



Port of
LONG BEACH
The Green Port

Electronic Document and Records Management System

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Information Management Business Plan (IMBP)

		2007			2008			2009			2010			2011		
Phase I		█														
Phase II					█			█								
Phase III											█					

- 3 phases of projects over 5 years

Port and IMBP Goals

- Effective and efficient organization
- Access to information
- Reliable, secure and recoverable

Organizational Needs

- Port staff are primarily information workers
- Large volume of information shared via network
- Too much time spent looking for information

Strategies

- Promote a strong team identity across the organization
- Improve communication channels between all Port employees
- Invest in the development and continuing education of Port staff
- Recruit and retain highly qualified and motivated workforce
- Develop and maintain Port-wide policies and procedures that preserve flexibility while providing strong internal controls
- Improve business processes and access to information through the use of

Organizational Effectiveness

Goal: Operate a safe, effective and efficient organization that fosters an inclusive, open and team-oriented culture

Electronic Document and Records Management System

- Enterprise Content Management
- Records Management
- Automated Workflow
- Document Imaging

Key Performance Indicators

- Percent of employees participating in at least 40 hours of professional development annually
- Annual attrition rate (Percent of employees who leave the Port each year)

Portwide training program for staff. This multi-year program offers all Port employees a variety of training and professional development opportunities so they can have up-to-date knowledge and tools at

EDRMS is needed NOW

- Essential to the 5 year business plan
- Integrate with enterprise systems
- Support \$3 billion capital program
- Ease move to new office – less files

EDRMS RFP

- Request for Proposals issued in February 2009
- 16 vendors submitted proposals
- 5 vendors were interviewed
- 3 vendors were asked for best and final proposals

Documentum Enterprise Content Management

- Meets current and future needs
- Overall value based on likely costs and benefits
- Demonstrated ability to perform
- Superior understanding, approach and caliber of staff

EMC Corp. is one of the world's largest providers of software, storage and information services with revenues of more than \$14.9 billion.

EMC employs more than 40,000 people worldwide, including in offices in El Segundo, Irvine and Long Beach.

Leadership & Innovation:
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WORLD
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NEWS	ANALYST REPORTS	EVENTS
Feb 01, 10	Top Analyst Firm Recognizes EMC with Positive Rating in MarketScore Report for E-Discovery	
Jan 28, 10	EMC Awarded Major U.S. State and Local	

WAVE Technology Solutions



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WAVE Technology Solutions is a content management company with 100 employees, and offices in Irvine and San Diego. WAVE is a registered Small Business Enterprise and will receive 45% of the contract value.

US / NEWS

Corporate Profile

History

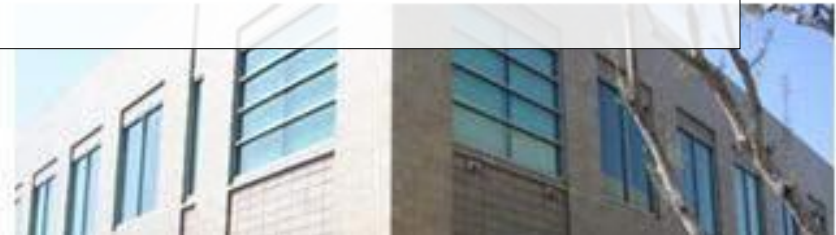
WAVE Technology Solutions Group was founded in November 1992 to provide cost effective and innovative Information Management solutions for a variety of industries and Government agencies. The hallmark of WAVE Technology Solutions Group has been its ability to meet business needs in complex and heterogeneous computing environments.

Vision

WAVE's vision is to provide our clients with efficient solutions to access their mission critical documents at any time (24x7x365) from anywhere.

Mission

WAVE's mission is to take a collaborative team approach with our clients to create information infrastructure solutions by putting information first, putting it to work and leveraging its value.



Administration and Finance Committee has approved award of \$1.1 million, three-year contract for EDRMS software and services to EMC Corp. and Wave Technologies Solutions Group