

**LONG BEACH CIVIL SERVICE COMMISSION  
AHMED SAAFIR, PRESIDENT  
MAY 7, 2008**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, May 7, 2008, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

**MEMBERS PRESENT:** Mary Islas, F. Phil Infelise, Herb Levi, Ahmed Saafir

**MEMBER EXCUSED:** Jeanne Karatsu

**OTHERS PRESENT:** Mario R. Beas, Executive Director & Secretary  
Herman M. Long, Deputy Director  
Melinda George, Employment Services Officer  
Marilyn Hall, Executive Assistant  
Salvador Ambriz, Personnel Analyst  
Chris Daclan, Personnel Analyst  
Diane Dzodin, Personnel Analyst  
Debbie McCluster, Personnel Analyst  
Caprice McDonald, Personnel Analyst  
Russell Ficker, Personnel Analyst  
Beverly Nieves, Personnel Analyst  
Lourdes Ferrer, Assistant Administrative Analyst  
Stephanie Kemp, Personnel Analyst, Human Resources

**President Ahmed Saafir presided.**

**MINUTES:** It was moved by Commissioner Islas, seconded by Commissioner Infelise and carried that the minutes of the regular meeting of April 30, 2008, be approved as prepared. The motion carried unanimously.

**REQUEST FOR TEMPORARY  
REASSIGNMENT FOR  
TRAINING AND TRANSFER:**

**LEOTIS LAIRD/REFUSE OPERATOR/PUBLIC WORKS  
TO GAS CONSTRUCTION WORKER/GAS AND OIL**

The Secretary presented a communication from Christopher J. Garner, Director of Long Beach Gas and Oil, requesting Commission authorization to temporarily reassign Leotis Laird, Refuse Operator, Public Works for training, and transfer to the Gas and Oil Department, to the classification of Gas Construction Worker. In addition, the Secretary presented a staff report prepared by Caprice McDonald, Personnel Analyst. After discussion, it was moved by Commissioner Infelise seconded by Commissioner Levi and carried that the request for reassignment for training and transfer be approved,

pursuant to Sections 63(3) and (64) of the Civil Service Rules and Regulations. The motion carried unanimously.

**REQUEST FOR SELECTIVE CERTIFICATION:**

The Secretary presented a communication from Anthony Batts, Chief of Police, requesting Commission authorization for the selective certification for individuals with Spanish/English bilingual skills from the Police Services Specialist eligible list. In addition, the Secretary presented a staff report prepared by Diane Dzodin, Personnel Analyst. After discussion, it was moved by Commissioner Levi, seconded by Commissioner Islas and carried that the request be approved, pursuant to Section 28 of the Civil Service Rules and Regulations. The motion carried unanimously.

**PROTEST OF WRITTEN EXAMINATION ITEM(S):**

**SENIOR SURVEY TECHNICIAN**

The Secretary informed the Commission that no protests were received for this item. After discussion, it was moved by Commissioner Levi, seconded by Commissioner Islas and carried to withdraw this item. The motion carried unanimously.

**BULLETINS:**

It was moved by Commissioner Islas, seconded by Commissioner Infelise and carried that the following Job Opportunity Bulletins be approved. The motion carried unanimously.

Aquatics Supervisor  
Mechanical Equipment Stock Clerk  
Painter Supervisor  
Senior Combination Building Inspector

**EXAMINATION RESULTS:**

It was moved by Commissioner Islas, seconded by Commissioner Infelise and carried that the following examination results be approved. The motion carried unanimously.

Civil Engineer – 5 Applied, 4 Qualified  
Deputy Chief Harbor Engineer – 2 Applied, 2 Qualified  
Electrical Engineer – 1 Applied, 1 Qualified  
General Librarian – 4 Applied, 4 Qualified  
Senior Survey Technician – 32 Applied, 15 Qualified

The subject matter experts for the Senior Survey Technician examination were Robert Seidel, Chief Surveyor, Harbor and Gillis Monroe, Construction Services Officer, Public Works.

**EXTENSION OF EXPIRING ELIGIBLE LISTS:**

It was moved by Commissioner Levi, seconded by Commissioner Islas and carried that the following eligible lists be extended for an additional six months. The motion carried unanimously.

Motor Sweeper Operator  
Public Health Professional (5/10/06 & 5/23/07)  
Environmental Remediation Specialist

**RESIGNATION:**

**KELLY SANTOS/CLERK TYPIST II/PUBLIC WORKS**

It was moved by Commissioner Infelise, seconded by Commissioner Islas and carried that the subject resignation be received and filed. The motion carried unanimously.

**MANAGERS' REPORT:**

Melinda George, Employment Services Officer, acknowledged Caprice McDonald, Personnel Analyst, for the excellent work she did in the administration of the Marine Safety Sergeant – Boat Operator examination.

The Secretary informed the Commission that staff is making progress with departments regarding employees who are affected by the order of layoff, and that the order of layoff would be on the agenda for next week for Commission approval. The Secretary also informed the Commission that the City Council held a workshop on the REHIRE Study on Tuesday, May 6, 2008, and that he addressed the City Council on the study.

**PERSONNEL SESSION  
Management Evaluations  
(Closed Session):**

It was moved by Commissioner Levi, seconded by Commissioner Infelise and carried to recess the meeting to a closed session, pursuant to Government Code Section 54954.5 to discuss Management Evaluations. The motion carried unanimously.

**ADJOURNMENT:**

There being no further business before the Commission,  
President Saafir adjourned the meeting.



MARIO R. BEAS  
Secretary

MRB:meh