



# Belmont Shore

## Project Proposal

### OVERVIEW & PURPOSE

Helping to create a cleaner more attractive Belmont Shore Business District in order to encourage shopping in the Belmont Shore and help maintain and improve city public property.

### Standards

#### A. LITTER ABATEMENT AND BIG BELLY GARBAGE REMOVAL

- A. FREQUENCY: Monday –Friday 8:00am -11:00am
- B. Saturday – Sunday 7:00am -10:00am
- C. Saturday and Sunday clean-up will be limited to trash and litter only, on 2<sup>nd</sup> Street

DAILY TASKS (From Bay Shore Ave. to Quincy Avenue = 7:30am – 11:00am)

(Saturday/Sunday Bay Shore Ave. to Quincy Avenue = 7:30am-11:00am)

1. Litter abatement of 2<sup>nd</sup> Street to include emptying Big Belly trash/recycling containers and ash tubes, trash bag replacement, wiping down trash container lids and Big Belly hopper on the inside, clean-up of sidewalks and gutters near trash receptacles.
2. Provide Litter abatement at all accessible trash enclosures located in the alley behind businesses along 2<sup>nd</sup> Street. This shall occur on a weekly basis.
3. Sweeping consist of removing all debris from the sidewalk, including leave and weeds.
4. Provide litter abatement at all accessible trash enclosures located in the alleys behind businesses along 2<sup>nd</sup> Street. His shall occur on a weekly basis.

### EXECUTION

- 1 CM on each side of 2nd Street sweeps and weeds from Bay Shore to Quincy from within 3 hours of start time. 7:30-11:00 am.
- 1 CM sweep, removes weeds (tree wells, sidewalk, streets/curbs) and removes dumpster garbage in the alley way along 2<sup>nd</sup> street route.
- CM will place full liner garbage along route for supervisor to drive by and pick up on the alley way and street route
- Supervisor will continually drive the route picking up trash bags along route and change out any full Big Bellys.
- Supervisor will also take this time to identify graffiti, Big Belly status and weeds while inspecting work completed by CMs and keeping them on their timed pace.
- Supervisor will check ash tubes and ensure they are locked/secured and operational.

(10:00am -11:00am)

5. Big Belly Care Maintenance (as recommended by Big Belly)

**Routine Cleaning includes:**

- Scarping or removing debris (ex: gum, dirt, stickers) when needed, in addition to power washing the stations at least twice per year
- CCLB will wash station by hand with an eco-friendly cleaner a minimum of once a week. Big Belly recommends cleaning the exterior sides, interior and door of the station with a non-abrasive sponge and eco-friendly cleaner.
- Remove trash bins and clear any debris from behind the bin.
- Check solar bubble for damage
- Heck the exterior for scratched and rust
- Ensure the Big Belly insertion hopper or the Smart Belly flap opens and closes properly
- Ensure hopper handle (Big Belly only) is tightly attached.
- Check structural stability. Check the mounting and leveling of the component to ensure it is structurally stable. Tighten he bolts or adjust leveling bolts as needed.

6. Cigarette butt containers service and maintained (supervisor only)

7. CMs will move from Quincy back to Bay Shore wiping down and maintaining all Big Bellys for the final hour or remaining time on site.

## SPECIAL INSTRUCTIONS

**B. MONDAYS ONLY**

- Maintain all Belmont Shore City Owned Parking Lots. Litter abatement and sweeping, of city metered parking lots, alleys and metered side streets, this shall occur weekly.
- Landscaping of parking lots includes weed abatement, light hedge trimming and light tree trimming within areas not otherwise contracted to other entities. (Landscape materials, if required, are not included in these estimates.)
- (The median on 2<sup>nd</sup> Street includes litter abatement only)
- Wipe down news racks and mural electrical boxes (careful not to damage art work or paint)
- Remove weeds from tree wells and sidewalks; remove litter

## GRAFFITI/ SLAP TAG REMOVAL

### MONDAY, WEDNESDAY, FRIDAY

- Performed three days per week on Monday, Wednesday and Friday. CCLB will remove graffiti and stickers with solution, where possible. Does not include painted graffiti on privately owned buildings. Does not include graffiti on light or power poles, which will need to be taken care of by City. Stickers and Flyers will be removed when and where possible.
- Graffiti will be reported to “GoLongBeach” app and updated on project stats.

## MATERIALS NEEDED

1. Rakes (2)
2. Push Brooms (5)
3. Flat Head Shovels (2)
4. Litter Tools (2)
5. Hoes (2)
6. Box of Gloves (1)
7. Hedge Trimmers (2)
8. House Brooms (5)
9. Pruning Scissors (2)
10. Gallons Cleaning Liquid (10)
11. Spray Bottles (12)
12. Cleaning Rags (24)
13. Weed Whackers (2)
14. Cases of Trash Bags (1)
15. Graffiti Remover (1)
16. Big Belly Replacement Parts (Batteries & Keys) billed separately.

## REPORTING REQUIREMENTS / STANDARDS

1. Update project requirements stats via google drive
2. Submit project before and after pictures via google drive belmont folder
3. Contact coordinator above immediately if any of the following occurs:
  4. Sign and submit project completion checklist
    - Accidents, Injury or Issues with CMs on site
    - Complications preventing completion of project requirements
    - Any issues that will detract from project cleanliness and require special equipment (urine, feces,

bulky items, etc.)

- Situations requiring security or safety, call 911 if emergency. Report all persons interfering with clean-up or local business.



**Conservation Corps of Long Beach (CCLB)  
Project Approval Form**

**Sponsoring Agency:** City of Long Beach Public Works - Energy Efficiency Division

**Address:** 411 W. Ocean Blvd. 5th Floor **Phone:** (562) 570-6444  
Long Beach, CA 90802

**Sponsor Representative:** Jorge Godinez, Contracts and Grants Officer

**Project Title:** Belmont Shore Parking Commission Beautification Program

**Project Scope of Work; Details and Description:**

Litter abatement and beautification of 2<sup>nd</sup> Street, to include emptying of sidewalk Big Belly trash/recycling containers and ash umps, clean-up of sidewalks and gutters near trash receptacles and weekly beautification of side streets in metered areas, alleys and public lots.

**Total Contract amount:** \$50,886.25 (Labor \$45,011.25 & Materials \$5,875.00)

**Conservation Corps of Long Beach**

**Project Supervisor:** Irene Lopez-Muro  
**Phone:** (562) 597-8071

**Email:** Director of Conservation Projects  
ilopezmuro@cclb-corps.org

**Project Duration:** April 1, 2023 to September 30, 2023

**Project Location:** 2<sup>nd</sup> Street between Quincy Avenue and Bay Shore Avenue, including side streets, alleyways and metered parking lots.

**Equipment / Materials Required:**

CCLB will provide, vehicles, basic uniforms and safety gear and tools needed for corpsmembers participants on this project.

**CCLB Authorization:**  **Date:** \_\_\_\_\_  
**Print Name & Title:** Irene Lopez-Muro, Projects Director \_\_\_\_\_

**Sponsor Approval & Authorization:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Print Name & Title:** \_\_\_\_\_

The terms, conditions and covenants of the "Agreement by and between the Sponsoring Agency and the Conservation Corps of Long Beach to carry out Community Improvement Activities" are incorporated by reference into this Project Proposal Form. The Conservation Corps of Long Beach agrees to and shall fully comply with said terms, conditions and covenants at all times for the subject herein