

CITY OF LONG BEACH
DEPARTMENT OF PARKS, RECREATION AND MARINE
PARKS AND RECREATION COMMISSION MINUTES
March 13, 2014

CALL TO ORDER

The Parks and Recreation Commission meeting was called to order by Sarah Sangmeister, President, at 9:05 am, at the El Dorado Park West Senior Center. Mr. George Chapjian, Director of Parks, Recreation and Marine, took roll call and confirmed a quorum.

ROLL CALL

Present: Sarah Sangmeister, President
Ron Antonette
Brett Waterfield
Benjamin Goldberg
Julie Heggeness

Absent: Albert Guerra, Vice President

A motion was made by Commissioner Heggeness to excuse Vice President Guerra's absence from the March 13, 2014 meeting. The motion was seconded by Commissioner Waterfield.

The motion carried:

Yes: Sarah Sangmeister, President
Ron Antonette
Brett Waterfield
Benjamin Goldberg
Julie Heggeness

Absent: Albert Guerra, Vice President

Staff: George Chapjian, Director of Parks, Recreation and Marine
Gladys Kaiser, Manager, Community Recreation Services
Stephen Scott, Business Operations
Ramon Arevalo, Maintenance Operations Bureau Manager
Bob Livingstone, Business Operations
Valerie Davis, Executive Assistant
Leah Salgado – Analyst, PRM

Guests: There were no guests present

APPROVAL OF MINUTES

1. **14-013PR** Recommendation to approve the Parks and Recreation Commission minutes for February 13, 2014.

Suggested action: Approve recommendation.

A motion was made by Commissioner Goldberg and seconded by Commissioner Heggeness to approve the recommendation.

The motion carried:

Yes: President Sangmeister
Commissioner Antonette
Commissioner Goldberg
Commissioner Waterfield
Commissioner Heggeness

Absent: Vice President Guerra

COMMISSION ACTION ITEMS

2. **14-014R** Recommendation to authorize the Director, or his or her management designee, to execute the Personal Services and Instruction Agreements and amend Attachment "A" of the agreements as needed.

Suggested Action: Approve recommendation.

Gladys Kaiser provided the staff report.

A motion was made by Commissioner Goldberg and seconded by Commissioner Heggeness to approve the fee waiver requests outlined in Attachment "A" in accordance with the Fee Waiver Policy.

Commissioner Antonette spoke.

The motion carried:

Yes: President Sangmeister
Commissioner Antonette
Commissioner Goldberg
Commissioner Waterfield
Commissioner Heggeness

Absent: Vice President Guerra

3. **14-015PR** Recommendation to approve the fee waiver requests outlined in Attachment "A" in accordance with the Fee Waiver policy.

Suggested Action: Approve recommendation.

Gladys Kaiser provided the staff report.

A motion was made by Commissioner Waterfield and seconded by Commissioner Heggeness to approve the recommendation.

Commissioner Waterfield spoke.
Gladys Kaiser spoke.
Commissioner Antonette spoke.
A discussion ensued.

The motion carried:

**Yes: President Sangmeister
Commissioner Antonette
Commissioner Goldberg
Commissioner Waterfield
Commissioner Heggeness**

Absent: Vice President Guerra

- 4. 14-016PR** Recommendation to support the activity and recommend that the City Council authorize the City Manager or Designee to execute a Non-exclusive Commercial License Agreement with Jorge Rivera to operate a Farmers' Market and provide free fitness classes at Admiral Kidd Park for a term of two years with two, two-year renewal options at the discretion of the City Manager or his designee. (District 7)

Suggested Action: Approve recommendation

Bob Livingstone provided the staff report.

A motion was made by Commissioner Antonette and seconded by Commissioner Heggeness to approve the recommendation.

Commissioner Antonette spoke.
Director Chapjian spoke.
Bob Livingstone spoke.
President Sangmeister spoke.
A discussion ensued.

The motion carried:

**Yes: President Sangmeister
Commissioner Antonette
Commissioner Goldberg
Commissioner Waterfield
Commissioner Heggeness**

Absent: Vice President Guerra

DIRECTOR'S REPORT TO COMMISSION

5. 14-017PR Recommendation to receive and file the Director's monthly highlights report "We Create Community" for March, 2014.

Suggested Action: Approve recommendation.

Director Chapjian provided the staff report.

A motion was made by Commissioner Goldberg and seconded by Commissioner Antonette to approve the recommendation.

The motion carried:

**Yes: President Sangmeister
 Commissioner Antonette
 Commissioner Goldberg
 Commissioner Waterfield
 Commissioner Heggeness**

Absent: Vice President Guerra

1. Budget update
Stephen Scott provided the update.
2. Recreation Dog Park update
Bob Livingstone provided an update regarding volunteer groups interest in assisting to maintain the park.

CORRESPONDENCE

1. Invitation to McCormick Divers event.
2. Special events report – A list of year-to-date special events and filming activities was reviewed. President Sangmeister requested the Commission to review this memo and it will be brought back for discussion in April.

PRESENTATIONS

None

COMMITTEE STATUS REPORTS

EXECUTIVE COMMITTEE

President Sangmeister, Chair
The Committee met.

1. Update on park tour potential dates – Valerie Davis to send additional dates to the group for consideration.
2. Commissioner Antonette presented the Commission with the Commission of the Year trophy received at the CAPBRAM Awards on March 6th.
3. A list of facilities for future meetings will be discussed at the April Commission meeting.

FINANCE AND APPEALS COMMITTEE

Commissioner Waterfield, Chair
The Committee met.

Stephen Scott reviewed the budget info recently presented to the City Council.

Commissioner Goldberg spoke.
Director Chapjian spoke.
Commissioner Waterfield spoke.
A discussion ensued

MAINTENANCE & CAPITAL IMPROVEMENT COMMITTEE

Commissioner Antonette, Chair
The Committee met.
Commissioner Antonette provided an update.

MARKETING & CUSTOMER SERVICE COMMITTEE

Vice President Guerra, Chair
The Committee did not meet as scheduled. This meeting will be rescheduled for April.

RECREATION & PUBLIC SAFETY COMMITTEE

Commissioner Goldberg, Chair
The Committee did not meet.

JOINT USE COMMITTEE

Commissioner Antonette, Chair
The Committee did not meet.

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

Audience

(This opportunity is given to those members of the public who would like to address the Parks and Recreation Commission on non-agenda items. Each speaker is limited to three minutes unless extended by the Parks and Recreation Commission.)

Staff Comments

- Gladys reported the summer publications are being readied for release.
- Ramon stated many park projects are now complete.
- Valerie Davis advised Form 700 Forms are due by April 1st.
- George Chapjian indicated the Friends of Bixby Park have engaged a sponsorship for a public safety program that will provide additional staff assistance during weekends. Whaley Park and Stearns park projects are complete. We have a few project groundbreaking coming up. There will be Council action soon regarding the Alamitos Bay Marina project.

Commissioner Comments

Commissioner Goldberg reported Wilson baseball season has begun!

NEXT MEETING

The next Parks and Recreation Commission meeting will be held on Thursday, April 10, 2014, 9 am, at the El Dorado Park West Community Center, Senior Center Library, located at 2800 Studebaker Road, Long Beach, CA 90815.

ADJOURNMENT

The meeting was adjourned at 10:00 a.m.

NOTE:

An agenda may be obtained from the Parks, Recreation and Marine Department prior to the meeting or can be mailed if the Department is provided self-addressed, stamped envelopes mailed to: Department of Parks, Recreation and Marine, Attention: Valerie Davis, 2760 N. Studebaker Rd., Long Beach, CA 90815.

The Parks and Recreation Commission agenda is available on the Internet at http://www.longbeach.gov/park/commissions/parks_rec.asp. Persons interested in obtaining an agenda via e-mail should e-mail their request to valerie.davis@longbeach.gov.

Agenda items may also be reviewed at the Parks, Recreation and Marine Department, 2760 N. Studebaker Rd., Long Beach, CA. Please contact Valerie Davis, (562) 570-3170, to make these arrangements.

If oral language interpretation for non-English speaking persons is desired or if a special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to Valerie Davis, Department of Parks, Recreation and Marine at (562) 570-3170, 72 hours prior to the Charter Commission meeting.

E-mail correspondence regarding agenda items can be directed to valerie.davis@longbeach.gov.

Respectfully submitted
Valerie Davis
Executive Assistant to the Commission

Kung ang pasalitang pagsasalin-wika para sa mga taong hindi nagsasalita ng Ingles ay hinahangad o kung ang isang natatanging kaluwagan ay hinahangad alinsunod sa Batas sa mga Amerikanong May Kapansanan, mangyaring gawin ang iyong kahilingan sa pamamagitan ng telepono sa Kagawaran ng Mga Serbisyong Pagpapaunlad (562) 570-3170, 72 oras bago ang pulong ng Komisyon sa Karta.

Si desea una interpretación verbal en otro idioma para las personas que no hablan inglés o si se desea una adaptación especial de acuerdo con la Ley de Estadounidenses con Discapacidad, realice su pedido por teléfono al Departamento de la Secretaria Municipal (562) 570-3170, 72 horas antes de la reunión de la Comisión de Estatutos.