

**LONG BEACH CIVIL SERVICE COMMISSION
CHARLES HICKS JR., PRESIDENT
JULY 3, 2013**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, July 3, 2013, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

MEMBERS PRESENT: Carolyn Smith Watts, Charles Hicks Jr., Jeanne Karatsu, Jonathan Gotz, Larry Keller

MEMBER EXCUSED:

OTHERS PRESENT: Mario R. Beas, Executive Director & Secretary
Melinda George, Deputy Director
Marilyn Hall, Executive Assistant
Gary Anderson, Deputy City Attorney
Salvador Ambriz, Personnel Analyst
Debbie McCluster, Personnel Analyst
Caprice McDonald, Personnel Analyst
Robert Pflingsthorn, Personnel Analyst
Lourdes Ferrer, Personnel Analyst
Donna de Araujo, Personnel Analyst
Ken Walker, Personnel Operations Manager, Human Resources

President Hicks presided.

MINUTES: It was moved by Commissioner Keller, seconded by Commissioner Gotz and carried that the minutes of the special meeting of June 26, 2013, be approved as prepared. The motion carried by a unanimous roll call vote.

CONSENT CALENDAR (2-5): It was moved by Commissioner Gotz, seconded by Commissioner Karatsu and carried that the Consent Calendar items be approved. The motion carried by a unanimous roll call vote.

EXAMINATION RESULTS: Request to approve examination results.

Public Health Nurse Supervisor – 7 Applied, 4 Qualified
Plan Checker – Fire Prevention – 22 Applied, 1 Qualified

The motion was made to approve request on Consent Calendar.

RETIREMENTS:

Request to receive and file retirements.

William Ardizzone/Firefighter/Fire
Timothy Buzbee/Plan Checker – Fire Prevention/Fire
Margarita Wantz/Maintenance Assistant III/Airport

The motion was made to receive and file on Consent Calendar.

RESIGNATIONS:

Request to receive and file resignations.

Terah Debinder/Police Recruit/Police
Alfonso Camposa/Police Recruit/Police
Neil Van Buskirk/Police Recruit/Police
Billy Thomas/School Guard/Police
Ivette Rodriguez/Administrative Aide II/Human Resources
Victor Gutierrez/Police Recruit/Police
Christopher Colbert/General Maintenance Assistant/Airport

The motion was made to receive and file on Consent Calendar.

SCHEDULE FOR HEARING:

Request to approve hearing schedule.

Reduction Hearing 28-R-1213, September 11, 2013

The motion was made to approve on Consent Calendar.

PROVISIONAL APPOINTMENT:

The Secretary presented a communication from David Honey, Manger – Fire Administration, Fire, requesting Commission authorization to appoint Asya Anderson, to the classification of Assistant Administrative Analyst on a provisional basis. Mr. Honey was present to answer Commission questions. After discussion, it was moved by Commissioner Gotz, seconded by Commissioner Keller and carried that the request be granted in accordance with Civil Service Commission Policy 1.02 and Section 43 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

PROVISIONAL APPOINTMENT:

The Secretary presented a communication from Margaret Huebner, Director of Human Resources, Harbor, requesting Commission authorization to appoint Rafael Forgione to the classification of Office Automation Analyst, on a provisional basis. Stacey Lewis, Assistant Director of Human Resources, Harbor, was present to answer Commission

questions. After discussion, it was moved by Commissioner Karatsu, seconded by Commissioner Gotz and carried that the request be granted in accordance with Civil Service Commission Policy 1.02 and Section 43 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

EXTENSION OF EXPIRING ELIGIBLE LISTS:

The Secretary presented a staff report, prepared by him, requesting Commission approval of the extension of the following eligible lists for six months, with the exception of Ambulance Operator (3 months), Capital Projects Coordinator (1 month), and School Guard (3 months). After discussion, it was moved by Commissioner Keller, seconded by Commissioner Karatsu and carried that the following eligible lists be extended as indicated. The motion carried by a unanimous roll call vote.

Ambulance Operator (3 months)
Business Systems Specialist
Capital Projects Coordinator (1 month)
Deputy Fire Marshal
Emergency Medical Educator (1/9/13 & 1/31/13)
Engineering Aide
General Maintenance Supervisor
Housing Specialist
Oil Field Gauger
Personnel Assistant
Plan Checker – Plumbing (1/11/12 & 1/12/12)
School Guard (3 months)
Senior Plumbing Inspector

REQUEST FOR EXCEPTION TO CIVIL SERVICE RULES AND REGULATIONS – ARTICLE VIII SECTION 115(3)

Requesting Exception to Article II, Section 7 of the Civil Service Rules and Regulations – Qualifications and Requirements for Housing Aide, Limiting Applications to City Employees and Laid Off City Employees

The Secretary presented a staff report, prepared by him, requesting Commission approval for an exception to Article II, Section 7 of the Civil Service Rules and Regulations – Qualifications and Requirements, for Housing Aide, as an open-competitive examination, limiting applications to City employees and City employees terminated due to layoffs within the last three years. The Secretary briefed the Commission regarding this request. The Commission suggested that due to the holiday, staff delay opening this

bulletin to all for the notifying of laid off City employees. After discussion, it was moved by Commissioner Smith Watts, seconded by Commissioner Gotz and carried to approve the Exception to Civil Service Rules and Regulations, Section 115(3), Article II, Section 7 – Qualifications and Requirements. The motion carried by a unanimous roll call vote.

BULLETINS:

It was moved by Commissioner Keller, seconded by Commissioner Gotz and carried that the Job Opportunity Bulletin for Cargo Audit Clerk be approved. The motion carried by a unanimous roll call vote. After further discussion, it was moved by Commissioner Smith Watts, seconded by Commissioner Gotz and carried that the Job Opportunity Bulletin for Housing Aide be delayed for one week, opening on July 12, 2013. The motion carried by a unanimous roll call vote.

Cargo Audit Clerk
Housing Aide

MANAGERS' REPORT:

Melinda George, Deputy Director, introduced the new Management Assistants, Rachael Tanner, Angie Johnson and Daniel Payan to the Commission. Rachael Tanner stated that she graduated from the University of Michigan with a Major in Political Science and Minor in Urban/Community Studies and the Massachusetts Institute of Technology with a Master's Degree in City Planning; Angie Johnson stated that she graduated from Portland State University with a Bachelor of Science in Political Science and City University of New York – Baruch College with a Master of Public Administration; and Daniel Payan stated that he graduated from Harvard College with a Bachelor's in History, Harvard Kennedy School of Government, with a Master's in Public Policy, and the UCLA School of Law. The Commission welcomed them to the City and wished them well.

Ms. George also introduced Briana Lopez and Albert Perez, student Interns, to the Commission, and stated that they were part of SYEP, a summer work program, sponsored by the Harbor Department. Briana Lopez stated that she graduated from Cabrillo High School and plans to attend college in the fall. Albert Perez stated that he attends Cabrillo High School. The Commission welcomed them to the department.

REQUEST FOR CONTINUANCE:

DISMISSAL APPEAL 08-D-1213

The Secretary presented a request for a continuance from Michael Peters, Attorney at Law, and an objection to the request for continuance, from Andrew Lotrich, Attorney at Law, representing the appellant. Mr. Peters addressed the Commission regarding this request. Mr. Lotrich addressed the Commission regarding his opposition to this request. Gary Anderson, Deputy City Attorney and Commission's Advisor, addressed the Commission. After discussion, it was moved by Commissioner Smith Watts, seconded by Commissioner Keller and carried to recess to a closed session for deliberation, pursuant to Government Code 54957. The motion carried by a unanimous roll call vote. Discussion regarding this matter is on record and in the appellant's file.

RECOVENE:

President Hicks reconvened the regular meeting. Both attorneys and the appellant were present. President Hicks announced that based on good cause being shown by the City for the continuance, it was moved by Commissioner Smith Watts, seconded by Commissioner Keller and carried that the request for a continuance be granted. The motion carried by a unanimous roll call vote.

President Hicks further stated that based on the fact that the first and second continuance were requested by the City, the partial back wages benefits to the appellant will continue to accrue based on the first hearing date.

ADJOURNMENT:

There being no further business before the Commission, President Hicks adjourned the meeting.



MARIO R. BEAS
Secretary

MRB:meh

Becky Blair, Chair
Alan Fox, Vice Chair



Molly Campbell, Commissioner
Mark Christoffels, Commissioner
Phil Saumur, Commissioner
Melani Smith, Commissioner
Donita Van Horik, Commissioner

FINISHED AGENDA AND MINUTES

CALL TO ORDER (5:10 PM)

At 5:10 p.m., Chair Blair called the meeting to order.

ROLL CALL (5:10 PM)

see media

Commissioners Alan L. Fox, Phillip Joseph Saumur, Melani Smith, Donita Van
Present: Horik, Becky Blair and Molly Campbell

Commissioners Mark Christoffels

Absent:

Also present: Amy Bodek, Director of Development Services; Derek Burnham, Planning Administrator; Heidi Eidson, Bureau Secretary.

FLAG SALUTE (5:10 PM)

see media

Commissioner Smith led the flag salute.

MINUTES (5:10 PM)

see media

see media

13-036PL

Recommendation to receive and file the Planning Commission minutes of June 6, 2013.

A motion was made by Commissioner Campbell, seconded by Commissioner Saumur, to approve the recommendation. The motion carried by the following vote:

Yes: 6 - Alan L. Fox, Phillip Joseph Saumur, Melani Smith, Donita Van Horik, Becky Blair and Molly Campbell

Absent: 1 - Mark Christoffels

DIRECTOR'S REPORT (5:12 PM)

see media

Amy Bodek, Director of Development Services, provided the Director's Report.

Chair Blair spoke.

SWEARING OF WITNESSES (5:15 PM)

see media

Do you solemnly swear or affirm that the evidence you shall give in this Planning Commission Meeting shall be the truth, the whole truth, and nothing but the truth.

REGULAR AGENDA (5:15 PM)

see media

see media

1. 13-037PL Recommendation to approve a Conditional Use Permit to convert an existing office building into a self-storage building at 1700 Santa Fe Avenue, in conjunction with the demolition of an existing two-story office building located at 1724 Santa Fe Avenue located in the General Industrial (IG) zone. (District 1) (Application No. 1210-06)

Derek Burnham, Planning Administrator, asked that the item be continued to July 18, 2013.

A dialogue ensued between Commissioner Van Horik, Chair Blair and Derek Burnham.

A motion was made by Commissioner Campbell, seconded by Commissioner Van Horik, to continue the item to July 18, 2013. The motion carried by the following vote:

Yes: 6 - Alan L. Fox, Phillip Joseph Saumur, Melani Smith, Donita Van Horik, Becky Blair and Molly Campbell

Absent: 1 - Mark Christoffels

STUDY SESSION (5:19 PM)

see media

see media

2. 13-039PL Conduct a study session regarding the Housing Element 5 update.

Amy Bodek, Director of Development Services, introduced Ashley

Atkinson and Veronica Tam.

Ashley Atkinson, Administrative Analyst, spoke.

Veronica Tam, consultant, presented the study session.

Veronica Tam responded to a query from Commissioner Van Horik.

Amy Bodek responded to a query from Commissioner Van Horik.

Commissioner Fox spoke.

Amy Bodek spoke.

Veronica Tam discussed the different sections of the Housing Element.

Veronica Tam responded to a query from Commissioner Saumur.

Chair Blair swore in late arriving members of the audience wishing to speak.

Patrick Moreno, representing Housing Long Beach, provided public comment.

Norma Rosso, member of Housing Long Beach, provided public comment.

Josh Butler, Director of Community Engagement for Habitat For Humanity of Greater Los Angeles, and representing Housing Long Beach, provided public comment.

Christine Pettit, representing Housing Long Beach, provided public comment.

Ben Fisher provided public comment.

Ben Fisher responded to a query from Chair Blair.

Susanne Browne, Legal Aid Foundation of Los Angeles, provided public comment.

Brian D'Andrea, Villages at Cabrillo, provided public comment.

Tonya Reyes Uranga provided public comment.

Rebecca (no last name given), representing East Yard Communities for

Environmental Justice, provided public comment.

Jessica Tovar, Long Beach Alliance for Children with Asthma, provided public comment.

Leticia Reyes provided public comment.

Kerri Gallagher, Executive Director of Housing Long Beach, provided public comment.

Robert Credle provided public comment.

Allison Riley, Senior Project Manager with Linc Housing Corporation, provided public comment.

Jorge Rivera, representing Housing Long Beach, provided public comment.

Arlene Mercer, Founder of Food Finders, Executive Director of Urban Community Outreach, and Treasurer of Long Beach Area Coalition for the Homeless, provided public comment.

Gary Shelton, Long Beach Area Coalition for the Homeless, provided public comment.

Barbara Davidson provided public comment.

Eric Nagosh provided public comment.

Commissioner Campbell spoke.

Amy Bodek responded to queries from Commissioner Campbell.

Commissioner Smith spoke.

Amy Bodek responded to comments made by Commissioner Smith.

A dialogue ensued between Commissioner Smith and Amy Bodek.

Commissioner Saumur spoke.

Derek Burnham, Planning Administrator, responded to a query from Commissioner Saumur.

Commissioner Saumur spoke.

Commissioner Van Horik spoke.

Derek Burnham responded to a query from Commissioner Van Horik.

Commissioner Fox spoke.

Commissioner Smith spoke.

Chair Blair spoke.

PUBLIC PARTICIPATION (7:29 PM)

see media

There were no comments from the public.

COMMENTS FROM THE PLANNING COMMISSION (7:29 PM)

There were no comments from the Planning Commission.

ADJOURNMENT (7:30 PM)

At 7:30 p.m., Chair Blair adjourned the meeting.

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