

**AMENDMENT NO. ONE TO CONTRACT NO. 33752**

**33752**

**RE: Renewal No. One of Contract No. 33752 (ITB LB15-020) for furnishing and delivering building material, lumber and related products to the City of Long Beach (BPLB15000019)**

This Amendment to Contract No. 33752 is made and entered as of December 14, 2016 by and between the CITY OF LONG BEACH, a municipal corporation, and Penn Forest Products, Inc. (Contractor)

Contract No. 33752 is amended by mutual agreement of the parties and as indicated below by a check or other mark preceding the appropriate amendment:

- 1. 1<sup>st</sup> Renewal option extending term to March 1, 2018.
- 2. No money added.
- 3. Prices during this period shall remain firm.
- 4. The price for certain items shall be increased as shown on Exhibit "A", which is attached hereto and incorporated herein by this reference.
- 5. The price for certain items shall be decreased as shown on Exhibit "A", which is attached hereto and incorporated herein by this reference.
- 6. The discount offered to the City is increased by \_\_\_\_ %
- 7. The items or locations identified on Exhibit "B", which is attached hereto and incorporated herein by this reference, are hereby deleted from the Contract.
- 8. The locations identified on Exhibit "B", which is attached hereto and incorporated herein by this reference, are hereby added to the Contract.
- 9. Current permits, licenses, insurance and other required information are attached as Addendum No. 1.

Except as expressly amended above, all terms and conditions in this Contract are ratified and confirmed and remain in full force and effect. Executed with all formalities required by law as of the date first stated above.

**Attach Notary if Out-of-State Contractor**

**CONTRACTOR:**

Ken Miller  
(Signature)

Ken Miller  
(Print / Type Name)

President / Vice President / Secretary / Treasurer  
(circle one)

**CONTRACTOR:**

Robert Williams  
(Signature)

Robert Williams  
(Print / Type Name)

President / Vice President / Secretary / Treasurer  
(circle one)

**THE CITY OF LONG BEACH:**

By: TBLM  
City Manager  
Assistant City Manager

Approved as to form:  
CHARLES PARKIN, City Attorney

By: [Signature]  
Deputy

EXECUTED PURSUANT  
TO SECTION 301 OF  
THE CITY CHARTER.



# CITY OF LONG BEACH

DEPARTMENT OF FINANCIAL MANAGEMENT

333 W. Ocean Blvd., 7<sup>th</sup> Floor • Long Beach, CA 90802 • (562) 570-6200 • FAX (562) 570-5099

BUSINESS SERVICES/PURCHASING DIVISION

December 14, 2016

Penn Forest Products, Inc.  
Attn: Paul Pendergast  
20940 Alameda Street  
Long Beach, CA 90810

**Subject: Renewal No. One of BPLB15000019 for furnishing and delivering building material, lumber and related products, Contract No. 33752 (ITB LB15-020).**

Dear Mr. Pendergast:

In accordance with the terms and conditions set forth in BPLB15000019, the City of Long Beach is considering exercising the first renewal of this Contract. Contract expiration date is March 1, 2017.

If your company will renew at the prices in the Contract, please **sign the attached Amendment and mark amendment item #3** for acceptance of the renewal option in accordance with the terms and conditions as stated in the Contract.

If your company is proposing a price increase, **please indicate the amendment item number which pertains to the increase, include any necessary attachments and sign the Amendment.** Price increases should be submitted to the City Purchasing Agent for review. Said notice shall include the item number, item description, current unit price, proposed unit price and percent of increase. The City reserves the right to accept or reject any price increases, and to refuse renewal if price increases are not acceptable.

Regardless of whether you accept the renewal option in accordance with the terms and conditions stated in the contract or whether price changes are proposed, please ensure that your Corporate Officers or persons authorized to sign contracts do so. **(SEE THE ENCLOSED INSTRUCTIONS CONCERNING SIGNATURES)**

Please mail your response to the City of Long Beach Purchasing Division, Attention Traci Fitzharris, 333 West Ocean Blvd., 7<sup>th</sup> Floor, Long Beach, CA 90802.

If you have any questions regarding this matter, please do not hesitate to contact Traci Fitzharris, Buyer at (562) 570-5384. The City of Long Beach appreciates your continued business.

Respectfully,

A handwritten signature in black ink, appearing to read "Mark L. Averell".

Mark L. Averell, CPPO  
City Purchasing Agent

Attachments  
MLA:tf

***PENN FOREST PRODUCTS, INC.  
20940 S. ALAMEDA STREET  
LONG BEACH, CA 90810  
(310) 761-8606 (310) 761-8609 fax***

City of Long Beach  
333 W. Ocean Blvd.  
Long Beach, CA 90802

**December 14, 2016**

**ATTN: Brian Baltazar**

Per your request, this letter is to certify that we are and always have been an S Corporation. We were never an LLC. I apologize if there was any confusion.

Thank you.

Sincerely,



Ken Miller  
President  
Penn Forest Products, Inc.