

OFFICE OF THE CITY ATTORNEY
ROBERT E. SHANNON, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

RESOLUTION NO. RES-10-0136

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF LONG BEACH APPROVING AND AUTHORIZING
THE DESTRUCTION OF CERTAIN RECORDS, PAPERS,
AND WRITINGS BY THE FINANCIAL MANAGEMENT
DEPARTMENT TREASURY BUREAU

The City Council of the City of Long Beach resolves as follows:

Section 1. Pursuant to and in accordance with the provisions of Section 34090 of the Government Code of the State of California and Chapter 1.28 of the Long Beach Municipal Code relating to the destruction of City records, and the City Attorney having heretofore given his written consent, the City Council of the City of Long Beach does hereby approve and authorize the destruction by the Financial Management Department Payroll Division and Financial Management Department Treasury Bureau of any and all of the records, documents, instruments, books, papers, and writings as set forth in the documents attached hereto and marked Exhibit "A" and by reference thereto made a part hereof, which records are under its charge and are no longer required for use in its respective office, said records being no less than two (2) years old.

Section 2. The City Council hereby finds that none of said records:

- A. Affect the title to real property or liens thereon;
- B. Constitute official court records;
- C. Constitute records which are required to be kept by statute;
- D. Constitute the original or record copies of the minutes, ordinances or resolutions of the City of Long Beach or any City Board or Commission.

Section 3. This resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify the vote adopting this resolution.

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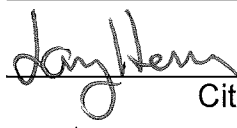
I hereby certify that the foregoing resolution was adopted by the City Council of the City of Long Beach at its meeting of November 9, 2010,

by the following vote:

Ayes: Councilmembers: Garcia, Lowenthal, DeLong, O'Donnell,
Schipske, Andrews, Johnson, Gabelich,
Neal.

Noes: Councilmembers: None.

Absent: Councilmembers: None.



City Clerk

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Cost Center: ()

Records Coordinator: AGNES AGUAS Mail Drop: 6TH FLOOR Phone: (562)570-6636 ext:

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION.

Destroy (X) Code	Permanent Box Number	Record Title Code	Record Title (Box Contents)	Dates Beg.	Dates Ending	On Hold?	Destroy Date	Location	Space#
<input type="checkbox"/> 3	F-675	10027.4	CHECKS - COMMERCIAL	01/01/1994	12/31/1994		12/31/2001	F-08-02	13

Box Contents: LIST 1257

Folders within the above box

File Number2

Iron Mountain Ref #: 2

Beginning Date: 07/01/1994 Ending Date: 12/01/1994 Record Title Name: CHECKS - UTILITY REFUND

Description: UTILITY REFUND CHECKS - PAID JULY-DEC 1994

File Number3

Iron Mountain Ref #:

Beginning Date: 01/01/1994 Ending Date: 12/31/1994 Record Title Name: CHECKS - COMMERCIAL

Description: 16498 - 19212 - COMMERCIAL CHECKS

Range Beginning	Range Ending	Range Description
16498	19212	COMMERCIAL CHECKS

Beginning	Ending Date	Record Title Name
01/01/1994	12/31/1994	MIXED RECORDS

E = Excluded

Total Eligible Boxes to be destroyed	=	1
Eligible Boxes on Hold	=	0
Eligible Boxes Checked Out	=	0
Eligible Boxes Removed	=	0
Total Available Boxes to be destroyed	=	1

Exhibit A

10-15-10 *[Signature]* Date 10/14/10 DEPARTMENT HEAD *[Signature]*
 10-19-10 *[Signature]* Date 10/19/10 CITY ATTORNEY *[Signature]*