

**LONG BEACH CIVIL SERVICE COMMISSION
CAROLYN SMITH WATTS, PRESIDENT
FEBRUARY 6, 2013**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, February 6, 2013, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

MEMBERS PRESENT: Carolyn Smith Watts, Charles Hicks Jr., Jeanne Karatsu,
Jonathan Gotz, Larry Keller

MEMBER EXCUSED:

OTHERS PRESENT: Mario R. Beas, Executive Director & Secretary
Marilyn Hall, Executive Assistant
Christina Checél, Senior Deputy City Attorney
Debbie McCluster, Personnel Analyst
Caprice McDonald, Personnel Analyst
Robert Pfingsthorn, Personnel Analyst
Lourdes Ferrer, Personnel Analyst
Donna de Araujo, Assistant Administrative Analyst
Ken Walker, Personnel Operations Manager, Human
Resources

President Carolyn Smith Watts presided.

MINUTES: It was moved by Commissioner Karatsu, seconded by Commissioner Keller and carried that the minutes of the regular meeting of January 9, 2013, be approved as prepared. The motion carried by a unanimous roll call vote.

It was moved by Commissioner Gotz, seconded by Commissioner Hicks and carried that the minutes of the regular meeting of January 16, 2013, be approved as prepared. The motion carried by a unanimous roll call vote.

It was moved by Commissioner Hicks, seconded by Commissioner Gotz and carried that the minutes of the regular meeting of January 30, 2013 be approved as prepared. The motion carried by a unanimous roll call vote.

It was moved by Commissioner Gotz, seconded by Commissioner Hicks and carried that the Dismissal Appeal 25-D-1112 hearing minutes of January 16, 2013, be approved as prepared. The motion carried by a unanimous roll call vote.

It was moved by Commissioner Keller, seconded by Commissioner Gotz and carried that the Suspension Appeal 20-S-1112 hearing minutes of January 23, 2013, be approved as prepared. The motion carried by a unanimous roll call vote.

CONSENT CALENDAR (2-5):

It was moved by Commissioner Hicks, seconded by Commissioner Keller and carried that the Consent Calendar items be approved. The motion carried by a unanimous roll call vote.

EXAMINATION RESULTS:

Request to approve examination results.

Department Librarian (Established 1/31/13) – 71 Applied,
32 Qualified

Emergency Medical Educator (Established 1/31/13) –
2 Applied, 2 Qualified

Public Health Nutritionist – 24 Applied, 4 Qualified

The motion was made to approve request on Consent Calendar.

RETIREMENTS:

Request to receive and file retirements.

Candace Powell/Department Librarian/Library

Glenn Sharpe/Firefighter/Fire

Gaynal Prather/Street Landscaping Supervisor II/Public
Works

Carol Lambert/Clerk Typist III/Police

The motion was made to receive and file on Consent Calendar.

RESIGNATION:

Request to receive and file resignation.

Tanisha Layton/Clerk Typist III/Police

The motion was made to receive and file on Consent Calendar.

WITHDRAWAL OF APPEAL:

Request to receive and file withdrawal of appeal.

Dismissal Appeal 24-D-1112

The motion was made to approve on Consent Calendar.

**REQUEST TO REVERT TO
FORMER CLASSIFICATION
AND TRANSFER:**

**HOWARD BROOKS, MAINTENANCE ASSISTANT TO
REFUSE OPERATOR**

The Secretary presented communications from Cynthia Stafford, Personnel Officer, Public Works and Howard Brooks, Maintenance Assistant, Parks, Recreation & Marine, requesting Commission authorization to return Howard Brooks to his former classification of Refuse Operator, Public Works. The Secretary briefed the Commission regarding this request. After discussion, it was moved by Commissioner Gotz, seconded by Commissioner Keller and carried that the request to revert and transfer Howard Brooks to his former classification of Refuse Operator, be approved, pursuant to Sections 67(1) and 64 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

**REQUEST TO RETURN TO
CLASSIFIED SERVICE:**

**SEAN ISAACSON/NON-CAREER AMBULANCE
OPERATOR TO AMBULANCE OPERATOR**

The Secretary presented communications from Michael A. DuRee, Fire Chief and Sean Isaacson, Non Career Ambulance Operator, requesting Commission approval to return Sean Isaacson from unclassified non-career Ambulance Operator to his former classified status of Ambulance Operator. The Secretary briefed the Commission regarding this request. After discussion, it was moved by Commissioner Gotz, seconded by Commissioner Karatsu and carried that the request to revert Sean Isaacson to classified service be approved, pursuant to Section 69 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

**REQUEST TO FILE LATE
APPLICATION:**

DEPARTMENT LIBRARIAN

The Secretary presented a communication from Catrina Hanna, requesting Commission approval to file a late application for Department Librarian. In addition, the Secretary presented a staff report prepared by Melinda George, Deputy Director. Ms. Hanna addressed the Commission. After discussion, it was moved by Commissioner Keller, seconded by Commissioner Gotz and carried to approve the request to file late application. The motion carried by a unanimous roll call vote.

**EXTENSION OF EXPIRING
ELIGIBLE LISTS:**

The Secretary presented a staff report requesting that the following eligible lists be extended for six months. After discussion, it was moved by Commissioner Karatsu, seconded by Commissioner Keller and carried to approve the extension of eligible lists.

Animal Health Technician
Clerk
Clerk Typist
General Librarian
Geographic Information Systems Analyst
Office Services Assistant

BULLETINS:

It was moved by Commissioner Keller, seconded by Commissioner Hicks and carried that the following Job Opportunity Bulletins be approved. The motion carried by a unanimous roll call vote.

Combination Building Inspector Aide
Environmental Specialist
Environmental Specialist Associate

MOTION FOR NEW HEARING:

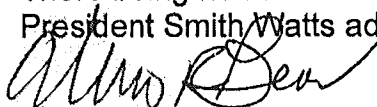
The Secretary presented a Motion for New Hearing request from James E. Trott, Attorney at Law, to the Commission. In addition, he presented a Complainant's Opposition to Motion for New Hearing and the Declaration of Aaron Eaton from Michael Peters, Attorney at Law. It was moved by Commissioner Hicks, seconded by Commissioner Karatsu and carried to recess the meeting to a closed session, pursuant to Government Code 54957.8. The motion carried by a unanimous roll call vote.

RECONVENE:

The Commission reconvened the hearing and announced that it was moved by Commissioner Hicks, seconded by Commissioner Karatsu and carried that the Motion for New Hearing be denied. The motion carried by a unanimous roll call vote.

ADJOURNMENT:

There being no further business before the Commission, President Smith Watts adjourned the meeting.



MARIO R. BEAS
Secretary

MRB:meh