

OFFICE OF THE CITY ATTORNEY
ROBERT E. SHANNON, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

RESOLUTION NO. RES-08-0052

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LONG BEACH APPROVING AND AUTHORIZING THE
DESTRUCTION OF CERTAIN RECORDS, PAPERS, AND
WRITINGS BY THE CITY MANAGER DEPARTMENT AND
CITIZEN POLICE COMPLAINT COMMISSION

The City Council of the City of Long Beach resolves as follows:

Section 1. Pursuant to and in accordance with the provisions of Section 34090 of the Government Code of the State of California and Chapter 1.28 of the Long Beach Municipal Code relating to the destruction of City records, and the City Attorney having heretofore given his written consent, the City Council of the City of Long Beach does hereby approve and authorize the destruction by the City Manager Department and Citizen Police Complaint Commission any and all of the records, documents, instruments, books, papers, and writings as set forth in the documents attached hereto and marked Exhibit "A" and by reference thereto made a part hereof, which records are under its charge and are no longer required for use in its respective office, said records being no less than two (2) years old.

Section 2. The City Council hereby finds that none of said records:

- A. Affect the title to real property or liens thereon;
- B. Constitute official court records;
- C. Constitute records which are required to be kept by statute;
- D. Constitute the original or record copies of the minutes, ordinances

or resolutions of the City of Long Beach or any City Board or Commission.

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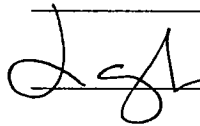
1 Section 3. This resolution shall take effect immediately upon its adoption
2 by the City Council, and the City Clerk shall certify the vote adopting this resolution.

3
4 I hereby certify that the foregoing resolution was adopted by the City
5 Council of the City of Long Beach at its meeting of May 13, 2008,
6 by the following vote:

7 Ayes: Councilmembers: B. Lowenthal, O'Donnell, Schipske,
8 Andrews, Reyes Uranga, Lerch.

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11 Noes: Councilmembers: None.

12
13 Absent: Councilmembers: S. Lowenthal, DeLong, Gabelich.

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15 
16 City Clerk

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27 GJA:lkm 5/6/08 #A08-01317

RECORDS DESTRUCTION REQUEST

1. Date 3/28/08


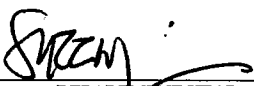
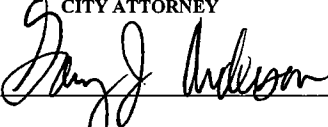
Honorable Council of the City of Long Beach

2. The City Manager respectfully requests authority to destroy the following

DEPARTMENT

departmental records:

3. RETENTION SCHEDULE ITEM NO.	4. RECORDS TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
23	INTERGOVERNMENTAL RELATION RELATED FEMA/Historical Legislative and Assembly Bills Related Legislative and Assembly Bills Related Legislative and Assembly Bills Departments Files (IGR) Intergovernmental Relation Related	1995-2000 1996-2000 1997-2000 1998-2000 1998-2002 2001-2002	1 2 3 4 5 6	

FOR DEPARTMENTAL USE 8. RECOMMENDED:  <small>RECORDS MANAGER</small>	CITY ATTORNEY'S CONSENT Consent is hereby given to destroy the records enumerated above.	14. REMARKS:
9. APPROVED:  <small>DEPARTMENT HEAD</small>	11. By  <small>CITY ATTORNEY</small>	
10. DATE: <u>4.2.08</u>	12. Title <u>DEPUTY CITY ATTORNEY</u>	
	13. Date <u>May 1, 2008</u>	

Cost Center: ()

Records Coordinator: GRACE, ALIDA Mail Drop: Phone: (562)570-6891 ext:

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION.

(X) Destroy Code	Permanent Box Number	Record Title Code	Record Title (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy Date	Location	Space#
<input type="checkbox"/>	15343	10026.1	CASE FILES	01/01/2000	12/31/2000		12/31/2006	D-10-02	2
<input type="checkbox"/>	15344	10026.1	CASE FILES	01/01/2000	12/31/2000		12/31/2006	D-10-02	3
<input type="checkbox"/>	15345	10026.1	CASE FILES	01/01/2000	12/31/2000		12/31/2006	D-10-02	4
<input type="checkbox"/>	15346	10026.1	CASE FILES	01/01/2000	12/31/2000		12/31/2006	D-10-02	5
<input type="checkbox"/>	15347	10026.1	CASE FILES	01/01/2000	12/31/2000		12/31/2006	D-10-02	8
<input type="checkbox"/>	15348	10026.1	CASE FILES	01/01/2000	12/31/2000		12/31/2006	D-10-02	15
<input type="checkbox"/>	15349	10026.1	CASE FILES	01/01/2000	12/31/2000		12/31/2006	D-10-02	17
<input type="checkbox"/>	16094	10000.1	CORRESPONDENCE FILES	01/01/2001	12/31/2001		12/31/2006	E-09-01	6
<input type="checkbox"/>	16095	10026.1	CASE FILES	01/01/2001	12/31/2001		12/31/2007	E-09-01	8
<input type="checkbox"/>	16096	10026.1	CASE FILES	01/01/2001	12/31/2001		12/31/2007	E-09-01	9
<input type="checkbox"/>	16097	10026.1	CASE FILES	01/01/2001	12/31/2001		12/31/2007	E-09-01	10
<input type="checkbox"/>	16098	10026.1	CASE FILES	01/01/2001	12/31/2001		12/31/2007	E-09-01	11
<input type="checkbox"/>	16099	10026.1	CASE FILES	01/01/2001	12/31/2001		12/31/2007	E-09-01	12
<input type="checkbox"/>	16100	10026.1	CASE FILES	01/01/2001	12/31/2001		12/31/2007	E-09-01	13

RECEIVED
MAR 31 2008

Add 3.31.08

OK TO Destroy

Date 3/26/08 *Margaret D. Goff*
RECORDS MANAGER

Date 4/4/08 *Jeffery*
DEPARTMENT HEAD

Date 5/1/08 *Gregory Anderson*
CITY ATTORNEY

Destruction Notification Rpt
City of Long Beach (CLB)
Unknown (TMP)
CPCC (130113)

Destroy (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Dates Beg.	Dates Ending	On Hold?	Destroy Date 12/31/2007	Location	Space#
<input type="checkbox"/> 3	16101	10026.1	CASE FILES	01/01/2001	12/31/2001		12/31/2007	E-09-01	14
<input type="checkbox"/> 3	16102	10026.1	CASE FILES	01/01/2001	12/31/2001		12/31/2007	E-09-01	15
<input type="checkbox"/> 3	16103	10026.1	CASE FILES	01/01/2001	12/31/2001		12/31/2007	E-09-01	16

Total Eligible Boxes to be destroyed	=	17
Eligible Boxes on Hold	=	0
Eligible Boxes Checked Out	=	0
Eligible Boxes Removed	=	0
Total Available Boxes to be destroyed	=	17

Date 3/26/08 Monique DeGlas
RECORDS MANAGER

[Signature]
DEPARTMENT HEAD

Date 5/1/08 [Signature]
CITY ATTORNEY