

OFFICE OF THE CITY ATTORNEY
ROBERT E. SHANNON, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

1 SUMMER FOOD PROGRAM
2 SPONSOR/SITE AGREEMENT
3 **32197**

4 THIS AGREEMENT is made and entered, in duplicate, as of June 23,
5 2011 for reference purposes only, pursuant to a minute order adopted by the City Council
6 of the City of Long Beach at its meeting held on April 5, 2011, by and between the CITY
7 OF LONG BEACH, a municipal corporation ("Sponsor"), and LONG BEACH
8 COMMUNITY SERVICES DEVELOPMENT CORP., DBA LONG BEACH COMMUNITY
9 ACTION PARTNERSHIP, operating at Path Ventures, Villages at Cabrillo, 2200 W.
10 Willard Street, Long Beach, CA 90810 ("Site Organization"), whose address is 3012 Long
11 Beach Boulevard, Long Beach, California 90807.

12 WHEREAS, the California Department of Education ("CDE") has funds for a
13 2011 Summer Food Service Program for Children ("Program") to provide free meals to
14 eligible children; and

15 WHEREAS, Sponsor has executed or will soon execute an agreement with
16 a vendor to prepare the meals; and

17 WHEREAS, Site Organization rents, leases, owns, operates, maintains, or
18 otherwise controls a site, independent of Sponsor, located in or near the City of Long
19 Beach at which the meals could be served; and

20 WHEREAS, Site Organization desires to participate in the Program; and

21 WHEREAS, CDE requires that Sponsor enter a written agreement with
22 each Site Organization that participates in the Program;

23 NOW, THEREFORE, in consideration of the mutual terms and conditions
24 herein, the parties agree as follows:

- 25 1. Site Organization shall serve lunch to all needy children 1 to 18
26 years of age (or persons over 18 years of age if they are mentally or physically disabled
27 and participating in a public or private nonprofit school program for the mentally or
28 physically disabled), using Site Organization employees and volunteers, all of whom are

1 subject to the management, direction, and control of Site Organization.

2 2. Sponsor shall provide to Site Organization, through Sponsor's
3 vendor, lunch as part of the Program. The number and type of meals to be provided shall
4 depend on the attendance reported to Sponsor by Site Organization on a daily basis.

5 3. Site Organization shall provide adequate supervision during the food
6 service, and shall report to Sponsor any and all problems concerning or related to the
7 food service.

8 4. Site Organization shall maintain and submit promptly such reports
9 and records as Sponsor requires.

10 5. Site Organization shall promptly report to Sponsor any change in the
11 number of meals required as attendance at Site Organization activities, programs,
12 classes and the like fluctuates. Such report is exempt from the notice provision set forth
13 in Section 17 hereof.

14 6. Site Organization and Sponsor shall comply with Title VI of the Civil
15 Rights Act of 1964 (P.L. 88-352) and all requirements imposed by the regulations of the
16 Department of Agriculture (7 CFR Part 15), Department of Justice (28 CFR Parts 42 &
17 50), and FNS directives or regulations issued pursuant to that Civil Rights Act to the
18 effect that no person in the United States shall, on the ground of race, religion, national
19 origin, color, age, sex, sexual orientation, gender identity, AIDS, HIV status, handicap or
20 disability, be excluded from participation in, be denied benefits of, or otherwise be subject
21 to discrimination under any program or activity for which Site Organization and Sponsor
22 received Federal financial assistance from the Department of Agriculture. And, Site
23 Organization and Sponsor hereby give assurance that they shall immediately take any
24 measures necessary to effectuate compliance.

25 7. Site Organization shall indemnify and hold harmless the City, its
26 Boards, Commissions, and their officials, employees and agents (collectively in this
27 Section "City") from and against any and all liability, claims, demands, damage, causes of
28 action, proceedings, penalties, loss, costs, and expenses (including attorney's fees, court

1 costs, and expert and witness fees) (collectively "Claims" or individually "Claim") to the
2 extent such Claims or Claim arise from any negligent act or omission of Site
3 Organization, its officers, employees, or agents, or anyone under Site Organization's
4 control. Claims include allegations and include by way of example but are not limited to:
5 Claims for property damage, personal injury or death arising in whole or in part from any
6 negligent act or omission of Site Organization, its officers, employees, or agents, or
7 anyone under Site Organization's control (collectively "Indemnitor"); Site Organization's
8 breach of this Agreement; misrepresentation; willful misconduct; and Claims by any
9 employee of Indemnitor relating in any way to worker's compensation. Independent of
10 the duty to indemnify and as a free-standing duty on the part of Site Organization, Site
11 Organization shall defend City and shall continue such defense until the Claim is
12 resolved, whether by settlement, judgment or otherwise. Site Organization shall notify
13 the City of any claim within ten (10) days. Likewise, City shall notify Site Organization of
14 any claim, shall tender the defense of such claim to Site Organization, and shall assist
15 Site Organization, as may be reasonably requested, in such defense.

16 8. As a condition precedent to the effectiveness of this Agreement, Site
17 Organization shall procure and maintain at Site Organization's expense for the duration
18 of this Agreement from insurance companies that are admitted to write insurance in
19 California or from authorized non-admitted insurance companies that have ratings of or
20 equivalent to A:VIII by A.M. Best Company the following insurance:

21 (a) Commercial general liability insurance (equivalent in scope to ISO form
22 CG 00 01 11 85 or CG 00 01 11 88) in an amount not less than One Million Dollars
23 (\$1,000,000.00) per each occurrence and Two Million Dollars (\$2,000,000.00)
24 general aggregate. Such coverage shall include but not be limited to broad form
25 contractual liability, cross liability, independent contractors liability, and products
26 and completed operations liability. The Sponsor, its officials, employees and
27 agents shall be named as additional insureds by endorsement (on Sponsor's
28 endorsement form or on an endorsement equivalent in scope to ISO form CG 20

1 10 11 85 or CG 20 26 11 85), and this insurance shall contain no special
2 limitations on the scope of protection given to the Sponsor, its officials, employees
3 and agents.

4 (b) Workers' Compensation insurance as required by the Labor Code of the
5 State of California and employer's liability insurance in an amount not less than
6 One Million Dollars (\$1,000,000.00).

7 (c) Professional liability or errors and omissions insurance in an amount not
8 less than One Million Dollars (\$1,000,000.00) per claim.

9 (d) If use of vehicles are necessary in the performance of this Agreement,
10 commercial automobile liability insurance (equivalent in scope to ISO form CA 00
11 01 06 92), covering Auto Symbol 1 (Any Auto) in an amount not less than Five
12 Hundred Thousand Dollars (\$500,000.00) combined single limit per accident.

13 Any self-insurance program, self-insured retention, or deductible must be
14 separately approved in writing by City's Risk Manager or designee and shall protect
15 Sponsor, its officials, employees and agents in the same manner and to the same extent
16 as they would have been protected had the policy or policies not contained retention or
17 deductible provisions. Each insurance policy shall be endorsed to state that coverage
18 shall not be reduced, nonrenewed or cancelled except after thirty (30) days prior written
19 notice to Sponsor, and shall be primary and not contributing to any other insurance or
20 self-insurance maintained by Sponsor. Site Organization shall notify the Sponsor in
21 writing within five (5) days after any insurance required herein has been voided by the
22 insurer or cancelled by the insured.

23 Site Organization shall require that all contractors and subcontractors which
24 Site Organization uses in the performance of services hereunder maintain insurance in
25 compliance with this Section unless otherwise agreed in writing by City's Risk Manager or
26 designee.

27 Site Organization shall deliver to Sponsor certificates of insurance and
28 required endorsements for approval as to sufficiency and form. The certificate and

1 endorsements for each insurance policy shall contain the original signature of a person
2 authorized by that insurer to bind coverage on its behalf. In addition, Site Organization,
3 shall, within thirty (30) days prior to expiration of the insurance required herein, furnish to
4 Sponsor certificates of insurance and endorsements evidencing renewal of such
5 insurance. Sponsor reserves the right to require complete certified copies of all policies of
6 Site Organization and Site Organization's contractors and subcontractors, at any time.
7 Site Organization shall make available to City's Risk Manager or designee all books,
8 records and other information relating to the insurance coverage required herein, during
9 normal business hours.

10 Any modification or waiver of the insurance requirements herein shall only
11 be made with the approval of City's Risk Manager or designee. Not more frequently than
12 once a year, the City's Risk Manager or designee may require that Site Organization, Site
13 Organization's contractors and subcontractors change the amount, scope or types of
14 coverages required herein if, in his or her sole opinion, the amount, scope, or types of
15 coverages herein are not adequate.

16 The procuring or existence of insurance shall not be construed or deemed
17 as a limitation on liability relating to Site Organization's performance or as full
18 performance of or compliance with the indemnification provisions of this Agreement.

19 9. Site Organization shall comply with all applicable laws, rules, and
20 regulations, and the directives or instructions issued by Sponsor and the CDE relating to
21 the activities or operations conducted herein. Failure to do so may result in the
22 immediate termination of this Agreement.

23 10. Sponsor shall obtain any and all State or Federal financial
24 assistance, grants, loans of State or Federal funds, and grants or loans of State or
25 Federal property necessary to the implementation of the Program.

26 11. Sponsor retains the right to require Site Organization to replace any
27 employee or volunteer whom Sponsor determines is unsatisfactory because of personal
28 appearance, conduct or failure to properly serve the public. Sponsor shall notify Site

1 Organization in writing of such deficiencies and Site Organization shall replace the
2 employee or volunteer with a suitable employee or volunteer within forty-eight (48) hours
3 after the date of such notice.

4 12. Sponsor shall have administrative responsibility for Program
5 operations, and shall submit all reports and monitor compliance with Program
6 requirements in accordance with CDE rules, regulations, policies, and procedures as set
7 forth in 7 CFR Part 225. Site Organization shall cooperate with Sponsor, if necessary, to
8 provide information for said reports.

9 13. Sponsor and Site Organization understand and agree that this
10 Agreement is contingent upon the execution of underlying agreements with the United
11 States, the State of California, or departments or agencies thereof. Consequently,
12 neither Sponsor nor Site Organization shall have any obligation to perform, and this
13 Agreement shall have no force and effect, until and unless such underlying agreements
14 are executed. Furthermore, Sponsor may terminate this Agreement if Site Organization
15 fails to comply with any underlying agreement.

16 14. Site Organization, its officers, agents, employees, and volunteers are
17 independent contractors and are not nor shall they be deemed employees or agents of
18 Sponsor. Site Organization acknowledges and agrees that a) Sponsor will not withhold
19 taxes of any kind hereunder, b) Sponsor will not secure workers' compensation or pay
20 unemployment insurance to, for or on behalf of Site Organization's employees, and c)
21 Sponsor will not provide and Site Organization is not entitled to any of the usual and
22 customary rights, benefits or privileges of Sponsor's employees.

23 15. Site Organization shall not assign its rights nor delegate its duties
24 hereunder, or any interest herein, or any portion hereof, without the prior written consent
25 of Sponsor. Any attempted assignment or delegation shall be void, and any assignee or
26 delegate shall acquire no right or interest by reason of such attempted assignment or
27 delegation.

28 16. The Director of Parks, Recreation and Marine or any other designee

1 of Sponsor's City Manager shall administer this Agreement.

2 17. All notices required or any communication desired to be given
3 hereunder shall be in writing and shall be personally delivered or deposited in the U.S.
4 Postal Service, first class, postage prepaid to the address first given herein for Site
5 Organization and to Sponsor c/o Department of Parks, Recreation and Marine, 2760
6 Studebaker Road, Long Beach, California 90815-1697. Notice shall be deemed given on
7 the date of deposit in the mail or on the date of delivery, whichever applies.

8 18. The term of this Agreement shall commence at 12:01 a.m. on June
9 20, 2011, and shall terminate at midnight on August 19, 2011, unless sooner terminated
10 as provided herein.

11 19. Sponsor shall have no liability to Site Organization if the vendor
12 supplying the food service fails to provide or delays in providing said food service.

13 20. Termination or expiration of this Agreement shall not terminate the
14 rights or liabilities of either party which rights or liabilities accrued or existed during the
15 term of the Agreement and prior to its termination or expiration.

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1 IN WITNESS WHEREOF, the parties have caused this document to be
2 executed with all formalities required by law as of the date first stated above.

3 LONG BEACH COMMUNITY SERVICES
4 DEVELOPMENT CORP., DBA LONG BEACH
5 COMMUNITY ACTION PARTNERSHIP

6 6/7, 2011

By Maeve Milstead

Title Director of Youth Programs

7 6/7, 2011

By Derrick J. Simpson

Title Executive Director

9 "Site Organization"

10 CITY OF LONG BEACH, a municipal
11 corporation

12 6.23, 2011

By [Signature] Assistant City Manager
CITY MANAGER
EXECUTED PURSUANT
TO SECTION 301 OF
THE CITY CHARTER.

13 "Sponsor"

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16 This Agreement is approved as to form on June 9, 2011.

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18 ROBERT E. SHANNON, City Attorney

19 By [Signature]
20 Deputy
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