Patton)

INFORMATION ITEM

10. [17-053TR](#) Battery-Electric Bus Program Update. (Kenneth McDonald)

INFORMATION ITEM

11. [17-054TR](#) Recommendation to authorize the President and CEO to enter into a contract with Complete Coach Works to perform post-delivery inspection services for 39, 40-foot, New Flyer of America, Inc., Compressed Natural Gas buses, for a total authorization amount not to exceed \$147,664. (Tony Cohen)

Suggested Action: Approve recommendation.

12. [17-057TR](#) Recommendation to authorize the President and CEO to enter into a contract with Sirius Computer Solutions to replace Long Beach Transit's computer servers' hardware, for a total authorization amount not to exceed \$182,400. (Patrick Pham)

Suggested Action: Approve recommendation.

13. [17-058TR](#) Recommendation to authorize the President and CEO to enter into a three-year contract with Commune Communication for creative, social media and agency promotional services at a cost of \$360,000 with two, one-year options at \$120,000 each year, for a total authorization amount not to exceed \$600,000. (Debra Johnson)

Suggested Action: Approve recommendation.

14. [17-059TR](#) Recommendation to authorize the President and CEO to enter into a one-year contract with ETA Agency for website design, maintenance, hosting and content management, at a cost of \$186,200 with two, one-year options at \$32,183 each year, for a total authorization amount not to exceed \$250,566. (Debra Johnson)

Suggested Action: Approve recommendation.

15. [17-060TR](#) Recommendation to adopt a resolution authorizing the President and CEO to execute a grant agreement with the Federal Transit Administration for \$1,172,867 under the Low or No Emission Vehicle Program. (Debra Johnson)

Suggested Action: Approve recommendation.

16. [17-061TR](#) Recommendation to approve the Board of Directors Meeting dates for Calendar Year 2018. (Ivette Dubois)

Suggested Action: Approve recommendation.

17. Public Comment.

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18. Board Advisory Committees Report

- Finance and Operations. (Michael Clemson)
- Policy and Governance. (Mary Zendejas)

INFORMATION ITEM

19. Board Requests.

20. 17-062TR Adjourn. The next regular meeting will be held on December 11, 2017.
(Maricela de Rivera)

Suggested Action: Approve recommendation.

Note:

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Long Beach Transit is an entity which is separate and distinct from the City of Long Beach.