

October 16, 2007



Sister Cities of Long Beach, Inc.
 David Zanatta, *Chair*
 Richer San, *Vice Chair*
 Jenny Karatsu, *Treasurer*
 Dennis Aytekin, *Secretary*

- Phnom Penh, Cambodia
- Qingdao, China
- Manta, Ecuador
- Yokkaichi, Japan
- Bacolod, Philippines
- Sochi, Russia
- Izmir, Turkey

Honorable Mayor Bob Foster
 City of Long Beach
 Long Beach, California

Reference: **Mombasa-Long Beach Sister Cities Formation**

Dear Mayor Foster:

On behalf of the Sister Cities of Long Beach, Inc. ("LBSC, Inc.") Board of Trustees ("Board"), we respectfully submit this letter of support and recommendation that the City of Long Beach approve the application for the formation of the Mombasa-Long Beach Sister City.

The Board has reviewed the formation committee's application and its supporting documentation, as submitted by the sponsors and organizers for this sister city relationship and have unanimously approved this application at its Sister Cities of Long Beach, Inc. Board of Trustees meeting on Monday, October 1, 2007.

In that regard, it is with great pleasure that the Board unanimously recommends that the City of Long Beach approve this application for this sister city relationship with the city of Mombasa, Kenya.

Respectfully yours,

David Zanatta
 Chair, Sister Cities of Long Beach, Inc.

CC: **Sister Cities of Long Beach Inc. Board of Trustees**
 The Honorable Vice-Mayor Bonnie Lowenthal
 Becki Ames, *Chief of Staff to the Mayor of Long Beach*

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**Sister Cities of Long Beach, Inc.
Board Meeting Minutes
October 1, 2007**

1. Opening of the Meeting - Introductions and welcome to the following attendees were made meeting started at 6:15 p.m.

The following SC Board of Trustee Chairs were in attendance:

Mike Vaughn - Yokkaichi, Japan
Paul Blanco, Bacolod, Philippines
Larry Uyeda - Qingdao, China
Richard San & Sithea San - Phnom Penh, Cambodia
Richard Madeira - Sochi, Russia
Dennis Aytakin - Izmir, Turkey
David Zanatta - Chair, Sister Cities of Long Beach Inc.
SoCAL (Southern California Sister Cities) Liaison
Pat McMaster - Manta, Ecuador, (excused for doctors appointment)

Guests In Attendance:

Mombasa - Long Beach Sister Cities Formation Committee members and supporters

- Nyambura Kamau, *Consul General of Kenya in Los Angeles*
- Bonnie Lowenthal, *Vice Mayor of Long Beach, Long Beach City Council Member*
- Bill Preston, *Mombasa-Long Beach Sister Cities Formation Committee chair*
- Marvin Colburt, *Mombasa-Long Beach Sister Cities Formation Committee vice-chair*
- Phyllis Venable, *Mombasa-Long Beach Sister Cities Formation Committee treasurer*
- Andrew Sarai, *Mombasa-Long Beach Sister Cities Formation Committee Mombasa liaison*
- Aaron L. Day, *Mombasa-Long Beach Sister Cities Formation Committee historian and membership chair*
- Al Day, *President of LBAACC and project supporter*

2.) Presentation and formal application by the Mombasa-Long Beach Sister Cities Formation Committee. A well organized, well done presentation was presented to the Sister Cities of Long Beach, Inc. Board of Trustees.

- Bill Preston introduced the members of the Formation Committee to the SCLB, Inc. Board of Trustees.
- Consul General Nyambura Kamau stated the desire of the Kenyan government to establish the proposed sister cities relationship.

- Vice Mayor Bonnie Lowenthal stated the desire of the Long Beach city leadership to establish the proposed sister cities relationship.
- Marvin Colburt presented the business and commercial opportunities the proposed sister cities relationship would bring to both sides.
- Phyllis Venable reported the status of the memberships and monetary contributions obtained from supporters.
- Andrew Sarai gave information about Mombasa, its ethnic diversity, port, history and the long list of Mombasa organizations which desire to be part of the proposed programs.
- Aaron L. Day stated the importance of the proposed partnership in terms of African American heritage and mutual understanding between the residents of both cities. Aaron Day also recognized the advisory support and contributions of Dennis Aytekin for his role in making this project a reality.
- Bill Preston presented the "Application Packet" to the SCLB, Inc. Board of Trustees Chairman David Zanatta.
- The Mombasa-Long Beach Sister Cities Formation Committee answered the questions of the SCLB, Inc. Board members.
- The Mombasa, Kenya Sister City Formation Committee presented the requested information packet and application to the Sister Cities of Long Beach, Inc. Board of Trustees with a request for support.
- A motion was made by David Zanatta, Chair - for Sister Cities of Long Beach Inc. and its Board of Trustees to support the Mombasa, Kenya Formation Committee's request to become a new Sister City with the City of Long Beach, to be known as, Long Beach Mombasa, Kenya Sister City and to send a formal letter to the Mayor of the City of Long Beach and The Long Beach City Council requesting their official approval.
- The motion was moved by Paul Blanco, seconded by Dennis Aytekin and approved unanimously by the Sister Cities of Long Beach, Inc. Board of Trustees. (Manta, Ecuador called in a yes vote on this motion).

3. General Discussion with Guests:

- Vice Mayor Bonnie Lowenthal suggested that the SCLB Board of Trustees meet with the members of Long Beach City Council. Board agreed and will be setting up visits to each City Council office in the near future.
- Richard Madeira suggested that each Councilperson should be asked to adopt a sister cities and help build this relationship with all parts of the Long Beach community.

4.0 Board Discussion and Approval Items

4.1 Financial Report

- **Cash Report** - Larry Uyeda, in Ms. Karatsu's absence, reported that the current balance is \$12,453.91.
- *Mr. Blanco moved to approve the treasurer's report; Seconded by Mr. Richer San and approved unanimously.*

4.2 Annual Dues

- During the August 6, 2007 Board meeting. Annual dues (\$450.00) can be paid in 3 installments (starting in July 2007, and 2nd payment in November 2007 and final payment in March, 2008).
- As of today the following sister cities associations have made payments towards their annual dues:
- Phnom Penh: \$450 (paid in full for the year)
- Qingdao: \$150 (first of three installments)
- Sochi: \$150 (first of three installments)
- The first installment for four sister cities are past due: Yokkaichi, Manta, Bacolod and Izmir.

4.3 Port Grant and other funding

- David Zanatta reported that we are preparing the request for this year's POLB grant.
- Individual Sister City grant information for the application proposals are due.
- Those Sister Cities that have not submitted their 2006 tax information also must do so immediately to the SCLB, Inc. accountant. If not done they cannot participate in next years grant process.
- Each sister city committee should also submit their fiscal year end annual report as of June 30, 2007 for submittal to City Council in November.
- David Zanatta stated that each sister city committee has received the necessary forms each sister city is responsible to complete their individual grant requests and reports of activities no later than October 5th. If not submitted, each sister city risks not being included in the Port Grant and other grant opportunities.

5.0 Additional Items

5.1 Mayor Evetto, R. Leonardia, of Bacolod, Philippines and a trade delegation will be visiting from Philippines on Monday, October 8th.

- Mr. Paul Blanco is coordinating the visit with the Mayor's office.
- Mr. David Zanatta (Chairman) and Richer San (Vice-Chair) committed to join the Bacolod-Long Beach association at the official reception for the visitors on the 14th floor.

6.1 The Mayor of Yokkaichi, Japan and a delegation will be visiting Long Beach.

- Mr. Mike Vaughn reported that the Yokkaichi-Long Beach association will be hosting a dinner at Keesal, Young and Logan (invites have been sent).
- Mr. Mike Vaughn requested support funding from SCLB, Inc. to help offset the cost for VIP's at the dinner. This request will assist Yokkaichi in covering costs and expenses for hosting guests such as Port Commissioners and City Council members in attendance at the dinner. Board members agreed that this should be a one time funding request, as not to set precedence. A further discussion and policy should be set after future discussion. The Port is major sponsor of the Sister Cities program and a Sister Port with the City of Long Beach and Yokkaichi. This visit by Yokkaichi's Mayor was initiated by the visit of Mayor Bob Foster in May of this year. The Mayor's office and the City Council do not have funding for delegations of this sort in their budgets. Yokkaichi will be raising funds to cover the cost of this dinner themselves.
- *Motion to approve funding of \$500.00 only for this dinner was made by Mr. Paul Blanco and a second by Mr. Larry Uyeda --- Motion approved with one dissention - Dennis Aytekin - Izmir, Turkey*

6.2 Calcutta-Long Beach Sister Cities status:

- Larry Uyeda and David Zanatta reported that City Councilwoman Suja Lowenthal will be traveling with a business delegation to Kolkata, India next month with the LAEDC and the governor's office. SCLB, Inc. will follow the developments after the Calcutta trade mission with Suja Lowenthal. It has been suggested that there is a committee forming to re-activate this Sister City as it now has an in-active status with Sister Cities of Long Beach, Inc.
- David also said that there have been inquiries made concerning the Valparaiso Sister City relationship and what needed to be done to bring back Valparaiso, Chile into good standing. He will report any further contact as he receives it.

6.3 Southern Calif Sister Cities Conference in Long Beach on, February 2nd, 2008

- David Zanatta reported that the Southern California Sister Cities Conference will take place in Long Beach on February 2, 2008 at the Petroleum Club.
- Allocation of \$550 to purchase a table of ten for Sister Cities Inc. at the Southern California Sister Cities Conference. Motion was made by Larry Uyeda; Second Mike Vaughn; approved unanimously. Seating and information to come.

6.4 Sister Cities of Long Beach, Inc. & University by the Sea join together on Sunday, October 28th, 2007

- Izmir, Sochi and Phnom Penh tried to locate movies from their respective countries to contribute to the event; however the efforts were unsuccessful in providing the desired movies due to the short lead time.
- It has been noted that the "University by the Sea" partnership was agreed upon by a sponsorship of the International Children's Choir and SCLB, Inc. will be listed as a sponsor for it. and Cambodian fees for the event will be waived.
- David Zanatta reported that the International Children's Choir will be performing for Sister Cities of Long Beach, Inc. during the "University by the Sea" event as part of the SCI International Festival for 2007.
- SCLB, Inc. will sponsor the Choir at the sponsorship cost of \$2500.00
- Mike Vaughn, Richard Madeira, David Zanatta, Richer San stated that the International Children's Choir have supported several SCLB, Inc. events in the past for free and deserves our sponsorship.
- Motion to sponsor the International Children's Choir at \$2500 at the "University by the Sea" event made by: Larry Uyeda; Second by: Richard Madeira; approved by David Zanatta, Larry Uyeda, Mike Vaughn, Richer San, Richard Madeira, Paul Blanco; Dennis Aytekin and abstained.

7. Adjournment

- The meeting adjourned at 7:50 PM.