



CITY OF LONG BEACH R-18

DEPARTMENT OF FINANCIAL MANAGEMENT

333 West Ocean Boulevard 6th Floor • Long Beach, CA 90802 • (562) 570-6845 • Fax (562) 570-5836

June 23, 2009

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Adopt Specifications No. PA-01809 and award contract to AirSpace, LLC, for furnishing and delivering Jet "A" Fuel in the annual contract amount of \$190,000 for a period of one year, with the option of renewing for two additional one-year periods, at the discretion of the City Manager, with the option of adding expenditures up to 10 percent (or \$19,000) above the annual contract amount, if necessary and if funds are available. (Citywide)

DISCUSSION

City Council approval is requested to enter into an annual contract for the purchase of Jet "A" fuel for the police helicopters. The specifications required the selected vendor to deliver fuel to the helicopter via fuel truck, or to allow the helicopter to fuel at the vendor's location. The City heliport was relocated to the Fire Department Headquarters and Police Heliport at 3205 N. Lakewood Blvd. Currently, the site's lease agreement does not accommodate onsite storage of aviation fuel. With this limitation, to maintain functional operational support and provide a cost-effective alternative, it is recommended to utilize an onsite fuel provider.

The bid was advertised on April 9, 2009, and ten potential bidders specializing in Jet "A" Fuel were notified; two are Woman-owned Business Enterprises (WBEs), one is a Minority-owned Business Enterprises (MBE), two are Small Business Enterprises (SBEs) and three are Long Beach businesses. The bid document was made available from the Purchasing Division, located on the seventh floor of City Hall, and the Division's website at www.longbeach.gov/purchasing. A bid announcement was also included in the Purchasing Division's weekly update on Open Bid Opportunities, which is sent to 30 local, minority and women's business groups. Two bids were received and a public bid opening occurred on April 28, 2009. AirSpace, LLC, of Long Beach, CA (local) is the lowest responsible bidder.

This matter was reviewed by Deputy City Attorney Amy R. Burton on June 4, 2009 and Budget and Performance Management Bureau Manager David Wodynski on June 5, 2009.

TIMING CONSIDERATIONS

City Council action to adopt Specifications No. PA-01809 and award the contract concurrently is requested on June 23, 2009 to ensure that a contract is in place expeditiously.

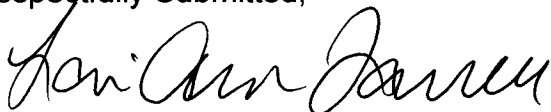
FISCAL IMPACT

The cost of this contract is \$190,000 annually, and is budgeted in the Fleet Services Fund (IS 386) in the Department of Public Works (PW), and will be charged to the General Fund (GP) and the Police Department (PD). The City will have the option of adding expenditures up to 10 percent (or \$19,000) above the annual contract amount, if necessary and if funds are available.

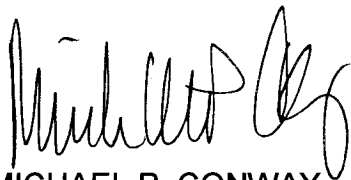
SUGGESTED ACTION:

Approve recommendation.

Respectfully Submitted,



LORI ANN FARRELL
DIRECTOR OF FINANCIAL MANAGEMENT/CFO



MICHAEL P. CONWAY
DIRECTOR OF PUBLIC WORKS

LAF:ES:MK
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APPROVED:



PATRICK H. WEST
CITY MANAGER