



1 Government, and those departments, bureaus and divisions not otherwise  
2 created are hereby created and established; and the City Council  
3 consolidates those departments, bureaus and divisions indicated in this  
4 Section:

5 A. City Auditor Department;

6 B. City Clerk Department with the following bureaus:

7 1. Legislative Bureau;

8 2. Elections Bureau; and

9 3. Administration Bureau;

10 C. City Manager Department;

11 D. City Prosecutor Department;

12 E. Civil Service Department with the following divisions:

13 Administration and Support Services; and the following bureau and division:

14 1. Employment Services Bureau with the following  
15 divisions: Employment Services; and Recruitment Services;

16 F. Development Services Department with the following division:

17 Communications; and the following bureaus and divisions:

18 1. Planning Bureau with the following divisions: Planning;  
19 and Historic Preservation;

20 2. Housing and Community Improvement Bureau with the  
21 following divisions: Housing Services; Community Improvement; and  
22 Operations;

23 3. Neighborhood Services Bureau with the following  
24 divisions: Neighborhood Improvement; Grant Administration; Code  
25 Enforcement; and Nuisance Abatement;

26 4. Administration and Financial Services Bureau with the  
27 following divisions: Administrative Services; and Financial Services; and

28 5. Building and Safety Bureau with the following divisions:

1 Engineering Services; Inspection Services; and Permit Center;

2 Whenever the Charter or ordinances of the City or other applicable  
3 laws provide that certain duties and functions shall be performed either by  
4 the Planning Department or the head of the Planning Department, by the  
5 Department of Building and Safety or the Superintendent of Building and  
6 Safety, or the Community Development Department or the head of the  
7 Community Development Department, such duties and functions shall be  
8 performed by the head of the Development Services Department or his or  
9 her designee;

10 G. Disaster Preparedness and Emergency Communications  
11 Department with the following bureaus:

- 12 1. Disaster Preparedness Bureau; and
- 13 2. Communication and Dispatch Bureau;

14 H. Financial Management Department with the following  
15 divisions: Administrative Services; Financial Systems; and the following  
16 bureaus and divisions:

17 1. City Controller/Accounting Bureau with the following  
18 divisions: Accounting Operations and Tidelands; Grants/Successor Agency  
19 and Payroll; and Accounts Payable/CIP;

20 2. Business Relations Bureau with the following division:  
21 Purchasing; and Special Projects;

22 3. Commercial Services Bureau with the following  
23 division: Financial Services;

24 4. Treasury Operations Bureau with the following  
25 divisions: Cash Management; and Investment Management; and

26 5. Budget and Performance Management Bureau with the  
27 following divisions: Budget Management; Revenue Management;  
28 Operations Analysis; and Revenue Analysis and Special Projects; and

- 1                                   6.     Financial Controls Bureau with the following division: Controls
- 2     Operations;
- 3                                   I.     Fire Department with the following bureaus and divisions:
- 4                                   1.     Administration Bureau;
- 5                                   2.     Fire Prevention Bureau with the following divisions:
- 6     Code Enforcement; and Community Services/Public Education;
- 7                                   3.     Operations Bureau with the following divisions:
- 8     Operations/Facilities; Marine Safety; and Emergency Medical Services;
- 9                                   4.     Support Services Bureau with the following division:
- 10    Training/Fleet Management;
- 11                                  J.     Health and Human Services Department with the following
- 12    bureaus and divisions:
- 13                                  1.     Physician Services Bureau;
- 14                                  2.     Community Health Bureau with the following divisions:
- 15    Nutrition Services; and Homeless Services;
- 16                                  3.     Environmental Health Bureau;
- 17                                  4.     Preventive Health Bureau with the following divisions:
- 18    Preventive Services; Nursing Services; and Laboratory Services;
- 19                                  5.     Support Services Bureau with the following divisions:
- 20    Financial Services; and Personnel Services; and
- 21                                  6.     Housing Authority Bureau with the following divisions:
- 22    Housing Assistance, and Special Housing Projects;
- 23                                  K.     Human Resources Department with the following divisions:
- 24    Employee Benefits and Services; and Equal Employment and Americans
- 25    with Disabilities Act; and the following bureaus and divisions:
- 26                                  1.     Risk Management Bureau with the following divisions:
- 27    Loss Control and Prevention; Workers' Compensation Coordination; and
- 28    Occupational Health Services;

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2. Leadership and Organizational Development Bureau  
with the following divisions: Administration; and Leadership and  
Organizational Development;

3. Personnel Operations Bureau; and

4. Workforce Development Bureau with the following  
divisions: Workforce Operations; Workforce Development;  
Communications; and Workforce Development Board;

L. Law Department;

M. Legislative Department;

N. Library Services Department with the following divisions:  
Administrative and Facility Management; Youth Services; and the following  
bureaus:

1. Automated Services Bureau;

2. Branch Library Services Bureau; and

3. Main Library Services Bureau;

O. Long Beach Airport Department with the following division:  
Airport Engineering; and the following bureaus and divisions:

1. Business Operations Bureau with the following divisions:  
Finance and Administration; Leasing and Business Development; Public Affairs;  
and Noise and Environmental Compliance; and

2. Airport Operations Bureau with the following divisions:  
Operations; Maintenance and Facilities; Airport Security; and Building  
Services;

P. Long Beach Gas & Oil Department with the following bureaus  
and divisions:

1. Business Operations Bureau with the following  
divisions: Personnel Services; Financial Services; Safety; Call Center  
Services; and Energy Services;

- 1                                   2.     Gas Services Bureau with the following division:
- 2     Customer Service;
- 3                                   3.     Engineering and Construction Bureau with the following
- 4     divisions: Pipeline Maintenance; and Engineering;
- 5                                   4.     Electric Generation Bureau with the following division:
- 6     SERRF Operations; and
- 7                                   5.     Gas and Oil Operations Bureau with the following
- 8     divisions: Planning and Unit Operations; Production and Environmental
- 9     Safety; and Subsidence and Reservoir;

10                                 Whenever the Charter or ordinances of the City or other applicable  
11     laws provide that certain duties and functions shall be performed either by  
12     the Oil Properties Department or the head of the Oil Properties Department,  
13     such duties and functions shall be performed by the head of the Long  
14     Beach Gas and Oil Department or his or her designee;

15                                 Q.     Parks, Recreation and Marine Department with the following  
16     division: Special Projects; and the following bureaus and divisions:

- 17                                   1.     Business Operations Bureau with the following
- 18     divisions: Personnel and Training; Finance and Controls; Contract
- 19     Management and Golf Operations; Accident Prevention and Safety; and
- 20     Community Information and Graphics;
- 21                                   2.     Community Recreation Services Bureau with the
- 22     following divisions: Citywide Administration; Community Services; Area I;
- 23     Area II; Area III; Citywide Programs; Citywide Services; Aquatics; Rangers;
- 24     and Historic Sites;
- 25                                   3.     Maintenance and Development Bureau with the
- 26     following divisions: Park Facilities Maintenance; Marine Maintenance;
- 27     Beach Maintenance/Queensway Bay; Grounds Maintenance and
- 28     Development;

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- 4. Marine Bureau with the following division:  
Administration; and
- 5. Animal Care Services Bureau;
- R. Police Department with the following divisions: Chief of Staff;  
Internal Affairs; Employee Assistance; and the following bureaus and  
divisions:
  - 1. Investigations Bureau with the following divisions:  
Detective; Gang/Violent Crimes; and Forensic Science Services;
  - 2. Patrol Bureau with the following divisions: Patrol -  
East; Patrol - North; Patrol - South; Patrol - West; and Field Support;
  - 3. Administration Bureau with the following divisions:  
Fiscal; Records; and Personnel; and
  - 4. Support Bureau with the following divisions: Jail;  
Training; and Emergency Operations;
- S. Public Works Department with the following bureaus and  
divisions:
  - 1. Business Operations Bureau with the following  
divisions: Budget Services; and Personnel Services;
  - 2. Public Services Bureau with the following divisions:  
Traffic Operations; Street Maintenance; Facilities Management; and Safety  
and Disaster Preparedness;
  - 3. Engineering Bureau with the following divisions:  
Construction Management; Design; Storm Water/Environmental  
Compliance; Project Management; Transportation Engineering; Mobility  
Programs; Parking Operations; and Capital Improvement;
  - 4. Environmental Services Bureau with the following  
divisions: Recycling and Waste Reduction; Operations; Refuse; and Street  
Sweeping/Clean Long Beach;

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5. Fleet Services Bureau with the following divisions:  
Fleet Operations; Fleet Acquisitions; Fleet Maintenance; and Towing/Lien  
Sales; and

6. Asset Management Bureau with the following divisions:  
Real Estate Acquisitions; and Real Estate Leasing;

T. Technology Services Department with the following division:  
Administrative Services; and the following bureaus and divisions:

1. Operations Support Bureau with the following divisions:  
Finance; and Office Services;

2. Infrastructure Services Bureau with the following  
divisions: Telecommunications; Wireless Communications; and Operations  
Center;

3. Business Information Services Bureau with the  
following divisions: Business Information Systems; and Business  
Information Technology; and

4. Customer Services Bureau with the following divisions:  
Customer Support; Video Communications; and Office Services.

Section 3. The City Clerk shall certify to the passage of this ordinance by  
the City Council and cause it to be posted in three (3) conspicuous places in the City of  
Long Beach, and it shall take effect on the thirty-first (31st) day after it is approved by the  
Mayor.

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1 I hereby certify that the foregoing ordinance was adopted by the City  
2 Council of the City of Long Beach at its meeting of September 11, 2012 by the  
3 following vote:

4 Ayes: Councilmembers:

Garcia, Lowenthal, DeLong,

O'Donnell, Schipske, Andrews,

Johnson, Austin.

8 Noes: Councilmembers:

None.

10 Absent: Councilmembers:

Neal.

15 Approved: 9/21/12  
16 (Date)

Robert Shannon  
City Clerk

Bob Foster  
Mayor

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