# CITY OF LONG BEACH CIVIL SERVICE COMMISSION AGENDA

WEDNESDAY, JUNE 6, 2012 333 W. OCEAN BLVD., 7TH FLOOR CIVIL SERVICE BOARD ROOM, 8:00 AM

Carolyn M. Smith Watts, President Charles Hicks Jr., Vice President Jonathan Gotz, Commissioner Jeanne Karatsu, Commissioner Lawrence Keller, Commissioner



Mario R. Beas, Executive Director

#### **FLAG SALUTE**

#### **ROLL CALL**

1 <u>12-153CS</u> Recommendation to approve Regular Minutes of May 16, 2012

**Suggested Action:** Approve recommendation.

12-154CS Recommendation to approve Dismissal Hearing 08-D-1011 of April

25, 2012, May 2 & 9, 2012

**Suggested Action:** Approve recommendation.

# **CONSENT CALENDAR (2-7):**

2 12-155CS Recommendation to approve examination results - Gas

Construction Worker

**Suggested Action:** Approve recommedation.

3 12-156CS Recommendation to receive and file retirements:

Eugene Winters/Refuse Operator I/Public Works (13 yrs., 10 mos.) Andrew Pringle/Police Officer/Police Department (21 yrs., 2 mos.) Barbara Curtis/School Guard/Police Department (10 yrs., 11 mos.) Roy Golightly/Fleet Services Supervisor II/Public Works (31 yrs., 27

days)

**Suggested Action:** Approve recommendation.

4	<u>12-157CS</u>	Denise Wooldridge/Pu days) Wan Lee/Civil Enginee	receive and file resignations: blic Safety Dispatcher I/Fire Department (24 er/Water Department (2 yrs., 4 mos.) rative Analyst II/Financial Management (12 yrs., 9	
		Ladell White/Administrative Analyst II/Financial Management (12 yrs., 9 mos.) Leslie Griggs/Communications Center Supervisor/Police Department (26 yrs., 1 mo.) Chue Chang/Survey Technician/Harbor Department (4 yrs., 10 mos.) Matthew Kennison/Police Officer/Police Department (7 yrs., 11 mos.)		
		Suggested Action:	Approve recommendation.	
5	<u>12-158CS</u>		approve transfer - Elizabeth Norman/Accounting Services to Accounting Clerk III/Parks	
		Suggested Action:	Approve recommendation.	
6	<u>12-159CS</u>	Recommendation to receive and file withdrawal of appeal - Dismissal Appeal 03-D-1112		
		Suggested Action:	Approve recommendation.	
7	<u>12-160CS</u>	Recommendation to receive and file withdrawal of appeal - Suspension Appeal 08-S-1112		
		Suggested Action:	Approve recommendation.	
REGULAR AGENDA				
8	<u>12-161CS</u>	RECOMMENDATION	FOR PROVISIONAL APPOINTMENTS -	

Suggested Action: Approve recommendation.

Communication from Mike Sarjeant, Interim Fire Chief

Wenger - Marine Safety Sergeants

Cameron Abel, Aaron Fletcher, Mitchell Garrison, Jeffrey Gillot, David Guerra, Patrick Morrison, Omar Naranjo, Tyler Warzynski, and Ian

9 <u>12-162CS</u>	<b>RECOMMENDATION TO EXTEND NON-CAREER HOURS</b> - Dennis Roedeaux, Maintenance Assistant, Airport Communication from JC Squires, Manager, Finance & Administration - Airport
	Suggested Action: Approve recommendation.
10 <u>12-163CS</u>	<b>RECOMMENDATION TO EXTEND NON-CAREER HOURS -</b> Francisco Villarreal, Administrative Intern, Harbor Communication from Margaret Huebner, Director of Human Resources, Harbor Department
	Suggested Action: Approve recommendation.
11 <u>12-164CS</u>	<b>RECOMMENDATION TO EXTEND NON-CAREER HOURS -</b> Austin Cho, Administrative Intern, Harbor Communication from Margaret Huebner, Director of Human Resources, Harbor
	Suggested Action: Approve recommendation.
12 <u>12-165CS</u>	<b>RECOMMENDATION FOR SELECTIVE CERTIFICATION</b> - Public Health Professional (Chief Environmental Health Specialist)  Communication from Ronald R. Arias, Director of Health & Health Services
	Suggested Action: Approve recommendation.
13 <u>12-166CS</u>	RECOMMENDATION FOR SELECTIVE CERTIFICATION - Registered Nurse Communication from Debbie Mills, Director of Human Resources
	Suggested Action: Approve recommendation.
14 <u>12-167CS</u>	RECOMMENDATION TO REVISE CLASSIFICATION SPECIFICATION - Public Health Professional a. Communication from Debbie Mills, Director of Human Resources b. Staff report prepared by Deborah McCluster, Personnel Analyst
	Suggested Action: Approve recommendation.

15 <u>12-168CS</u>	RECOMMENDATION TO RECONSIDER APPLICATION - Gas Construction Worker a. Communication from Shawn Walls b. Staff report prepared by Melinda George, Deputy Director
	Suggested Action: Deny recommendation.
16 <u>12-169CS</u>	RECOMMENDATION TO RECONSIDER APPLICATION - Gas Construction Worker a. Communication from Tauruson McMillian b. Staff report prepared by Melinda George, Deputy Director
	Suggested Action: Deny recommendation .
17 <u>12-170CS</u>	REQUEST FOR EXCEPTION TO CIVIL SERVICE RULES AND REGULATIONS - Article VIII, Section 115(3) - Requesting Exception to Article II, Section 7 of the Civil Service Rules and Regulations - Qualifications and Requirements for Buyer, Limiting Applications to City Employees and Laid Off City Employees Staff report prepared by Mario R. Beas, Executive Director
	Suggested Action: Approve recommendation.
18 <u>12-171CS</u>	RECOMMENDATION FOR ORDER OF LAYOFF a. Communication from Patrick West, City Manager b. Staff report prepared by Mario R. Beas, Executive Director

Suggested Action:

Approve recommendation.

# 19 <u>12-172CS</u> RECOMMENDATION TO EXTEND EXPIRING ELIGIBLE LIST (6 months)

Staff report prepared by Mario R. Beas, Executive Director

Accounting Clerk

Department Librarian

Deputy Chief Harbor Engineer (6/22/11 & 6/29/11)

Deputy Fire Marshal

Electrical Engineer (6/8/11, 6/15/11 & 6/29/11)

Electrician

Plan Checker - Plumbing

Public Health Nutritionist - 6/2/10 & 6/9/10)

Public Safety Dispatcher

Senior Civil Engineer

Senior Electrical Inspector

Senior Survey Technician

Survey Technician

**Suggested Action:** Approve recommendation.

## 20 12-173CS RECOMMENDATION TO APPROVE BULLETINS:

Buyer

Engineering Aide

Oil Field Gauger

Petroleum Operations Coordinator

Public Health Professional

School Guard

Special Services Officer

**Suggested Action:** Approve recommendation.

## 21 12-174CS RECOMMENDATION TO CONSIDER ADMINISTRATIVE LAW

JUDGE'S REPORT - Disability Retirement Appeal 18-DR-910

(Mailed to CSC on 2/24/12)

- a. Report prepared by Vincent Nafarrete, Administrative Law Judge
- b. Objection to Administrative Law Judge Report from Richard J. Silber, Attorney at Law

Suggested Action: No recommendation.

#### **NEW BUSINESS**

#### **MANAGERS' REPORT**

**COMMENTS FROM PUBLIC – The Civil Service Commission will hear from members** of the public on matters within the Commission's jurisdiction.

#### **ADJOURNMENT**

#### **NO HEARING**

THIS INFORMATION IS AVAILABLE IN AN ALTERNATIVE FORMAT BY REQUEST TO CIVIL SERVICE AT (562) 570-6059.

"THE CITY OF LONG BEACH INTENDS TO PROVIDE REASONABLE ACCOMMODATIONS IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990. IF A SPECIAL ACCOMMODATION IS DESIRED, PLEASE CALL CIVIL SERVICE 48 HOURS PRIOR TO THE EVENT/PROGRAM/SERVICE AT (562) 570-6059".