



CITY OF LONG BEACH

C-21

TECHNOLOGY AND INNOVATION DEPARTMENT

333 WEST OCEAN BOULEVARD • LONG BEACH, CA 90802 • (562) 570-6455 • FAX (562) 570-5270

April 3, 2018

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Adopt a Resolution authorizing the City Manager, or designee, to execute a contract, including any necessary amendments, with AMS.NET, of Livermore, CA, to provide and install telecommunications equipment for the Library Services Department, in the amount of \$88,151, authorize a 20 percent contingency in the amount of \$17,631, for a total contract amount not to exceed \$105,782; and,

Increase appropriations in the General Services Fund (IS 385) in the Technology and Innovation Department (TI) by \$105,782, offset by funds available. (Citywide)

DISCUSSION

The Technology and Innovation and Library Services Departments are overseeing the process to install telecommunications equipment at seven libraries, including Alamitos, Bay Shore, Bret Harte, Brewitt, Dana, Los Altos, and the new Main Library to provide high-speed broadband access to library patrons with partial funding from the Schools and Libraries Division (SLD) of the Universal Service Fund through the E-Rate Program.

The E-Rate Program is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC), and provides discounts to assist schools and libraries in the United States obtain affordable telecommunications and Internet access. The E-Rate discount is based on the Free/Reduced Lunch eligibility of the surrounding school district. Approximately 69 percent of Long Beach Unified School District students are eligible for Free/Reduced Lunch under the National School Lunch Program. This translates to an E-rate discount of up to 80 percent based on the SLD discount matrix for the City of Long Beach (City).

With the help of EdTechnologyFunds, Inc., a leading E-rate consulting specialist, the City applied to the E-Rate Program for the purchase and installation of telecommunications equipment including core routers, network switches, and Wi-Fi access points. In May 2017, EdTechnologyFunds solicited proposals, on behalf of the City, from various E-rate approved vendors as required by the E-Rate Program and received three proposals in

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response to the solicitation. AMS was chosen for their ability to meet the project requirements specified in the RFP. AMS's proposal also provided the best value overall for the City. In addition to the purchase and installation of the equipment, AMS will also configure, integrate with the City/Library network, test, and document the process.

City Council authorization is requested to execute a contract with AMS based on the solicitation conducted for the E-Rate Program. The cost for AMS to purchase and install the core routers, network switches, and Wi-Fi access points for the Library with the E-rate discount is approximately \$88,151. This network communications need was included in the equipment category of the critical technology infrastructure needs presentation to the City Council on December 5, 2017.

City Charter Section 1801 requires that contracts for City purchases be awarded to the lowest responsible bidder after a competitive bid process, but allows for awards without a competitive bid process if accompanied by a Resolution adopted by the City Council.

This matter was reviewed by Deputy City Attorney Amy R. Webber on March 13, 2018 and by Budget Analysis Officer Julissa José-Murray on March 16, 2018.

TIMING CONSIDERATIONS

City Council action is requested on April 3, 2018, to ensure a contract is in place expeditiously.

FISCAL IMPACT

The contract, including a 20 percent contingency, will not exceed \$105,782. Because this additional cost for the new Civic Center project is unbudgeted, an appropriations increase of \$105,782 in the General Services Fund (IS 385) in the Technology and Innovation Department (TI) is included in the recommendation. The source is General Services Fund funds available, which is consistent with the funding plan detailed in the December 5, 2017 critical technology infrastructure needs presentation to the City Council. There is no local job impact associated with this recommendation.

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SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



LEA ERIKSEN
INTERIM DIRECTOR OF TECHNOLOGY AND INNOVATION



GLEND A WILLIAMS
DIRECTOR OF LIBRARY SERVICES

APPROVED:


PATRICK H. WEST
CITY MANAGER

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RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONG BEACH AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH AMS.NET INC., WITHOUT ADVERTISING FOR BIDS, IN AN AMOUNT NOT TO EXCEED \$88,151 FOR THE PURCHASE AND INSTALLATION OF TELECOMMUNICATIONS EQUIPMENT FOR THE DEPARTMENT OF LIBRARY SERVICES

WHEREAS, the Charter of the City of Long Beach, Section 1801, permits the City Manager to enter into a contract on behalf of the City, in writing or otherwise, without advertising for bids, for services, supplies, materials, equipment or labor for actual emergency work when authorized by resolution; and

WHEREAS, the Department of Library Services has a need for telecommunications equipment for seven libraries to provide high-speed broadband access to library patrons; and

WHEREAS, this project is being partially funded by the Schools and Libraries Division of the Universal Service Fund through the E-Rate Program; and

WHEREAS, the E-Rate Program is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC), and provides discounts to assist schools and libraries in the United States obtain affordable telecommunications and internet access through; and

WHEREAS, the E-Rate discount is based on the Free/Reduced Lunch eligibility of the surrounding school district; and

WHEREAS, approximately sixty-nine percent (69%) of Long Beach Unified School District students are eligible for Free/Reduced Lunch under the National School

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1 Lunch Program; which translates to an E-rate discount of approximately eighty percent
2 (80%) for the City of Long Beach; and

3 WHEREAS, with the help of EdTechnologyFunds, Inc., the City applied to
4 the E-Rate Program for cabling and electrical systems; and

5 WHEREAS, EdTechonolgy Funds, Inc. solicited proposals from E-Rate
6 approved vendors as required by the E-Rate Program for the City; and

7 WHEREAS, AMS.NET Inc. was selected for their ability to meet the subject
8 requirements; and

9 WHEREAS, no useful purpose would be served by advertising for bids and
10 to do so would constitute an idle and useless act and an unnecessary expenditure of
11 public funds because AMS.NET Inc. is the only corporation, firm or individual that could
12 or would bid to provide telecommunications equipment that meet the E-Rate Program
13 requirements in the City;

14 NOW, THEREFORE, the City Council of the City of Long Beach resolves as
15 follows:

16 Section 1. The City Manager is hereby authorized to enter into a contract
17 with AMS.Net Inc., without advertising for bids, for the purchase and installation of
18 telecommunications equipment for the Department of Library Services, in the amount not
19 to exceed Eighty-Eight Thousand One Hundred Fifty-One Dollars (\$88,151).

20 Section 2. This resolution shall take effect immediately upon its adoption
21 by the City Council, and the City Clerk shall certify the vote adopting this resolution.

22 I hereby certify that the foregoing resolution was adopted by the City
23 Council of the City of Long Beach at its meeting of _____, 2018
24 by the following vote:

25
26 Ayes: Councilmembers: _____
27 _____
28 _____

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Noes: Councilmembers:

Absent: Councilmembers:

City Clerk