

CITY OF LONG BEACH
DEPARTMENT OF PARKS, RECREATION AND MARINE
PARKS AND RECREATION COMMISSION MINUTES
May 9, 2013

CALL TO ORDER

The Parks and Recreation Commission meeting was called to order by Sarah Sangmeister, President, at 9:06 a.m., at the Ernest McBride Sr. Teen Center, George Chapjian, Director of Parks, Recreation and Marine, took roll call and confirmed a quorum.

ROLL CALL

Present: Sarah Sangmeister, President
Albert Guerra, Vice President
Ron Antonette
Julie Heggeness
Benjamin Goldberg

Absent: Commissioner Waterfield

A motion was made by Commissioner Antonette to excuse Commissioner Waterfield from the May 2013 Parks & Recreation Commission meeting. Vice President Guerra seconded the motion.

The motion carried:

Yes: Commissioner Goldberg
Commissioner Antonette
President Sangmeister
Vice President Guerra
Commissioner Heggeness

Absent: Commissioner Waterfield

Staff:

George Chapjian, Director
Gladys Kaiser, Manager, Community Recreation Services
John Keisler, Business Operations
Ramon Arevalo, Maintenance Operations Bureau Manager
Bob Livingstone, Business Operations
Anna Mendiola, Planning & Development
Valerie Davis, Executive Assistant to the Director
Leah Salgado - Analyst
Marc Guffeld – Community Recreation Services Superintendent
Todd Leland – Community Recreation Services - Aquatics

Guests: Cassandra Vitale – Willmore City Neighborhood Group
Veronica Balestra – Willmore City Neighborhood Group
PG Herman – Community Activist

APPROVAL OF MINUTES

1. 13-054PR Recommendation to approve the Parks and Recreation Commission minutes for April 11, 2013.

Suggested action: Approve recommendation.

A motion was made by Commissioner Antonette and seconded by Vice President Guerra to approve the recommendation.

The motion carried:

**Yes: Commissioner Goldberg
Commissioner Antonette
President Sangmeister
Vice President Guerra
Commissioner Heggeness**

Absent: Commissioner Waterfield

PRESENTATIONS

President Sangmeister took a moment to present John Keisler with celebratory donuts in recognition of his transition to the Long Beach Police Department.

COMMISSION ACTION ITEMS

2. **13-049PR**
Recommendation to authorize the Director, or his or her management designee, to execute the Personal Services and Instruction Agreements and amend Attachment "A" of the agreements as needed.

Suggested Action: Approve recommendation.

Gladys Kaiser provided the staff report.

A motion was made by Commissioner Heggeness and seconded by Commissioner Antonette to approve the recommendation.

The motion carried:

**Yes: Commissioner Goldberg
Commissioner Antonette
President Sangmeister
Vice President Guerra
Commissioner Heggeness**

Absent: Commissioner Waterfield

3. **13-050PR**
Recommendation to approve fee waiver requests outlined in Attachment "A" in accordance with the Fee Waiver policy.

Suggested Action: Approve recommendation.

A motion was made by Commissioner Heggeness and seconded by Commissioner Goldberg to approve the recommendation.

Gladys Kaiser provided the staff report.

Commissioner Goldberg spoke.

A substitute motion was made by Commissioner Heggeness to take the first five fee waiver applications under consideration as a group and take the McCormick Divers request under separate discussion. Vice President Guerra seconded the motion.

Director Chapjian spoke.

President Sangmeister spoke.

An additional substitute motion was made by Commissioner Heggeness to approve fee waiver requests relative to LB POP Warner, Human Services Association, El Dorado Park South Association and Los Altos, El Dorado Park West, The Plazas and El Dorado Park Estates and take McCormick Divers and LAUSD under separate consideration. Vice President Guerra seconded the motion.

Commissioner Antonette spoke.

Gladys Kaiser spoke.

A discussion ensued.

President Sangmeister spoke.

The motion carried:

**Yes: Commissioner Goldberg
 Commissioner Antonette
 President Sangmeister
 Vice President Guerra
 Commissioner Heggeness**

Absent: Commissioner Waterfield

LAUSD Fee Waiver Request:

A motion was made by Vice President Guerra to deny the request for fee waiver by LAUSD, Commissioner Antonette seconded the motion.

The motion carried:

**Yes: Commissioner Goldberg
 Commissioner Antonette
 President Sangmeister
 Vice President Guerra
 Commissioner Heggeness**

Absent: Commissioner Waterfield

A motion was made to open discussion on McCormick Divers by Commissioner Heggeness. Commissioner Goldberg seconded the motion.

Gladys Kaiser provided the staff report

Director Chapjian spoke.
Commissioner Goldberg spoke.
Vice President Guerra spoke.
John Keisler spoke.
Commissioner Antonette spoke.
A discussion ensued.

Commissioner Antonette made a motion to table this waiver until documentation is submitted that has been requested is submitted.

President Sangmeister spoke.
Commissioner Goldberg spoke.
Director Chapjian spoke.
John Keisler spoke.
A discussion ensued.

President Sangmeister made a substitute motion to approve a reduced fee to include June, July and August, 2013 only. Commissioner Goldberg seconded the motion.

Commissioner Antonette spoke.
Vice President Guerra spoke.
Commissioner Heggeness spoke.
Gladys Kaiser spoke.
Valerie Davis spoke.

The motion carried:

**Yes: Commissioner Goldberg
President Sangmeister
Vice President Guerra
Commissioner Heggeness**

**No: Commissioner Antonette
Absent: Commissioner Waterfield**

John Keisler spoke.

4. 13-051PR

Recommendation to Authorize the Director of Parks, Recreation and Marine to execute all documents necessary to issue a permit for the operation of a picnic service concession with Shannon Events, Inc., doing business as Shannon Event Productions, for a term of one year, with options for renewal at the discretion of the Director.

Suggested Action: Approve recommendation.

John Keisler provided the staff report.

A motion was made by Commissioner Heggeness and seconded by Commissioner Goldberg to approve the recommendation.

Vice President Guerra spoke.
John Keisler spoke.
Commissioner Antonette spoke.
A discussion ensued.
Director Chapjian spoke.

The motion carried:

**Yes: Commissioner Goldberg
 Commissioner Antonette
 President Sangmeister
 Vice President Guerra
 Commissioner Heggeness**

Absent: Commissioner Waterfield

5. 13-052PR

Recommendation to approve the changes to the attached Parks and Recreation Commission (Commission) Fee Waiver Policy, effective May 9, 2013.

Suggested Action: Approve recommendation

John Keisler provided the staff report.

A motion was made by Commissioner Heggeness and seconded by Commissioner Goldberg to approve the recommendation.

Vice President Guerra spoke.
John Keisler spoke.
Commissioner Antonette spoke.
A discussion ensued.

The motion carried:

**Yes: Commissioner Goldberg
 Commissioner Antonette
 President Sangmeister
 Vice President Guerra
 Commissioner Heggeness**

Absent: Commissioner Waterfield

DIRECTOR'S REPORT TO COMMISSION

6. 13-055PR

Recommendation to receive and file the Director's monthly highlights report "We Create Community" for May 2013.

Suggested Action: Approve recommendation.

It was moved by Commissioner Heggeness and seconded by Commissioner Antonette to approve the recommendation.

Director Chapjian provided the staff report.

The motion carried:

**Yes: Commissioner Goldberg
 Commissioner Antonette
 President Sangmeister
 Vice President Guerra
 Commissioner Heggeness**

Absent: Commissioner Waterfield

CORRESPONDENCE

Correspondence from Debbie McCormick from McCormick Divers was reviewed.

COMMITTEE STATUS REPORTS

EXECUTIVE COMMITTEE

President Sangmeister, Chair
The Committee met.
President Sangmeister provided a report.

President Sangmeister will appoint the nominating committee for Commission offices for July 2013 – June 2013. A report will be presented at the next Commission meeting.

FINANCE AND APPEALS COMMITTEE

Commissioner Waterfield, Chair
The Committee met.
President Sangmeister provided a report.
Fee Waivers and Water were discussed.

Ramon Arevalo spoke.
Director Chapjian spoke.

A discussion ensued regarding the council districts one time funds for projects.

John Keisler provided a budget update.

MARKETING & CUSTOMER SERVICE COMMITTEE

Vice President Guerra, Chair
The Committee did not meet.

MAINTENANCE & CAPITAL IMPROVEMENT COMMITTEE

Commissioner Waterfield, Chair
The Committee met.

Anna Mendiola spoke .
Commissioner Goldberg spoke.

President Sangmeister spoke.
A discussion ensued.

RECREATION & PUBLIC SAFETY COMMITTEE

Commissioner Goldberg, Chair
The Committee did not meet.

JOINT USE COMMITTEE

Commissioner Antonette, Chair
The Committee did not meet.

COMMENTS

Audience

(This opportunity is given to those members of the public who would like to address the Parks and Recreation Commission on non-agenda items. Each speaker is limited to three minutes unless extended by the Parks and Recreation Commission.)

- Veronica Vellestra - Friendship Neighborhood – reported on an event the neighborhood is holding in late June – the fee waiver will be presented at next month's meeting. Homeless issues plague the Drake Park area – it is very intimidating nothing has been done.
Ramon Arevalo provided Veronica with his card for assistance with issues.
- PG Herman –
Acknowledged RDA board for McBride Teen Center for the wonderful facility
PG asked about the \$200K that was provided to each council district for parks
PG asked about the losses incurred and asked again if we can make the thefts public.

President Sangmeister spoke.
A discussion ensued.

Staff

- Gladys Kaiser indicated we are getting ready for summer.
All of our programs are held in very high regard. Staff does a tremendous job.
Sea Festival kick off and 100 Days of Summer events are coming up on May 24 and June 1, 2013.
- John Keisler thanked the Commission and PRM staff for their support and leadership.
- Director Chapjian provided an update on the Anti-Bullying policy. Also, thanks to John Keisler as he transitions to the Police Department.

Commissioners

- Commissioner Heggeness thanks John for his efforts.
- Vice President Guerra thanked John.

- Commissioner Antonette discussed John's ability to turn our info sources into wonderful opportunities. Ron will be attending the State Park's Commissioners Board this weekend in Santa Monica.
- President Sangmeister thanked John for his leadership and wished him all the best. President Sangmeister will not be in attendance at the June 13, 2013 meeting.

NEXT MEETING

The next Parks and Recreation Commission meeting will be held on Thursday, June 13, 2013, at the El Dorado Park West Community Center, Senior Center Library located at 2800 N. Studebaker Road, Long Beach, 90815.

ADJOURNMENT

The meeting was adjourned at 10:41 AM – A tour of the park commenced.

NOTE:

An agenda may be obtained from the Parks, Recreation and Marine Department prior to the meeting or can be mailed if the Department is provided self-addressed, stamped envelopes mailed to: Department of Parks, Recreation and Marine, Attention: Valerie Davis, 2760 N. Studebaker Rd., Long Beach, CA 90815

The Parks and Recreation Commission agenda is available on the Internet at http://www.longbeach.gov/park/commissions/parks_rec.asp. Persons interested in obtaining an agenda via e-mail should e-mail their request to valerie.davis@longbeach.gov.

Agenda items may also be reviewed at the Parks, Recreation and Marine Department, 2760 N. Studebaker Rd., Long Beach, CA. Please contact Valerie Davis, (562) 570-3170, to make these arrangements.

If language interpretation for non-English speaking persons is desired or if a special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to Valerie Davis, Department of Parks, Recreation and Marine, at (562) 570-3170, at least 48 hours prior to the Parks and Recreation Commission meeting.

E-mail correspondence regarding agenda items can be directed to valerie.davis@longbeach.gov.

Respectfully submitted
Valerie Davis
Executive Assistant to the Commission