



Long Beach Water
Exceptional Water • Exceptional Service

Procurement and On-Call Contracts

Board of Water Commissioners

July 11, 2019

Procurement

Competitive Procurement

- Fair and open competition

Non-Competitive Procurement

- Procurement under special circumstances

Competitive Procurement

Types

- Invitation to Bid (ITB)
- Request for Proposal (RFP)
- Request for Qualifications (RFQ)
- Request for Information (RFI)

Standard Process

- Develop Scope → Advertise → Evaluate → Award

Board Action

- >200K
- Multi-Year Award
- Formal Agreement Required

Non-Competitive Procurement

Exceptions to Policy & Sole Source

- Waives the process due to time, warranty, cost efficiencies, proprietary items, or other special circumstances
- Board resolution required for >100K

Cooperative Procurements (Piggybacks)

- Intergovernmental cooperative arrangements that extends pricing and terms by an organization to another
- Require board resolution to participated into Cooperative.
- Require board authorization to procure from vendors that are part of the cooperative.

On-Call Professional Services

- Purpose: Provide professional services beyond staff expertise; augment staff workloads
- Selection Procedure: Through Request for Proposal (RFP) process
- Typical Contract Term: 12 months from the issuance of the Purchase Order

On-Call Professional Services

Benefits of Having On-Call Contracts in Place:

- Technical expertise
- Flexibility
- Commitments as-needed for service
- Accelerated procurement and authorization
- Time and cost savings, no repetitive procurement
- Set or negotiated price for each project

On-Call Professional Services

Downsides of Having On-Call Contracts in Place:

- Experience walks out the door
- No internal perspective
- Lost opportunities for existing staff
- Lack of continuity
- Uncertain outcomes – one size does not fit all because of highly specialized service
- Consultants do not have unlimited resources

On-Call Professional Services

Current on-call professional services contracts

Services	Contract Amount	Purpose
Traffic Control Design	\$50,000 for one (1) contract	Applicable in-house design projects
Construction Management and Inspection	\$120,000 each for two (2) contracts	Specialty inspections; as-needed construction management for smaller/one-off projects
Surveying	\$90,000 each for two (2) contracts	Lay out in-house water main construction alignments; in-house design projects
Geotechnical	\$120,000 each for two (2) contracts	Quality assurance of trench restorations for in-house/contracted construction
Specialty Engineering Support Services	\$75,000 each for three (3) contract	Specialized engineering designs and studies
Pipeline Design	\$100,000 for one (1) contract	As-needed pipeline design
GIS	\$50,000 for one (1) contract	As-needed GIS technical support



On-Call Emergency Construction Contracts

- Purpose: Provide 24-hour, on-call emergency water and sewer construction
- Selection Procedure: Public bidding process
- Typical Contract Term: 24 months with a provision to extend two separate consecutive periods of one year each, subject to Board approval

On-Call Emergency Construction Contracts

What is an emergency?

- Water is visible on surface and/or sewage is overflowing from a manhole
- Imminent threat of infrastructure failure and to public health and safety

Emergency examples:

- Water main break on steel or large diameter mains
- Water and sewer main repairs that require extensive shoring (deep excavations)
- Sewer force main break
- Sink holes due to soil intrusion into sewer main



On-Call Emergency Construction Contracts

- Current on-call emergency construction contracts

Contractor	Contract Amount
Charles King Company	\$750,000
Ramona, Inc.	\$750,000
W.A. Rasic Construction Co., Inc.	\$750,000

- Jobs are assigned on a rotational basis

— Questions? —