

OFFICE OF THE CITY ATTORNEY  
CHARLES PARKIN, City Attorney  
333 West Ocean Boulevard, 11th Floor  
Long Beach, CA 90802-4664

RESOLUTION NO. RES-14-0109

A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF LONG BEACH APPROVING AND AUTHORIZING  
THE DESTRUCTION OF CERTAIN RECORDS, PAPERS,  
AND WRITINGS BY THE DEPARTMENT OF FINANCIAL  
MANAGEMENT, PURCHASING DIVISION

The City Council of the City of Long Beach resolves as follows:

Section 1. Pursuant to and in accordance with the provisions of Section 34090 of the Government Code of the State of California and Chapter 1.28 of the Long Beach Municipal Code relating to the destruction of City records, and the City Attorney having heretofore given his written consent, the City Council of the City of Long Beach does hereby approve and authorize the destruction by the Department of Financial Management, Purchasing Division, of any and all of the records, documents, instruments, books, papers, and writings as set forth in the documents attached hereto and marked Exhibit "A" and by reference thereto made a part hereof, which records are under its charge and are no longer required for use in its respective office, said records being no less than two (2) years old.

Section 2. The City Council hereby finds that none of said records:

- A. Affect the title to real property or liens thereon;
- B. Constitute official court records;
- C. Constitute records which are required to be kept by statute;
- D. Constitute the original or record copies of the minutes, ordinances or resolutions of the City of Long Beach or any City Board or Commission.

Section 3. This resolution shall take effect immediately upon its adoption

1 by the City Council, and the City Clerk shall certify the vote adopting this resolution.

2 I hereby certify that the foregoing resolution was adopted by the City  
3 Council of the City of Long Beach at its meeting of December 2, 2014,

4 by the following vote:

5 Ayes: Councilmembers: Gonzalez, Lowenthal, Price, Mungo,  
6 Andrews, Uranga, Austin.


7 \_\_\_\_\_  
8 \_\_\_\_\_

9 Noes: Councilmembers: None.

10 \_\_\_\_\_

11 Absent: Councilmembers: Richardson.

12 \_\_\_\_\_

13  
14  
15   
16 \_\_\_\_\_  
17 City Clerk

OFFICE OF THE CITY ATTORNEY  
CHARLES PARKIN, City Attorney  
333 West Ocean Boulevard, 11th Floor  
Long Beach, CA 90802-4664

16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28

# EXHIBIT A

Audit # 360

Destruction Notification Rpt  
City of Long Beach (CLB)  
Unknown (TMP)  
FM/PURCHASING (150103)

09/16/2014 15:31:54  
Page 1

Cost Center: ()  
Records Coordinator: ANNE TAKII Mail Drop: 7TH FLOOR Phone: (562)570-6362 ext:

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION.

Event (X) Code	Permanent Box Number	Record Code	Record Title Name (Box Contents)	Beg. Dates	Ending	On Hold?	Destroy Date	Location	Space#
	21092	10030.4	FORMAL CONTRACT	01/01/2001	12/31/2006		12/31/2013	D-06-01	13

Folders within the above box

- File Number1**  
Iron Mountain Ref #: Beginning Date: 01/01/2001 Ending Date: 12/31/2006 Record Title Name: FORMAL CONTRACT Description: PA-01701
- File Number2**  
Iron Mountain Ref #: Beginning Date: 01/01/2001 Ending Date: 12/31/2006 Record Title Name: FORMAL CONTRACT Description: PA-01801
- File Number3**  
Iron Mountain Ref #: Beginning Date: 01/01/2001 Ending Date: 12/31/2006 Record Title Name: FORMAL CONTRACT Description: PA-01901
- File Number4**  
Iron Mountain Ref #: Beginning Date: 01/01/2001 Ending Date: 12/31/2006 Record Title Name: FORMAL CONTRACT Description: PA-02001

24232 10030.5 PURCHASE ORDERS 01/01/2005 12/31/2006 12/31/2013 G-09-04 2

Folders within the above box

- File Number1**  
Iron Mountain Ref #: Beginning Date: 01/01/2005 Ending Date: 12/31/2006 Record Title Name: PURCHASE ORDERS Description: FY06-BIDS FOR POPW06000062

E = Excluded

Total Eligible Boxes to be destroyed	=	2
Eligible Boxes on Hold	=	0
Eligible Boxes Checked Out	=	0
Eligible Boxes Removed	=	0
Total Available Boxes to be destroyed	=	2

9-16-14 *W.D. Gaffney* 10/8/14 *PT*  
 Date RECORDS MANAGER DEPARTMENT CITY ATTORNEY