

C-13

January 18, 2022

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION

Authorize the City Manager, or designee, to execute a contract, and any related documents including necessary amendments, with the Helen Sanders Cat Protection and Welfare Society, of Boulder, CO, to partner with Long Beach Animal Care Services to provide spay/neuter education and related services, in an annual amount not to exceed \$50,000, from January 1, 2021 to December 31, 2025 with two five-year renewals through December 31, 2035, at the discretion of the City Manager. (Citywide)

DISCUSSION

In January 2019, the City Council authorized the City Manager to execute an agreement with the Helen Sanders Cat Protection and Welfare Society (CatPAWS) and The Little Lion Foundation (LLF), for the Long Beach Little Paws Project (LBLPP).

CatPAWS is a 501(c)(3) non-profit organization established in 2010 dedicated to help address the problem of abandoned and stray cats and unwanted litters by promoting spay/neuter education and vouchers. CatPAWS also cares for kittens and cats to reduce animal shelter euthanasia rates. Through the LBLPP partnership, a total of 780 kittens were spared from euthanasia and placed in forever homes.

Recently, the City of Long Beach (City) was notified that the partnership between LLF and CatPAWS was dissolved. On October 19, 2021, the City Council authorized an agreement with LLF for the continued operation of the kitten nursery. Long Beach Animal Care Services (LBACS) is now requesting authorization to enter into an agreement with CatPAWS to continue spay/neuter education and vouchers. CatPAWS has a longstanding relationship with LBACS and has supported LBACS in various ways since the organization's inception in 2010.

The proposed contract will contain the following major provisions:

- Term: Five-years from January 1, 2021, through December 31, 2025.
- Options to Renew: The City Manager or designee may renew the agreement upon approval by all parties for two (2), five-year terms through December 31, 2035.

- Project: CatPAWS will accept cats and kittens from LBACS as capacity permits.
- Standard of Care: CatPAWS will use and maintain standards compatible with the *Association of Shelter Veterinarian's Guidelines for Standards of Care in Animal Shelters* for the housing and care of the kittens.
- Recording-Keeping and Reporting: CatPAWS will maintain detailed records for all kittens cared for by CatPAWS and allow LBACS to inspect such records immediately upon request. The CatPAWS records must include at a minimum, a picture and description of each kitten, feeding log, weight gain/loss, vaccinations, medical treatment, and outcome (i.e., transferred to another rescue, sent to foster family, adopted, died, etc.). On a quarterly basis ending March 31, June 30, September 30, and December 31, CatPAWS will provide a report to LBACS showing the number of LBACS-provided kittens cared for and their outcome. CatPAWS and LBACS will each appoint a representative(s) with appropriate knowledge and decision-making authority to attend meetings as needed.
- LBACS Payment to CatPAWS: LBACS will compensate CatPAWS \$100 for each kitten to cover the costs of care. Care may include vaccinations, medications, medical treatment, food, and supplies, as well as operation and maintenance of the CatPAWS-operated kitten nursery. LBACS will not reimburse CatPAWS for any expenses related to the kitten nursery (i.e., kitten care, rent, insurance, utilities, equipment, staff costs, etc.) beyond \$100 per kitten. No additional fees will be charged by LBACS to CatPAWS, nor CatPAWS to LBACS. CatPAWS will bill LBACS by the 15th of the month for the previous month of care. Should LBACS funding not be available, LBACS will attempt to identify additional funding to continue to pay for the kittens' care throughout the term of the contract. Should funding not be available, and/or no additional funding is identified, LBACS reserves the right to discontinue services contract upon 30-days written notice.
- Publicity: Where possible, LBACS will assist CatPAWS with the promotion, marketing, adoption, and placement of kittens once they are suitable for adoption. CatPAWS and LBACS will not use the other party's name, marks, or logos in any advertising, promotional material, press release, publication, public announcements, or through other media, whether written or oral, without the prior written consent of the other parties.
- Permits: CatPAWS will be responsible for obtaining and paying for all required City permits, and any other permits that may be required for their operations.
- Notice of Cancellation: The contract is binding; however, any party may cancel the contract with a 30-day advance written notice to the other party.

- Insurance: CatPAWS will provide insurance coverage as required and approved by the City's Risk Manager.

This matter was reviewed by Deputy City Attorney Anita Lakhani on December 21, 2021 and by Budget Analysis Officer Greg Sorensen on December 30, 2021.

TIMING CONSIDERATIONS

City Council action is requested on January 18, 2022, to allow the execution of the contract in a timely manner.

FISCAL IMPACT

Under the agreement, the City's total annual cost related to the care of kittens will not exceed \$50,000. The cost is currently unbudgeted. The department will return to the City Council with a request for appropriation to support actual expenditures, offset by Animal Care Donation trust revenues. Administrative costs, including publicity, are anticipated to be minimal and will be funded within the Department's current resources. If needed, LBACS and CatPAWS will seek additional funding to continue the kitten nursery in subsequent years. It is estimated that the recommendation will save the lives of an estimated 500 kittens over the first year of the contract. This recommendation has no staffing impacts beyond the normal budgeted scope of duties and is consistent with existing City Council priorities. There is no local job impact associated with this recommendation.

SUGGESTED ACTION:

Approve the recommendation.

Respectfully submitted,



BRENT DENNIS
DIRECTOR OF PARKS, RECREATION AND MARINE

APPROVED:



THOMAS B. MODICA
CITY MANAGER