

Gerrie Schipske, Chair
Dee Andrews, Vice Chair
Vacant, Member



CALL TO ORDER

[see media](#)

At 3:30 P.M., Chair Schipske called the meeting to order.

ROLL CALL

[see media](#)

Councilmembers Schipske and Andrews
Present:

Also present: Suzanne Frick, Assistant City Manager; Heather Mahood, Chief Assistant City Attorney; Suzanne Mason, Director of Human Resources; Curtis Tani, Director of Technology Services; Mike Conway, Director of Public Works; and Gloria Harper, City Clerk Specialist.

Chair Schipske gave opening remarks.

[see media](#)

1. [09-0587](#) Recommendation to receive and file the minutes of the Personnel and Civil Service Committee meeting of Monday, February 2, 2009.

A motion was made by Vice Chair Andrews, seconded by Chair Schipske, to receive and file the minutes of the Personnel and Civil Service committee meeting of Monday, February 2, 2009. The motion carried by the following vote:

Yes: 2 - Schipske and Andrews

[see media](#)

2. [09-0588](#) Recommendation to discuss potential reorganization of City Manager Departments (i.e., consolidation and other efforts to reduce budget expenditures).

Chair Schipske spoke.

Suzanne Frick, Assistant City Manager, gave a brief presentation and responded to questions.

Chair Schipske spoke.

A dialogue ensued.

Councilman Andrews spoke.

A dialogue ensued.

Chair Schipske spoke.

A dialogue ensued.

Councilman Andrews spoke.

A dialogue ensued.

Chair Schipske spoke.

Janet Schabow, IAM representative, spoke.

A motion was made by Vice Chair Andrews, seconded by Chair Schipske, to receive and file the presentation on potential reorganization of City Manager Departments (i.e., consolidation and other efforts to reduce budget expenditures). The motion carried by the following vote:

Yes: 2 - Schipske and Andrews

[see media](#)

3. [09-0589](#)

Recommendation to discuss an automated time keeping and payroll system that would reduce the cost of a manual system and staff redundancy.

Suzanne Mason, Director of Human Resources, introduced Curtis Tani, Director of Technology Services.

Curtis Tani, Director of Technology Services, gave a brief staff report and responded to questions.

Chair Schipske spoke.

A dialogue ensued.

Councilman Andrews spoke.

Curtis Tani, Director of Technology Services, spoke.

A motion was made by Chair Schipske, seconded by Vice Chair Andrews, to approve recommendation to request City Manager prepare a report for full City Council with a timeline on the possibility of getting an automated time keeping system, potential cost of a new system, and the cost of staff time used for manual payroll input and the check processing system. The motion carried by the following vote:

Yes: 2 - Schipske and Andrews

[see media](#)

4. [09-0590](#)

Recommendation to discuss the costs associated with city vehicles that are assigned to city employees.

Chair Schipske spoke.

Suzanne Mason, Director of Human Resources, introduced Mike Conway, Director of Public Works.

Mike Conway, Director of Public Works, gave a brief report and responded to questions.

Chair Schipske spoke.

A dialogue ensued.

Suzanne Mason, Director of Human Resources, spoke.

Mike Conway, Director of Public Works, spoke.

A dialogue ensued.

Councilman Andrews spoke.

A dialogue ensued.

Mike Conway, Director of Public Works, spoke.

Suzanne Mason, Director of Human Resources, spoke.

Chair Schipske spoke.

A motion was made by Chair Schipske, seconded by Vice Chair Andrews, to approve recommendation to request City Manager prepare a report for the full City Council that indicate the costs associated with city vehicles that are assigned to city employees versus reimbursement on the IRS basis as well as any income generated by returning cars to the manufacture or the selling of cars to other agencies. The motion carried by the following vote:

Yes: 2 - Schipske and Andrews

PUBLIC PARTICIPATION: Members of the public are invited to address the Committee.
[see media](#)

No members of the public addressed the committee at this time.

ADJOURNMENT
[see media](#)

At 4:09 P.M., there being no objection, Chair Schipske declared the meeting adjourned.