August 19, 2004

MEMBERS OF THE CITY COUNCIL City of Long Beach

Dear Colleagues:

In accordance with Section 2.03.065 of the Municipal Code, I am requesting that the Personnel and Civil Service Committee meet on or before September 7, 2004 to review the recommended appointments to the following Charter Commissions:

Citizen Police Complaint Commission Parks and Recreation Commission

The nominees' names will be transmitted to the Personnel and Civil Service Committee and Councilmembers on or before August 31. Final approval by the City Council will be on the September 14, 2004 council agenda.

Beverly O'Neill MAYOR