



CITY OF LONG BEACH

DEPARTMENT OF FINANCIAL MANAGEMENT

C-11

333 WEST OCEAN BOULEVARD • LONG BEACH, CALIFORNIA 90802

May 18, 2004

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

SUBJECT: Adopt Specifications No. PA-01204 and Award Contract to Don Miller and Sons Plumbing Supply to Furnish and Deliver Plumbing Supplies (Citywide)

DISCUSSION

City Council approval is requested to enter into an annual contract to furnish and deliver plumbing supplies to support ongoing plumbing maintenance at various City facilities.

The bid was advertised on March 10, 2004, and bids were opened on April 1, 2004. The bid document was made available from the Purchasing Division located at the Plaza Level of City Hall and the Division's website at www.lbpurchasing.org. All bidders registered for the Purchasing Division's "e-notify" service were notified of the bid opportunity. Eleven potential bidders specializing in plumbing supplies were identified in the Purchasing database; one is a Minority-owned Business Enterprise (MBE), one is a Women-owned Business Enterprise (WBE) and five are Long Beach businesses. A bid announcement was also included on the Procurement Hotline and on the Purchasing Division's weekly update of Open Bid Opportunities sent to 32 local, minority and women's groups. Don Miller and Sons Plumbing Supply, of Signal Hill, California, was the lowest responsible bidder.

This matter was reviewed by Deputy City Attorney Donna F. Gwin on March 10, 2004 and by Budget Manager Mike Killebrew on May 6, 2004.

TIMING CONSIDERATIONS

City Council action to adopt Specifications No. PA-01204 and award a contract concurrently is requested on May 18, 2004 to ensure that a contract is in place by July 1, 2004.

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FISCAL IMPACT

The cost of Specifications No. PA-01204, in the estimated amount of \$333,000 annually, is budgeted in various departments and funds. This estimate is based on historical expenditures and reflects no increase from the amount allowed in the previous contract. The City will have the option of adding expenditures up to 10 percent above the contract amount.

IT IS RECOMMENDED THAT THE CITY COUNCIL:

- 1) Adopt Specifications No. PA-01204 and award contract to Don Miller and Sons Plumbing Supply to furnish and deliver plumbing supplies in the estimated amount of \$333,000. The term of the contract will be one year, with options for two additional one-year periods.
- 2) Authorize amendments to exercise the City's option to renew where noted and authorize the City Manager to execute same.

Respectfully submitted,



ROBERT S. TORREZ
DIRECTOR OF FINANCIAL MANAGEMENT

RST:JV:cm
PA01204CouncilLtr

APPROVED:



GERALD R. MILLER
CITY MANAGER