

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

PUBLIC WALKWAYS OCCUPANCY PERMIT

P-

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This Public Walkways Occupancy Permit ("Permit") is granted this 4th day of February, 2015, pursuant to minute order adopted by the City Council of the City of Long Beach at its meeting held on December 2, 2014, to KEVIN PITTSEY, an individual, whose address is 3700 East Broadway, Long Beach, California 90803, as the operator of Pot Holder and lessee of premises at 3700 East Broadway, Long Beach, California 90803.

Permission is granted to Permittee to occupy the public right-of-way with the following obstruction: **low barrier, five (5) tables, ten (10) chairs, five (5) 7-foot (7') umbrellas, box planters for succulents** at 3700 East Broadway, Long Beach, California 90803. Dimensions and location of the area to be occupied are as shown on Exhibit "A", incorporated by reference and made a part of this Permit; provided that all obstructions are placed only within the permit area shown on Exhibit "A".

This Permit is granted with reference to the following facts:

1. Permittee proposes to occupy the public right-of-way as shown on Exhibit "A"; and
2. The proposed occupancy will not now or at any time interfere with continued public use of the public street right-of-way; and
3. That there is no present or foreseeable conflicting public need for the proposed use of the public street right-of-way area and its temporary withdrawal from public use will not be injurious or detrimental to the public; and
4. That this use of a portion of the public street right-of-way is consistent with proper and lawful street uses and the use is approved; and
5. The City Engineer has determined that this use is in compliance with Chapter 14.14 of the Long Beach Municipal Code, all related to temporary use of the public rights-of-way.

The use of the public street right-of-way is granted upon and subject to the

1 following terms and conditions:

2 1. The minimum width of the public walkway shall be ten (10) feet, or as
3 otherwise approved by the City Council pursuant to Chapter 14.14 of the Long Beach
4 Municipal Code, and any obstruction must permit at least five (5) feet of unobstructed
5 area of public walkway.

6 2. The obstruction shall abut the property and not be located in a
7 manner which interferes with the flow of pedestrian or other traffic.

8 3. The maximum height of any such obstruction shall be six (6) feet and
9 all such obstructions shall be entirely portable, except as specifically authorized by the
10 City Engineer.

11 4. This Permit may be immediately suspended for a designated time
12 period at any time in the event that, in the discretion of the City Council or City Manager,
13 such obstruction would interfere with street improvement activities, construction activities,
14 cleaning efforts or other similar activities.

15 5. The obstruction shall be kept in a good state of repair and in a safe,
16 sanitary, and attractive condition.

17 6. Such obstruction may not be located within twenty (20) feet from an
18 intersection (measured to the prolongation of the near curb of the intersecting street) or
19 within ten (10) feet from a driveway or alley (measured to the near end of the fully
20 depressed portion of an apron-type driveway or to the prolongation of the near curb of the
21 driveway) unless otherwise approved by the City Council pursuant to the considerations
22 specified in Chapter 14.14 of the Long Beach Municipal Code.

23 7. The public street right-of-way shall be used by Permittee only for the
24 obstruction described above and in the area shown on Exhibit "A".

25 8. The area in front of the entrance to the business shall not be
26 obstructed by barricades, chairs, tables or other furniture.

27 9. The Permittee shall place all obstructions, and any accessories or
28 equipment located within a dining or entertainment area, in strict accordance with Fire

1 Department and Health and Human Services Department standards and contained within
2 Chapter 14.14 of the City of Long Beach Municipal Code.

3 10. No surface improvements, included but not limited to special paving
4 surfaces, may be removed or altered by the Permittee unless approved in advance in
5 writing by the City Engineer.

6 11. The Permittee shall not allow cleaning chemicals, or other foreign
7 matter to flow into the parkway tree well, and shall otherwise protect the health of
8 adjacent street trees, and shall likewise prevent the discharge of litter, cleaning chemicals
9 and all other foreign matter to the storm drain system.

10 12. The Permittee shall protect any parkway trees in the immediate
11 vicinity of the permit area from damage due to the Permittee's cleaning or other activities
12 on the public walkway. The Permittee shall not interfere with City's access to parkway
13 trees for maintenance purposes. Any special maintenance of the parkway trees is the
14 responsibility of the Permittee and must be performed by a qualified landscape contractor
15 acting under a permit from City's Street Landscaping Division. City shall not be held
16 financially responsible for damage to Permittee's sidewalk furniture or awnings occurring
17 in the course of regular street tree maintenance.

18 13. Upon any termination of this Permit, whether by revocation or
19 otherwise, Permittee shall remove the obstructions authorized by this Permit at the sole
20 discretion of the City Engineer and shall otherwise restore the public street right-of-way to
21 a condition substantially the same as existed immediately prior to the occupancy
22 provided for by this Permit. Should Permittee fail or refuse to remove the obstructions,
23 City may do so and, in such event, the security deposit paid by Permittee shall be applied
24 to City's costs. Permittee shall reimburse City for any costs in excess of the security
25 deposit. In the event of removal by City of all or any portion of the obstructions, City shall
26 not be liable for any damage to or loss of any property of Permittee.

27 14. The following additional conditions shall apply to public walkway
28 occupancy permits for dining or entertainment areas:

1 A. Any dining or entertainment area shall be defined by
2 placement of sturdy fencing or other suitable barriers, not to exceed forty-eight (48)
3 inches in height, as approved by the City Engineer. Such barriers may only be affixed to
4 public property with the prior approval of the City Engineer.

5 B. All accessories to dining or entertainment uses such as plants
6 or planter boxes, umbrellas, podiums, menu boards, musical equipment and heaters may
7 not exceed those enumerated on Exhibit "A", and must be located inside the barrier, as
8 shown on Exhibit "A".

9 C. All dining and entertainment which takes place on the public
10 right-of-way shall conform to the requirements of Chapter 8.80 of the Long Beach
11 Municipal Code regarding noise. Complaints regarding noise shall be logged by city staff
12 and may be the basis for suspension, cancellation, or non-renewal of a permit.

13 D. The Permittee shall be responsible for cleaning the public
14 walkway occupied by a dining or entertainment area.

15 15. Any permit issued within the downtown area as defined on Exhibit
16 "B" and made a part of this Permit shall comply with all of the foregoing requirements and
17 the following additional requirements:

18 A. No tents or windbreaks may be used in, over, or around dining
19 or entertainment areas.

20 B. Temporary banners, not exceeding the height of the barrier
21 and attached to the barrier are permitted for a two (2) week period no more than four (4)
22 times per year.

23 C. Menu boards must be portable, located within the dining area,
24 and must not exceed five (5) feet, six (6) inches tall. Menu boards may be either a single
25 pole pedestal of painted metal or a board attached to the inside of the barrier, parallel to
26 the barrier.

27 D. The following are prohibited on the public walkway in the
28 downtown area: television monitors, canopies and A-frame signs.

1 16. Upon expiration, a new permit must be obtained on the basis of a
2 new application and payment of a new fee and any security deposit amount due.
3 Renewal of the permit is not automatic and there is no right or entitlement to any use of
4 the public right-of-way. Security deposits may be adjusted from year to year based on
5 permit compliance and enforcement cost history. This Permit shall never be construed
6 as the grant by City of any right to permanently use or occupy all or any portion of the
7 public right-of-way; nor shall it ever be construed as a waiver on the part of City, or as an
8 estoppel against it, which would in any manner whatsoever bar or limit, or otherwise
9 prejudice, its right to at any time whatsoever require a discontinuance of the use or
10 occupancy of all or any part of the public street right-of-way, the removal therefrom of all
11 or any obstructions erected or maintained under this Permit and the restoration of such
12 public street right-of-way to a clean condition, all at the sole cost and expense of
13 Permittee.

14 17. Notices of violation of any of the terms and conditions of this permit
15 may be issued by the City of Long Beach. Within the downtown area as defined on
16 Exhibit "B", preliminary informal notices may be issued by Downtown Long Beach
17 Associates. The enforcement process is set forth on Exhibit "C", attached hereto, and
18 made a part of this permit. Notwithstanding the above, City may revoke this Permit at
19 any time by giving thirty (30) days written notice to Permittee or cancel the permit for
20 noncompliance with its terms. Such notice shall be signed by the City Manager, postage
21 pre-paid, and addressed to Permittee at its address provided above.

22 18. Permittee accepts this public right-of-way in its present condition and
23 agrees to maintain the same in a safe, clean, and orderly condition. Any and all uses
24 made of the public right-of-way shall be at the sole risk, cost, and expense of Permittee.
25 Permittee, by its acceptance of this Permit, agrees to indemnify, defend, save and keep
26 City, its officers, agents, and employees free and harmless from and against any and all
27 liability as well as from and against any and all loss, claims, demands, damages,
28 expenses and costs of whatsoever nature arising out of or in any manner resulting,

1 directly or indirectly, from Permittee's operations on or the condition, use or misuse of the
2 public street right-of-way, including liability, claims or damages to or as a result of any
3 structures or fixtures on the public street right-of-way or appurtenances to it.

4 19. In partial performance of this obligation, Permittee shall obtain and
5 keep in full force and effect such public liability insurance and property damage insurance
6 as required by the Long Beach Municipal Code.

7 20. Nothing in this Permit shall be construed to excuse compliance by
8 Permittee with any and all of the laws and ordinances of City and State; neither shall this
9 Permit be deemed to obviate the necessity of Permittee's obtaining such other permits or
10 licenses as are required to conduct specific activities within the area, including but not
11 limited to entertainment or the sale, service or consumption of alcoholic beverages.

12 21. The terms of this permit shall be enforced by the procedure set forth
13 on Exhibit "C", attached and made a part of this permit.

14 22. In case suit shall be brought for the recovery of possession of all or
15 any portion of the public right-of-way or because of the breach of any covenant contained
16 in this Permit to be kept and performed on the part of Permittee, Permittee shall pay to
17 City reasonable attorneys' fees which shall be fixed by the court.

18 23. Permittee shall not assign this Permit, or any interest in it, nor shall
19 this Permit, or any interest in it, be subject to transfer or assignment by order of any
20 court. Any such transfer or assignment shall not create any right whatsoever in the
21 transferee or assignees and shall entitle the City Manager, at his discretion, to terminate
22 this Permit.

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The acceptance of this Permit by Permittee shall be endorsed on this Permit and shall be an acceptance by Permittee of all of the terms and conditions of this Permit and an agreement to abide and comply with it. Permittee further acknowledges that Permittee is aware of the requirements of Long Beach Municipal Code Chapter 14.14, and that Permittee shall conduct all activities hereunder in compliance with such chapter.

KEVIN PITTSEY, an individual

Sept 25th, 2014

By [Signature]
Kevin Pittsey

"PERMITTEE"

CITY OF LONG BEACH, a municipal corporation

February 4, 2015

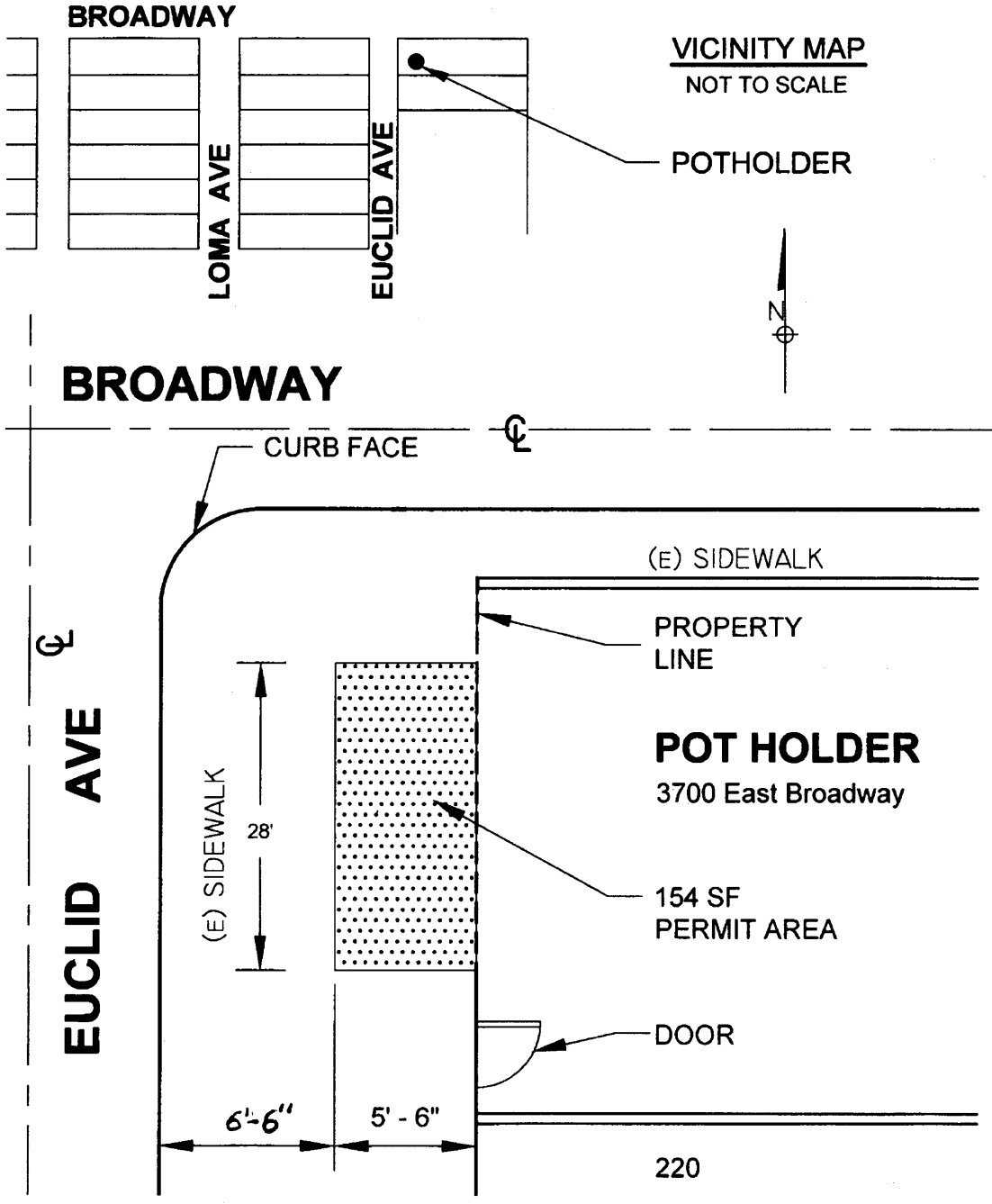
By [Signature] EXECUTED PURSUANT
City Manager TO SECTION 301 OF
THE CITY CHARTER.

"CITY" Assistant City Manager

Approved as to form this 29th day of December, 2014.

CHARLES PARKIN, City Attorney

By [Signature]
Deputy City Attorney



..... SHOWS AREA OF PERMIT

CITY OF LONG BEACH - CALIFORNIA
DEPARTMENT OF PUBLIC WORKS, ENGINEERING BUREAU

PUBLIC WALKWAYS OCCUPANCY

PERMIT
POT HOLDER
3700 E. Broadway

List of Approved Furnishings and Accessories
(Attachment to Public Walkways Occupancy Permit for Sidewalk Dining Purposes)

Restaurant: POTHOLDER Permittee: KEVIN PITTSEY

Address: 3700 EAST BROADWAY, LONG BEACH, 90803 Telephone: 310-562-5382

X Tables
number: 5

X Chairs
number: 10

X Umbrella(s)
height & number: 7'AFF , 5 UNITS

NA Heater(s)
height & number: NA

NA Menu board
note: maximum height of 5 ft 6 in, maximum width of 2 ft
& none permitted in the coastal zone


NA Waiter station
size: NA

X Planters for trees or other greenscaping
describe: PROPOSED BOX PLANTERS ABOVE REQUIRED 42" FENCE
WITH CLIMATE FRIENDLY SUCCULENTS

NA Other: NA

NA We intend to make occasional use of the permit area for live or recorded entertainment
(Note: A separate entertainment permit is required).

- The following are prohibited:**
- canopies (ground supported)
 - television monitors

Permittee signature:  Date: 6-5-14
Print name here: KEVIN PITTSEY CEO

This list of furnishings and accessories is effective only when attached to a completed Public Walkways Occupancy Permit.

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EXHIBIT "B"

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"Downtown area" means the area bounded northerly by the centerline of Tenth Street; westerly by the centerline of Maine Avenue north of First Street, and the centerline of Golden Avenue south of First Street and the centerline of Golden Shore and its southerly prolongation; easterly by the centerline of Lime Avenue north of First Street and the centerline of Alamitos Avenue and its southerly prolongation south of First Street; southerly by the mean high tide line of the Pacific Ocean and its prolongation across the entrance to Pacific Terrace Harbor and Queen's Way Landing Boat Basin.

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EXHIBIT "C"

**PUBLIC WALKWAYS OCCUPANCY PERMITS
ENFORCEMENT PROCESS**

1. Letter of information sent to Permittee regarding Long Beach Municipal Code requirements and requested to correct an observed violation of permit conditions.
 - If not remedied in ten (10) working days, send official Notice of Violation.
2. Notice of Violation
 - Indicates that Permittee can be found in default for failure to comply with permit conditions per Long Beach Municipal Code Section 14.14.090.
 - Notes that uncorrected violations will be reported to the City Council at the next permit application.
 - Alerts Permittee that the Alcoholic Beverage Control (ABC) will be notified of all permits declared in default.
 - If violation of permit conditions is not corrected within ten (10) working days, send Second Notice of Violation by certified mail.
 - Copies of Notice of Violation to be sent to the City Manager, Downtown Long Beach Associates (DLBA) and the Redevelopment Agency.
3. Second Notice of Violation
 - Inform Permittee that "On (date 10 working days hence) you will receive a Notice of Default if permit violations not corrected."
 - If permit violations not corrected within ten (10) working days, send Notice of Default by certified mail.
 - Copies of Second Notice of Violation to be sent to the City Manager, DLBA and the Redevelopment Agency.
4. Notice of Default by Department of Public Work
 - Provides Permittee ten (10) working days to remedy violation.
 - "If Permittee fails or refuses to remedy the default within the time specified, the right of the Permittee to use the public walkway shall cease and City shall have the right to remove the public walkway obstruction at Permittee's expense" (LBMC 14.14.090).
 - If a Notice of Default is issued, the security deposit that was paid with the permit application will be forfeited.
 - Second ABC notice of permit status upon actual default.
 - City Manager, DLBA and Redevelopment Agency informed when final default occurs.
5. City pick-up of obstructions at Permittee's expense and/or possible legal action to restrain use of sidewalk by the City Prosecutor.
6. Prior to New Permit Issuance
 - Payment of new permit processing fee and security deposit.
 - Payment of any fees, damages, or City costs assessed for prior code enforcement actions.



Policy Number:

Date Entered: 02/19/2015

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/19/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Diane R Adams Insurance Agency 2134 Main St. #280 Huntington Beach, CA 92648	CONTACT NAME:		
	PHONE (A/C No, Ext): (714) 374-3282	FAX (A/C No): (714) 374-3288	
	E-MAIL ADDRESS: j.kennelly@adams-insuranceagency.com		
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED PTHOLDER, INC. DBA: Potholder Cafe 3700 E. Broadway Long Beach, CA 90803	INSURER A : Travelers		
	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		
	INSURER F :		

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		<input checked="" type="checkbox"/>	680-2B633152-15-42	2/1/2015	2/1/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000	
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$	
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		<input type="checkbox"/>				PER STATUTE E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$	

APPROVED AS TO SUFFICIENCY
Michael Oles
 CITY OF LONG BEACH
 DATE: 2/24/15

APPROVED AS TO FORM

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
3700 E Broadway, Long Beach, CA 90803

2/25, 2015

CHARLES PARKIN, City Attorney

certificate holder listed as additional insured, per attached endorsements By

Linda Vu
LINDA T. VU
DEPUTY CITY ATTORNEY

CERTIFICATE HOLDER

CANCELLATION

City of Long Beach
Office of the City Engineer
333 West Ocean Boulevard, 10th Floor
Long Beach, CA 90802
Attn. Bill Pittman

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Diane Adams

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ACORD 25 (2014/01)

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED—STATE OR POLITICAL SUBDIVISIONS—PERMITS RELATING TO PREMISES

This endorsement modifies insurance provided under the following:
COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

State or Political Subdivision:

CITY OF LONG BEACH, IT'S OFFICIALS, EMPLOYEES AND AGENTS

**OFFICE OF THE CITY ENGINEER/B. PITTMAN
333 WEST OCEAN BOULEVARD, 10TH FLOOR
LONG BEACH CA 90802**

APPROVED AS TO SUFFICIENCY
Michael Oles
CITY OF LONG BEACH
DATE: 2/24/15

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

WHO IS AN INSURED (Section II) is amended to include as an insured any state or political subdivision shown in the Schedule, subject to the following additional provision:

This insurance applies only with respect to the following hazards for which the state or political subdivision has issued a permit in connection with premises you own, rent, or control and to which this insurance applies:

1. The existence, maintenance, repair, construction, erection, or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoist away openings, sidewalk vaults, street banners, or decorations and similar exposures; or
2. The construction, erection, or removal of elevators; or
3. The ownership, maintenance, or use of any elevators covered by this insurance.

APPROVED AS TO FORM

2/25, 2015
CHARLES PARKIN, City Attorney

By *Linda T. Vu*
LINDA T. VU
DEPUTY CITY ATTORNEY