

**LONG BEACH CIVIL SERVICE COMMISSION
CAROLYN SMITH WATTS, PRESIDENT
JANUARY 9, 2013**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, January 9, 2013, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

MEMBERS PRESENT: Carolyn Smith Watts, Jeanne Karatsu, Larry Keller

MEMBERS EXCUSED: Charles Hicks Jr., Jonathan Gotz,

OTHERS PRESENT: Mario R. Beas, Executive Director & Secretary
Melinda George, Deputy Director
Marilyn Hall, Executive Assistant
Christina Checel, Senior Deputy City Attorney
Salvador Ambriz, Personnel Analyst
Caprice McDonald, Personnel Analyst
Robert Pfingsthorn, Personnel Analyst
Lourdes Ferrer, Personnel Analyst
Donna de Araujo, Assistant Administrative Analyst
Ken Walker, Personnel Operations Manager, Human Resources

President Carolyn Smith Watts presided.

MINUTES: This item was held over for one week due to lack of a quorum present at that meeting.

CONSENT CALENDAR (2-4): It was moved by Commissioner Keller, seconded by Commissioner Karatsu and carried that the Consent Calendar items be approved. The motion carried by a unanimous roll call vote.

EXAMINATION RESULTS: Request to approve examination results.

Parking Control Checker – 1687 Applied, 450 Qualified

The motion was made to approve request on Consent Calendar.

RETIREMENTS: Request to receive and file retirements.

John Dahlquist/Firefighter/Fire
Michael Dollar/Fire Captain/Fire
Bruce Fischer/Fire Captain/Fire

Gregory Freeman/Fire Captain/Fire
Vincent Lambrose/Fire Captain/Fire
Richard Nieto/Fire Captain/Fire
Michael Sprenger/Fire Captain/Fire
Todd Stegen/Fire Engineer/Fire
Ralph Strange/Fire Boat Operator/Fire
Wesley Ward/Fire Captain/Fire
Christine Applequist/Senior Civil Engineer/Harbor
Kathryn Esquerra/Administrative Aide III/Harbor
Cheryl Sandel/Hazardous Materials Specialist I/Health
Letor Pratt/Clerk Typist II/Human Resources
Katherine Ellis/General Librarian/Library
Mark Sorensen/Systems Analyst II/Library
Gerold Asman/Senior Equipment Operator/Parks
Christina Burton/Community Information Specialist II/Parks
Stephen Iverson/Curator/Parks
Willie Brooks/Special Services Officer II/Police
John Helms/Police Officer/Police
David Jones/Police Officer/Police
Paul Malevitz/Special Services Officer III/Police
Kit Meejom/Special Services Officer III/Police
Anne Snyder/Clerk Typist III/Police
Wayne Watson/Police Officer/Police
Dayton Atkinson/Capital Projects Coordinator I/Public Works
Freddie Harris/Refuse Operator II/Public Works
Susan Stricklin/Building Services Supervisor/Public Works
Hans Herchert/Water Utility Supervisor II/Water
Steven Smigla/Water Utility Supervisor II/Water

On behalf of the Commission, the Secretary presented Certificates of Appreciation to John Dahlquist (Fire, 30 years), Michael Dollar (Fire, 30 years), Bruce Fischer (Fire, 30 years), Vincent Lambrose (Fire, 39 years) and Steven Smigla (Water, 28 years) in recognition of their dedicated service to the City and citizens of Long Beach. Representatives from their respective departments were present and spoke on their behalf.

The motion was made to receive and file on Consent Calendar.

RESIGNATIONS:

Request to receive and file resignations.

Ted Petropulos/Police Officer/Police
Michael Davis/Public Health Professional/Health

The motion was made to receive and file on Consent Calendar.

REQUEST FOR EXCEPTION TO CIVIL SERVICE RULES AND REGULATIONS – ARTICLE VIII SECTION 115(3)

Requesting Exception to Article II, Section 7 of the Civil Service Rules and Regulations – Qualifications and Requirements for Fire Recruit, Limiting Applications to City Employees and Laid Off City Employees

The Secretary presented a staff report, prepared by him, requesting Commission approval for an exception to Article II, Section 7 of the Civil Service Rules and Regulations – Qualifications and Requirements, for Fire Recruit, as an open-competitive examination, limiting applications to City employees and City employees laid off since 2009. The Secretary briefed the Commission regarding this request. After discussion, it was moved by Commissioner Keller, seconded by Commissioner Karatsu and carried to approve the Exception to Civil Service Rules and Regulations, Section 115(3), Article II, Section 7 – Qualifications and Requirements. The motion carried by a unanimous roll call vote.

EXTENSION OF EXPIRING ELIGIBLE LISTS:

The Secretary presented a staff report requesting that the following eligible lists be extended for six months, with the exception of Ambulance Operator, to be extended for three months. After discussion, it was moved by Commissioner Karatsu, seconded by Commissioner Keller and carried to approve the extension of eligible lists.

Ambulance Operator (**3 months**)
Animal Health Technician (7/20/11 & 7/27/11)
Business Systems Specialist
Capital Projects Coordinator
Deputy Fire Marshal
Electrical Engineer (7/6/11 & 7/20/11)
General Maintenance Supervisor
Housing Specialist
Marine Safety Officer
Oil Field Gauger
Petroleum Operations Coordinator
Plan Checker – Plumbing (1/11/12 & 1/12/12)
School Guard
Senior Electrical Inspector (6/9/10 & 7/14/10)
Senior Plumbing Inspector
Supervisor – Facilities Maintenance

Traffic Engineer
Traffic Signal Technician

BULLETIN:

FIRE RECRUIT

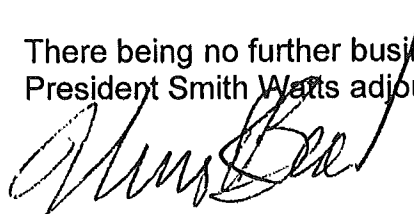
It was moved by Commissioner Keller, seconded by Commissioner Karatsu and carried that the subject Job Opportunity Bulletin be approved. The motion carried by a unanimous roll call vote.

COMMENTS FROM PUBLIC:

Deputy Fire Chief David Segura thanked staff for the excellent work in preparing the Fire Recruit examination to post and that the Fire Department is excited about working with the Civil Service Department on this examination.

ADJOURNMENT:

There being no further business before the Commission, President Smith Watts adjourned the meeting.



MARIO R. BEAS
Secretary

MRB:meh

**LONG BEACH CIVIL SERVICE COMMISSION
CAROLYN SMITH WATTS, PRESIDENT
JANUARY 16, 2013**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, January 16, 2013, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

MEMBERS PRESENT: Carolyn Smith Watts, Charles Hicks Jr., Jeanne Karatsu, Jonathan Gotz

MEMBER EXCUSED: Larry Keller

OTHERS PRESENT: Mario R. Beas, Executive Director & Secretary
Melinda George, Deputy Director
Marilyn Hall, Executive Assistant
Christina Checel, Senior Deputy City Attorney
Salvador Ambriz, Personnel Analyst
Debbie McCluster, Personnel Analyst
Stephanie Kemp, Personnel Analyst, Human Resources

President Carolyn Smith Watts presided.

MINUTES: It was moved by Commissioner Gotz, seconded by Commissioner Hicks and carried that the minutes of the regular meeting of December 19, 2012, be approved as prepared. The motion carried by a unanimous roll call vote. Commissioner Karatsu abstained from voting as she was not present.

The minutes of the regular meeting of January 9, 2013, were held over due to lack of a quorum present at that meeting.

CONSENT CALENDAR (2-5): It was moved by Commissioner Hicks, seconded by Commissioner Gotz and carried that the Consent Calendar items be approved. The motion carried by a unanimous roll call vote.

EXAMINATION RESULTS: Request to approve examination results.

Emergency Medical Educator – Test 3 (Established 1/9/13)
5 Applied, 5 Qualified

The motion was made to approve request on Consent Calendar.

RETIREMENTS:

Request to receive and file retirements.

Allen O'Neil/Fire Captain/Fire
Dennis Neilan/Construction Inspector/Harbor
Barbara Alhadeff/Payroll/Personnel Assistant II/Parks
Anita Beeler/Clerk Typist III/Police
Judith Derouin/Public Safety Dispatcher II/Police
Foster Slaughter/Refuse Operator I/Public Works

The motion was made to receive and file on Consent Calendar.

RESIGNATION:

Request to receive and file resignation.

Carlos Garcia/Microbiologist/Health

The motion was made to receive and file on Consent Calendar.

SCHEDULE FOR HEARINGS:

Request to approve hearing schedule.

Suspension Appeal 03-S-1213, April 17, 2013
Suspension Appeal 04-S-1213, April 24, 2013
Reduction Appeal 05-R-1213, May 8, 2013
Suspension Appeal 07-S-1213, May 22, 2013
Dismissal Appeal 08-D-1213, May 29, 2013
Suspension Appeal 09-S-1213, June 5, 2013

The motion was made to approve on Consent Calendar.

PROVISIONAL APPOINTMENT:

The Secretary presented a communication from Margaret Huebner, Director of Human Resources, Harbor, requesting Commission authorization to appoint Erica Goodman, to the classification of Cargo Audit Clerk III on a provisional basis. After discussion, it was moved by Commissioner Karatsu, seconded by Commissioner Hicks and carried that the request be granted in accordance with Civil Service Commission Policy 1.02 and Section 43 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

PROVISIONAL APPOINTMENT:

The Secretary presented a communication from Margaret Huebner, Director of Human Resources, Harbor, requesting Commission authorization to appoint Jose Martinez, to the classification of Port Security Systems Operator II on a provisional basis. After discussion, it was moved by

Commissioner Karatsu, seconded by Commissioner Gotz and carried that the request be granted in accordance with Civil Service Commission Policy 1.02 and Section 43 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

PROVISIONAL APPOINTMENT:

The Secretary presented a communication from Margaret Huebner, Director of Human Resources, Harbor, requesting Commission authorization to appoint Daniel DePew, to the classification of Port Security Systems Operator II on a provisional basis. After discussion, it was moved by Commissioner Karatsu, seconded by Commissioner Gotz and carried that the request be granted in accordance with Civil Service Commission Policy 1.02 and Section 43 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

PROVISIONAL APPOINTMENT:

The Secretary presented a communication from Amy Bodek, Director of Development Services, requesting Commission authorization to appoint Tiffany James-Norseweather, to the classification of Payroll Personnel Assistant on a provisional basis. After discussion, it was moved by Commissioner Karatsu, seconded by Commissioner Gotz and carried that the request be granted in accordance with Civil Service Commission Policy 1.02 and Section 43 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

REQUEST FOR SELECTIVE CERTIFICATION:

The Secretary presented a communication from Glenda Williams, Director of Library Services, requesting Commission authorization for the selective certification for individuals from the Department Librarian eligible list with technology-based programming and outreach for Youth Services. After discussion, it was moved by Commissioner Gotz, seconded by Commissioner Karatsu and carried that the request be approved, pursuant to Section 28 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

**REQUEST TO EXTEND:
PROVISIONAL APPOINTMENT:**

ALEX HOLFORD/PLANNER

The Secretary presented a staff report prepared by him, requesting Commission authorization to extend the provisional appointment of Alex Holford, for 90 days, to allow staff sufficient time to conduct the examination for Planner. After discussion, it was moved by Commissioner

Karatsu, seconded by Commissioner Gotz and carried that the request be granted in accordance with Section 49 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote

**REQUEST TO TRANSFER
AND REVERT TO FORMER
CLASSIFICATION:**

**CHRISTOPHER KING/HARBOR MAINTENANCE
MECHANIC/HARBOR TO EQUIPMENT OPERATOR
PARKS, RECREATION & MARINE**

The Secretary presented communications from George Chapjian, Director of Parks, Recreation & Marine and Christopher King, Harbor Maintenance Mechanic, requesting Commission authorization to return Christopher King to his former classification of Equipment Mechanic. The Secretary briefed the Commission regarding this request. After discussion, it was moved by Commissioner Hicks, seconded by Commissioner Karatsu and carried that the request to transfer and revert Christopher King to his former classification of Equipment Mechanic, be approved, pursuant to Sections 64 and 67(1) of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

BULLETIN:

EQUIPMENT MECHANIC

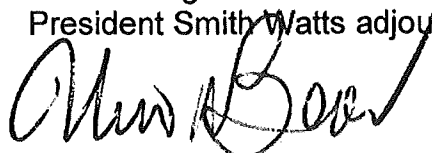
It was moved by Commissioner Hicks, seconded by Commissioner Karatsu and carried that the subject Job Opportunity Bulletin be approved. The motion carried by a unanimous roll call vote.

MANAGERS' REPORT:

Melinda George, Deputy Director, informed the Commission that Fire Recruit had opened and that City employees have begun filing applications. She also stated that Fire Recruit workshops had been scheduled.

ADJOURNMENT:

There being no further business before the Commission, President Smith Watts adjourned the meeting.



MARIO R. BEAS
Secretary

MRB:meh

**LONG BEACH CIVIL SERVICE COMMISSION
CAROLYN SMITH WATTS, PRESIDENT
SPECIAL MEETING
JANUARY 30, 2013**

A Special meeting of the Civil Service Commission was held at 8:30 a.m., Wednesday, January 30, 2013, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

MEMBERS PRESENT: Carolyn Smith Watts, Charles Hicks Jr., Jeanne Karatsu, Jonathan Gotz, Larry Keller

MEMBER EXCUSED:

OTHERS PRESENT: Mario R. Beas, Executive Director & Secretary
Marilyn Hall, Executive Assistant
Christina Checel, Senior Deputy City Attorney
Caprice McDonald, Personnel Analyst
Lourdes Ferrer, Personnel Analyst
Donna de Araujo, Assistant Administrative Analyst
Ken Walker, Personnel Operations Manager, Human Resources

President Carolyn Smith Watts presided.

EXAMINATION RESULTS: **POLICE LIEUTENANT – 34 Applied, 18 Qualified**

It was moved by Commissioner Hicks, seconded by Commissioner Karatsu and carried that the examination results for Police Lieutenant be approved. The motion carried by a unanimous roll call vote.

The Secretary presented Caprice McDonald, Personnel Analyst, a Certificate of Appreciation for the excellent job she did in the administration of the Police Lieutenant examination.

Ms. McDonald thanked staff for their support and assisting her in the administration of the Police Lieutenant examination. She also acknowledged the Police Department for their assistance.

COMMENTS FROM PUBLIC: Deputy Police Chief Laura Farinella, thanked Civil Service and acknowledged Ms. McDonald and staff for the excellent job they did in administration of the Police Lieutenant examination and the timely manner in which it was completed.

ADJOURNMENT:

There being no further business before the Commission,
President Smith Watts adjourned the meeting.

A handwritten signature in black ink, appearing to read "Mario Beas", written in a cursive style.

MARIO R. BEAS
Secretary

MRB:meh

Becky Blair, Chair
Alan Fox, Vice Chair



Molly Campbell, Commissioner
Mark Christoffels, Commissioner
Phil Saumur, Commissioner
Melani Smith, Commissioner
Donita Van Horik, Commissioner

FINISHED AGENDA AND MINUTES

CALL TO ORDER (5:05 PM)

see media

At 5:05 p.m., Chair Blair called the meeting to order.

ROLL CALL (5:05 PM)

see media

Commissioners Alan L. Fox, Phillip Joseph Saumur, Melani Smith, Donita Van
Present: Horik, Becky Blair, Mark Christoffels and Molly Campbell

Also present: Amy Bodek, Director of Development Services; Derek Burnham, Planning Administrator; Jill Griffiths, Planning Officer; Michael Mais, Assistant City Attorney; Brant Birkeland, Management Assistant; Scott Kinsey, Planner; Heidi Eidson, Bureau Secretary.

FLAG SALUTE (5:05 PM)

see media

Commissioner Campbell led the flag salute.

MINUTES (5:06 PM)

see media

see media

13-001PL

Recommendation to receive and file the Planning Commission minutes of December 20, 2012.

A motion was made by Commissioner Smith, seconded by Commissioner Saumur, to approve the recommendation. The motion carried by the following vote:

Yes: 7 - Alan L. Fox, Phillip Joseph Saumur, Melani Smith, Donita Van Horik, Becky Blair, Mark Christoffels and Molly Campbell

DIRECTOR'S REPORT (5:06 PM)

see media

Amy Bodek, Director of Development Services, presented the Director's Report.

A dialogue ensued between Commissioner Van Horik and Amy Bodek.

SWEARING OF WITNESSES (5:10 PM)

see media

Do you solemnly swear or affirm that the evidence you shall give in this Planning Commission Meeting shall be the truth, the whole truth, and nothing but the truth.

STUDY SESSION (5:10 PM)

see media

see media

1. 13-003PL Recommendation to conduct a study session regarding the Alcohol Nuisance Abatement Ordinance.

Amy Bodek, Director of Development Services, introduced the study session item.

Brant Birkeland, Project Planner, presented the study session.

A dialogue ensued between Commissioner Christoffels and Derek Burnham, Planning Administrator.

Michael Mais, Assistant City Attorney, responded to queries from Commissioner Christoffels.

Amy Bodek responded to a query from Commissioner Van Horik.

Brant Birkeland responded to a query from Commissioner Van Horik.

Derek Burnham responded to a query from Commissioner Van Horik.

A dialogue ensued between Commissioner Smith and Derek Burnham.

Derek Burnham responded to queries from Commissioner Saumur.

Derek Burnham responded to queries from Chair Blair.

Chair Blair spoke.

Derek Burnham responded to a query from Chair Blair.

Chair Blair spoke.

Commissioner Fox spoke.

Linda Wilson provided public comment.

Erika Moore, representing the 9th District Council office, provided public comment and a video presentation.

Erika Moore responded to a query from Chair Blair.

Derek Burnham responded to a query from Chair Blair.

Jack Smith provided public comment.

Melinda Cotton provided public comment.

Dan Pressburg provided public comment.

Amy Bodek spoke.

Chair Blair spoke.

Commissioner Van Horik spoke.

A dialogue ensued between Commissioner Van Horik and Derek Burnham.

Commissioner Saumur spoke.

Derek Burnham responded to queries from Commissioner Saumur.

Derek Burnham responded to a query from Chair Blair.

Chair Blair spoke.

see media

2. 13-004PL

Recommendation to conduct a study session regarding the Sign Ordinance Code Amendment.

Amy Bodek, Director of Development Services, introduced the study session item.

Scott Kinsey, Project Planner, presented the study session.

Scott Kinsey responded to queries from Commissioner Van Horik.

Derek Burnham, Planning Administrator, responded to a query from Commissioner Van Horik.

A dialogue ensued between Commissioner Saumur, Scott Kinsey and Derek Burnham.

Commissioner Campbell spoke.

A dialogue ensued between Commissioner Campbell and Derek Burnham.

Scott Kinsey responded to a comment made by Commissioner Van Horik.

Derek Burnham responded to queries from Commissioner Van Horik.

Michael Mais, Assistant City Attorney, responded to a query from Commissioner Van Horik.

Derek Burnham responded to queries from Commissioner Christoffels.

Amy Bodek responded to a query from Commissioner Christoffels.

Commissioner Saumur spoke.

Derek Burnham spoke.

Derek Burnham responded to queries from Chair Blair.

Commissioner Fox spoke.

Jack Smith provided public comment.

Jeff Miller provided public comment.

Melinda Cotton provided public comment.

Jane Kelleher, owner of Sav-on Signs, provided public comment.

Chair Blair spoke.

Derek Burnham spoke.

A dialogue ensued between Chair Blair and Derek Burnham.

Commissioner Van Horik spoke.

Amy Bodek responded to queries from Commissioner Van Horik.

PUBLIC PARTICIPATION (7:11 PM)

see media

Jack Smith provided public comment.

Amy Bodek, Director of Development Services, responded to a query from Jack Smith.

COMMENTS FROM THE PLANNING COMMISSION (7:13 PM)

see media

There were no comments from the Planning Commission.

ADJOURNMENT (7:13 PM)

At 7:13 p.m., Chair Blair adjourned the meeting.

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