

**LONG BEACH CIVIL SERVICE COMMISSION
JEANNE KARATSU, PRESIDENT
MARCH 4, 2009**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, March 4, 2008, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

MEMBERS PRESENT: Mary Islas, F. Phil Infelise, Jeanne Karatsu, Douglas Haubert

MEMBER EXCUSED: Ahmed Saafir

OTHERS PRESENT: Mario R. Beas, Executive Director & Secretary
Melinda George, Deputy Director
Diane Dzodin, Administrative Officer
Marilyn Hall, Executive Assistant
Debbie McCluster, Personnel Analyst
Dora Hogan, Manager, Employee Benefits & Equal
Employment Bureau, Human Resources

President Jeanne Karatsu presided.

MINUTES: It was moved by Commissioner Islas, seconded by Commissioner Infelise and carried that the minutes of the regular meeting of February 18, 2009, be approved as prepared. The motion carried by a unanimous roll call vote. Commissioner Haubert abstained from voting, as he was not present for the meeting.

It was moved by Commissioner Haubert, seconded by Commissioner Infelise and carried that the minutes of the regular meeting of February 25, 2009, be approved as prepared. The motion carried by a unanimous roll call vote. Commissioner Islas abstained from voting, as she was not present for the meeting.

It was moved by Commissioner Islas, seconded by Commissioner Infelise and carried that suspension hearing minutes 17-S-78 of February 18, 2009, be approved as prepared. The motion carried by a unanimous roll call vote. Commissioner Haubert abstained from voting, as he was not present for the hearing.

It was moved by Commissioner Haubert, seconded by Commissioner Infelise and carried that suspension hearing minutes 03-S-78 of February 25, 2009, be approved as

prepared. The motion carried by a unanimous roll call vote. Commissioner Islas abstained from voting, as she was not present for the hearing.

PROVISIONAL APPOINTMENT:

The Secretary presented a staff report prepared by Melinda George, Deputy Director, requesting Commission approval to provisionally appoint Lourdes Ferrer, Assistant Administrative Analyst to Personnel Analyst. Commissioners Infelise and Haubert complimented Ms. Ferrer on her outstanding qualifications and excellent work she does. After discussion, it was moved by Commissioner Infelise, seconded by Commissioner Islas and carried that the request be granted in accordance with Civil Service Commission Policy 1.02 and Section 43 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

REQUEST TO PARTICIPATE IN EXAMINATION:

ADMINISTRATIVE AIDE

The Secretary presented a communication from Joseph Balderian, requesting Commission approval to participate in the examination for Administrative Aide, scheduled for March 6, 2009. In addition, the Secretary presented a staff report prepared by Rob Pfingsthorn, Personnel Analyst. Melinda George, Deputy Director briefed the Commission regarding this request, stating that at the time of his filing, Mr. Balderian did not submit the required proofs to be admitted into the examination process. After discussion, it was moved by Commissioner Infelise, seconded by Commissioner Islas and carried to deny Mr. Balderian's request to participate in the Administrative Aide examination. The motion carried by a unanimous roll call vote.

REQUEST TO FILE FOR EXAMINATION BY DISMISSED EMPLOYEE:

The Secretary presented a request to file for examination by dismissed employee from Alfredo Perales, Jr., requesting Commission approval to participate in examinations for the City of Long Beach. Mr. Perales addressed the Commission regarding his request. After discussion, it was moved by Commissioner Infelise, seconded by Commissioner Islas and carried to approve Mr. Perales' request to participate in examinations. The motion carried by a unanimous roll call vote.

**RECONSIDERATION OF FIRE
RECRUIT JOB OPPORTUNITY
BULLETIN:**

The Secretary presented a staff report, prepared by him, requesting the Commission to reconsider the filing of Fire Recruit applications, as requested by the City Manager, until a final decision is made. The Secretary briefed the Commission regarding this request. After discussion, it was moved by Commissioner Haubert, seconded by Commissioner Islas and carried to reconsider the previous Job Opportunity Bulletin for Fire Recruit of February 18, 2009, and to reschedule for a date agreed upon by the Executive Director and City Manager. The motion carried by a unanimous roll call vote.

EXAMINATION RESULTS:

It was moved by Commissioner Islas, seconded by Commissioner Infelise and carried that the following examination results be approved. The motion carried by a unanimous roll call vote.

Public Health Nutritionist – 6 Applied, 4 Qualified
Systems Technician – 7 Applied, 7 Qualified

**EXTENSION OF EXPIRING
ELIGIBLE LISTS:**

It was moved by Commissioner Haubert, seconded by Commissioner Islas and carried that the following eligible lists be extended for an additional six months. The motion carried by a unanimous roll call vote.

Accounting Clerk
Carpenter
Civil Engineer (9/10/08, 3/12/08, 10/1/08)
Civil Engineering Assistant (9/10/08, 10/1/08)
Communication Specialist (3/12/08, 3/19/08)
Department Librarian (3/12/08, 10/1/08)
Library Clerk
Systems Technician (9/10/08)

RETIREMENT:

JEREMY FAIR/EQUIPMENT MECHANIC/PUBLIC WORKS

It was moved by Commissioner Haubert, seconded by Commissioner Islas and carried that the subject retirement be received and filed. The motion carried by a unanimous roll call vote.

SCHEDULE FOR HEARINGS:

It was moved by Commissioner Islas, seconded by Commissioner Haubert and carried that the following hearing schedule be approved. The motion carried by a unanimous roll call vote.

Dismissal Appeal 25-D-78 –May 6, 2009
Dismissal Appeal 27-D-78 –May 13, 2009
Suspension Appeal 29-S-78 – May 20, 2009

MANAGERS' REPORT:

Melinda George, Deputy Director, informed the Commission that because of the posting of updated information on the Internet regarding the Fire Recruit examination, the public counter staff has received few calls regarding the examination.

The Secretary informed the Commission that he attended the Special Meeting of the City Council regarding the City's budget, on Tuesday, March 3, 2009. He stated that due to the budget shortfall, the City Manager stated that the City is exploring several options to reduce the budget deficit. The City is currently conferring with the different employee organizations to explore employee furloughs or other options. He also stated that instead of the original 1% to 3% savings in each department he was seeking, the City Manager is directing his departments to submit a 2% to 6% savings. Further, General Fund Non-city Manager Departments will be asked to seek similar savings.

COMMENTS FROM PUBLIC:

Stacey Lewis, Assistant Director of Human Resources, Harbor Department, thanked the Civil Service Department for placing the Civil Service Commission agenda on the Internet and Intranet.

ADJOURNMENT:

There being no further business before the Commission, President Karatsu adjourned the meeting.



MARIO R. BEAS
Secretary

MRB:meh

MINUTES
 REGULAR MEETING OF THE BOARD OF WATER COMMISSIONERS
 LONG BEACH, CALIFORNIA
 FEBRUARY 5, 2009

The Board of Water Commissioners of the City of Long Beach met in the Board Room of the Administration Building, 1800 E. Wardlow Road, Long Beach, California, on February 5, 2009.

The meeting was called to order at 9:17 a.m. by President Allen.

PRESENT:	John Allen Paul Blanco Frank Clarke William B. Townsend Charles Parkin Kevin L. Wattier Sandra L. Fox Robert C. Cheng B. Anatole Falagan Ryan J. Alsop Isaac Pai Eric Leung Matthew P. Lyons Paul T. Fujita Monya Hawkins Robert Verceles Matt Veeh Melissa L. Keyes Dynna Long Tim Lee	Commissioner Commissioner Commissioner Commissioner Principal Deputy City Attorney General Manager Secretary to the Board of Water Commissioners Deputy General Manager – Operations Deputy General Manager – Business Director, Government & Public Affairs Director of Engineering Director of Water Resources Director, Planning & Conservation Director of Finance Manager Information Technology Division Engineer Management Assistant Administrative Analyst III/Special Projects Coordinator Office Administrator Deputy District Director for Congresswoman Laura Richardson
ABSENT:	Suzanne Dallman	Commissioner (EXCUSED)

1. PLEDGE OF ALLEGIANCE

Paul Blanco led the Board and audience in the Pledge of Allegiance.

2. APPROVAL OF MINUTES

January 22, 2009

Upon motion by Commissioner Blanco, seconded by Commissioner Townsend and unanimously carried, the minutes of the Meeting of January 22, 2009 were unanimously approved.

3. PUBLIC COMMENT

President Allen opened the public comment period. As there were no requests to address the Board on non-agenda items, the public comment period was closed.

4. PRESIDENT'S REPORT

- **John D. S. Allen, President, Board of Water Commissioners**

President Allen reported that the Board would soon be participating in the budget preparation process. He advised he would like to schedule budget study sessions in preparation for the budget to be approved in June. He asked that the Board be prepared to discuss at the next meeting how many study sessions they would like to schedule, and what time of day they would like to hold these sessions.

Commissioner Townsend suggested holding some of these study sessions in the evening to allow for more public participation.

Mr. Wattier advised that staff would brief the Board on the City's budget process and review guidelines for budget preparation.

5. GENERAL MANAGER'S REPORT
Kevin L. Wattier, General Manager

REVIEW OF CUBBY NEWS ARTICLES

Mr. Wattier reviewed the following items in the Board cubbies: 1) January 30, 2009 *Press Telegram* editorial regarding LBWD conservation plan and its success; 2) February 2, 2009 *Sacramento Bee* article regarding LBWD water conservation efforts; 3) February 2, 2009 *Sacramento Bee* article regarding the State water supply problems; 4) copy of letter to Senator Corbett regarding SB-42 - open ocean intake legislation.

REVIEW OF METROPOLITAN WATER DISTRICT MWD PRESENTATION
REGARDING CALIFORNIA'S WATER CRISIS BY JEFFREY KIGHTLINGER,
GENERAL MANAGER

Mr. Wattier reviewed highlights of the presentation Mr. Kightlinger had made at the recent Central Basin Municipal Water District Caucus. He noted the following:

- Dire perspective on water situation
- Clear that MWD Board will consider water allocation in March or April of 2009
- Noted main solution provided by MWD continues to be a peripheral canal
- Transparent message by MWD and General Manager on consequences of drought

GROUNDWATER FRAMEWORK UPDATE

Mr. Wattier reported that five of the six "moving parties" have now taken action for support of the proposed changes (they are: Long Beach Water Department; Huntington Park; City of Lakewood; Los Angeles Department of Water and Power; Water Replenishment District). He advised Golden State Water is expected to take action soon. He noted that other agencies have indicated they will also join the process.

President Allen asked Mr. Wattier what the MWD Board's response would be to the proposed MWD water allocation plan. Mr. Wattier responded that there would be support, but some might be surprised, but he noted the facts support overwhelmingly the need for action.

CONSERVATION UPDATE

Mr. Wattier reported that record low water consumption (17.4% below average) had taken place in January 2009, despite the third hottest January on record in Los Angeles County. He praised the continuing outstanding conservation efforts of LBWD customers.

6. CONSENT CALENDAR

It was moved by Commissioner Townsend and seconded by Commissioner Blanco to approve Consent Calendar item 6a. through 6c. These Consent Calendar items were unanimously approved.

6a. Approval of Transfer of Funds by Journal Entry Dated February 5, 2009

A communication was presented to the Board from Paul Fujita, which is on file at the Long Beach Water Department.

6b. Authorize the General Manager to Execute an Agreement with The Boeing Company for Assignment of a Non-Consumptive Water Use Permit

A communication was presented to the Board from Eric Leung, which is on file at the Long Beach Water Department.

6c. Adopt Specifications WD-19-08 and Authorize the General Manager to execute an Agreement with JCI Jones Chemicals, Inc. to furnish and deliver liquid caustic soda (30% concentration) in an amount not to exceed \$84,500, and liquid caustic soda (50% concentration) in an amount not to exceed \$438,900 for a period of one year and to exercise the options to renew during two additional one-year periods as long as the renewal price does not increase by more than 10 percent

A communication was presented to the Board from Robert Cheng, which is on file at the Long Beach Water Department.

7. Authorize the General Manager to Sign a Memorandum of Understanding (MOU) with the City Manager, in an amount not to exceed \$400,000, related to the construction of the Termino Avenue Drain Project

- Isaac Pai, Director of Engineering

Mr. Pai reviewed the details for the Termino Avenue drain project. He noted the following:

- Provided background on origins of the project
- Reviewed the benefits of the project in improving storm water quality
- Discussed the total project costs and the projected project cost share required of the Long Beach Water Department. He noted the existing Agreement of Compromise between Los Angeles County and the Board of Water Commissioners which calls for a 50% split of any costs related to relocation of Water Department pipelines; water mains, etc. when a County project calls for this type of action.

It was moved by Commissioner Blanco, seconded by Commissioner Townsend to Authorize the General Manager to Sign a Memorandum of Understanding (MOU) with the City Manager, in an amount not to exceed \$400,000, related to the construction of the Termino Avenue Drain Project.

President Allen asked general questions regarding the project water quality benefits. Mr. Pai responded.

Commissioner Blanco inquired if the project expenses were in the current budget. Mr. Wattier explained that no these expenses had not been included in the FY 08/09 budget since LBWD had only recently been made aware that this project (after many years of discussion) was going to begin to take place. He advised that any expenses related to the project would be covered by the General Fund, and LBWD would reimburse the City during the next budget session.

President Allen called for public comment regarding Agenda item 7. Hearing none, President Allen called for a vote. The item was unanimously approved.

8. LEGISLATIVE ISSUES/ACTIONS/BILLS

• Ryan J. Alsop, Director, Government & Public Affairs

Mr. Alsop provided the following report:

- Noted summary of recent press articles regarding the Long Beach water conservation efforts.
- Reported that upcoming NPR report featuring water conservation in Long Beach.
- Advised the TED conference participants would be visiting the desalination prototype plant.
- Reported that he and Mr. Wattier would be traveling to Sacramento, along with a delegation from the Irvine Ranch Water District to discuss shaping of water conservation legislation with various elected officials and their staff.
- Reviewed major points of SB-42 (Corbett D-Sacramento) – open ocean intake legislation. He explained that staff expected the LBWD under ocean research project would unaffected by this legislation as it is currently written.
- Reminded the Board regarding the upcoming trip to Washington, DC (February 23 – 26, 2009) for staff and the Board President regarding legislation meetings and attendance at the Association of Water Agencies winter conference.
- Noted “Straight Talk” segment featuring the Long Beach Water Department with the President and Mr. Wattier was scheduled to air this week.

President Allen inquired if LBWD had received an update on the Fukuoka, Japan desalination project. Mr. Wattier advised staff had requested an update, and expected to report back with the findings to the Board in a few weeks.

9. NEW BUSINESS


None.

10. ADJOURNMENT

There being no further business to come before the Board, President Allen adjourned the meeting at 9:48 a.m. to the next regular meeting of the Water Commission to be held February 19, 2009, in the Board Room of the Administration Building, 1800 E. Wardlow, in Long Beach, California.


Frank Clarke, Secretary

Attest:


John D. S. Allen President

MINUTES
 REGULAR MEETING OF THE BOARD OF WATER COMMISSIONERS
 LONG BEACH, CALIFORNIA
 FEBRUARY 19, 2009

The Board of Water Commissioners of the City of Long Beach met in the Board Room of the Administration Building, 1800 E. Wardlow Road, Long Beach, California, on February 19, 2009.

The meeting was called to order at 7:00 p.m. by President Allen.

PRESENT:	John Allen	Commissioner
	Paul Blanco	Commissioner
	Frank Clarke	Commissioner
	Suzanne Dallman	Commissioner
	William B. Townsend	Commissioner
	Charles Parkin	Principal Deputy City Attorney
	Kevin L. Wattier	General Manager
	Sandra L. Fox	Secretary to the Board of Water Commissioners
	Robert C. Cheng	Deputy General Manager – Operations
	B. Anatole Falagan	Deputy General Manager – Business
	Ryan J. Alsop	Director, Government & Public Affairs
	Eric Leung	Director of Water Resources
	Matthew Veeh	Management Assistant
	Tim Patton	Field Representative, Office of Assemblymember Bonnie Lowenthal

ABSENT: NONE

1. PLEDGE OF ALLEGIANCE

Robert Cheng led the Board and audience in the Pledge of Allegiance.

2. APPROVAL OF MINUTES

February 5, 2009

Upon motion by Commissioner Blanco, seconded by Commissioner Townsend, the minutes of the meeting of February 5, 2009 were unanimously approved.

3. PUBLIC COMMENT

President Allen opened the public comment period.

Mr. Tim Patton, Field Deputy from the office of Assemblymember Bonnie Lowenthal introduced himself to the Board and advised he would be monitoring water issues for Assemblymember Lowenthal.

President Allen closed the public comment period.

4. REVIEW BOARD MEETING SCHEDULE FOR MARCH 2009

- John D. S. Allen, President, Board of Water Commissioners

The Board discussed the proposed meeting schedule for the month of March 2009.

Commissioner Dallman advised she had a conflict on March 5th and would need to be excused. President Allen advised this matter would be considered under New Business later in the meeting.

The Board agreed to the following meeting schedule:

March 5, 2009	Regular Meeting – 9:15 A.M.
March 19, 2009	Regular Meeting – 7:00 P.M.

5. PRESIDENT'S REPORT

- John D. S. Allen, President, Board of Water Commissioners

President Allen requested input from the Board regarding scheduling times for upcoming Budget study sessions. There was discussion by the Board to focus on holding most study sessions during evening Board meetings.

Mr. Falagan reviewed the budget process for FY 09/10.

Mr. Wattier advised that staff would work with the Board in reviewing the Budget. He noted that the Mayor and Council had accelerated the budget completion deadline for this year to June 1st. He advised that the LBWD's current budget timeline was already accelerated to have the Board review and adopt the budget and rates at its June meeting. He commented that staff would endeavor to provide preliminary budget numbers to the City as it moved towards its deadline, and then supplement and revise those estimates with the Board's adopted budget in June.

Commissioner Townsend requested that staff provide the Board with a budget meeting timeline at the next meeting.

President Allen requested that the first budget study session should include discussions regarding a possible LBWD rate increase.

6. GENERAL MANAGER'S REPORT
Kevin L. Wattier, General Manager

METROPOLITAN WATER DISTRICT (MWD) RATE FORECAST

Mr. Wattier briefed the Board on the MWD rate setting process and the potential rate increase scenarios being considered as noted below:

- 21% - 35% - 50% (based on sales of 2.1 maf; 1.9 maf or 1.7 maf)
- As State Water Project (SWP) allowances go down, the greater the MWD rate increase
- Noted that even with 50% increase, MWD may not meet their bond coverage requirements
- Additional information will be provided in the future based on SWP allocation announcements
- Some MWD Member Agencies appear to have a position of not supporting a 21% or greater MWD rate increase

WATER SUPPLY UPDATE

Mr. Wattier reported that the State 8 station index shows normal February precipitation, but below normal precipitation for the year.

He advised that on February 20, 2009 an expected joint press conference between the Bureau of Reclamation and the Department of Water Resources will possibly announce a reduction in the SWP allocation from previously announced 15% to 10%. He noted this step does not align with precipitation rates, but possibly has more to do with the results of the salmon biological opinion due on March 2nd.

CENTRAL BASIN GROUNDWATER AMENDMENT UPDATE

Mr. Wattier reported that the City of Vernon has joined the other cities as a Moving Party. He advised that the City of Compton and West Basin MWD have plans to support this action as well. He noted that five of six MWD agencies will then be in support, so he plans to request that MWD also express support for this amendment.

LOS ANGELES GROUNDWATER LEASE UPDATE

Mr. Wattier reported that the groundwater lease negotiations (action approved at 1/8/09 board meeting) between the LADWP and LBWD had been completed at a lower price. He advised LADWP was expected to approve this item at their next board meeting.

7. CONSENT CALENDAR

It was moved by Commissioner Townsend, and seconded by Commissioner Blanco to approve Consent Calendar items 7a. through 7c.

President Allen called for public comment regarding the Consent Calendar items. Hearing none, President Allen called for the question. Consent Calendar items 7a. through 7c. were unanimously approved.

7a. Approval of Transfer of Funds by Journal Entry Dated February 19, 2009

A communication was presented to the Board from Paul Fujita, which is on file at the Long Beach Water Department.

7b. Authorize General Manager to process a refund of Sewer Capacity Charges in the amount of \$77,866.47 to D'Orsay Partners International, LLC, for the property located at 139 East Broadway

A communication was presented to the Board from B. Anatole Falagan which is on file at the Long Beach Water Department.

7c. Authorize the General Manager to execute an agreement with Redlands Ford to furnish and deliver six (6) half-ton extended cab pick-up trucks in an amount not to exceed \$106,450

A communication was presented to the Board from Robert Cheng which is on file at the Long Beach Water Department.

8. Authorize the General Manager to Send a Letter of Support for the Proposed Permit Amendment by The California Regional Water Quality Control Board Regarding Reclaimed Water Requirement for Groundwater Recharge in Montebello Forebay Area

- **Eric Leung, Director, Water Resources**

Mr. Leung provided a briefing which included the following items:

- Outlined the spreading grounds operations for the Central Basin; including review of aerial views of their locations.
- Noted the water quality limits for reclaimed water for groundwater recharge, including cap of 50,000 AF/year.
- Proposed amendment would remove "cap", allowing for greater recharge of spreading grounds with reclaimed water.

Commissioner Dallman inquired how much more reclaimed water could be spread.

President Allen asked how much new water LBWD could receive.

Mr. Leung explained that if the project was built, LBWD could receive 20,000 AF of new groundwater.

Mr. Wattier noted this project could not become a reality until the permit was amended, and the Central Basin judgment was amended.

President Allen called for public comment regarding agenda item 8. Hearing none, President Allen called for a motion.

It was moved by Commissioner Blanco, and seconded by Commissioner Townsend to Authorize the General Manager to Send a Letter of Support for the Proposed Permit Amendment by The California Regional Water Quality Control Board Regarding Reclaimed Water Requirement for Groundwater Recharge in Montebello Forebay Area.

President Allen called for the vote. The motion carried unanimously.

9. REPORT OF THE METROPOLITAN WATER DISTRICT (MWD) BOARD MEETING ON FEBRUARY 10, 2009

- **Kevin L. Wattier, General Manager**

Mr. Wattier provided the report in the absence of Suja Lowenthal, Metropolitan Water District Director.

Mr. Wattier provided a summary of the action taken at the MWD February 10, 2009 board meeting which included: 1) Board authorized payments up to \$561 million for calendar year 2009 charges from the State Water Project under terms of water supply contracts with the Department of Water Resources; 2) MWD Board authorized an agreement with the California Department of Water Resources to pursue up to 300,000 acre-feet of Central Valley water transfer agreements under the Governors 2009 Drought Bank. Mr. Wattier noted it is expected they will only receive 25,000 acre-feet; 3) Board authorized a \$20 million increase to the Conservation Credits Program for fiscal year 2008/2009; 4) Board inducted four new directors into office: R. William "Bill" Robinson from Upper San Gabriel Valley Municipal Water District; Angel Santiago from the Inland Empire Utilities Agency; Keith Lewinger and Fern Steiner, both from the San Diego County Water Authority; 5) Board authorized approval of service connection and operating agreements with the Municipal Water District of Orange County to allow implementation of two of three Orange County reliability projects. Mr. Wattier noted that Director Lowenthal had been very active in working on these issues, and had requested the third project be held over for further discussion regarding moving agency's water through MWD pipelines.

10. LEGISLATIVE ISSUES/ACTIONS/BILLS

- **Ryan J. Alsop, Director, Government & Public Affairs**

Mr. Alsop advised the Board that the State had finally passed the revised budget.

He commented on the Federal Stimulus package that includes \$120 million in Bureau of Reclamation Title XVI projects. He noted that LBWD's desalination and reclaimed water projects could be funded through this program.

He reminded the Board that the Board President and staff planned to travel to Washington, DC February 23 – 26, 2009 for legislative meetings focusing on the FY10 funding process, and to attend the Association of California Water Agencies' winter conference.

He noted that FY09 Federal funding was included in the Omnibus legislation.

Mr. Alsop distributed a copy of talking points outlining the LBWD Seawater Desalination Research projects to be used while briefing members of Congress regarding the relevancy and funding requirements for these projects.


11. NEW BUSINESS

President Allen requested a motion be made to excuse Commissioner Dallman from the March 5, 2009 meeting.

It was moved by Commissioner Blanco, seconded by Commissioner Clarke, and unanimously approved to excuse Commissioner Dallman from the March 5, 2009 board meeting.

13. ADJOURNMENT

There being no further business to come before the Board, President Allen adjourned the meeting at 7:48 p.m. to the next regular meeting of the Water Commission to be held March 5, 2009, in the Board Room of the Administration Building, 1800 E. Wardlow, in Long Beach, California.



William B. Townsend, Acting Secretary

Attest:



John D. S. Allen, President