

**CITY OF LONG BEACH  
CIVIL SERVICE COMMISSION  
MINUTES**

**WEDNESDAY, NOVEMBER 16, 2022  
411 W. OCEAN BOULEVARD  
CIVIC CHAMBERS, 9:00 AM**

Joel Garnica, President  
Erik Fallis, Vice President



Phyllis O. Arias, Commissioner  
Susana Gonzalez Edmond, Commissioner  
Yvonne Wheeler, Commissioner

Christina Pizarro Winting, Executive Director

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**FINAL AGENDA & MINUTES**

**REGULAR MEETING**

President Garnica called the meeting to order at 9:14 a.m.

**FLAG SALUTE**

Tarsha Moses, representing Civil Service, led the flag salute.

**ROLL CALL**

**Commissioners** Phyllis O. Arias, Erik Fallis and Joel Garnica

**Present:**

**Commissioners** Susana Gonzalez Edmond and Yvonne Wheeler

**Absent:**

- 1. COMMENTS FROM THE PUBLIC – THE CIVIL SERVICE COMMISSION WILL HEAR FROM MEMBERS OF THE PUBLIC ON MATTERS WITHIN THE COMMISSION’S JURISDICTION.**

There were no comments from the public.

2. [22-323CS](#)      **Recommendation to approve minutes:**  
*Regular Meeting of November 9, 2022*

**A motion was made by Vice President Fallis, seconded by Commissioner Arias, to approve recommendation. The motion carried by the following vote:**

**Yes:** 3 - Phyllis O. Arias, Erik Fallis and Joen Garnica

**Absent:** 2 - Susana Gonzalez Edmond and Yvonne Wheeler

**CONSENT CALENDAR (3 - 6):**

Ms. Pizarro Winting pulled item number 4.

Passed the Consent Calendar

**A motion was made by Vice President Fallis, seconded by Commissioner Arias, to approve Consent Calendar Items 3, 5, & 6, except for item 4. The motion carried by the following vote:**

**Yes:** 3 - Phyllis O. Arias, Erik Fallis and Joen Garnica

**Absent:** 2 - Susana Gonzalez Edmond and Yvonne Wheeler

3. [22-324CS](#)      **Recommendation to approve examination results:**  
*Capital Projects Coordinator I-IV Test #01*  
*Senior Equipment Operator - Backhoe & Bulldozer*

**A motion was made to approve recommendation on the Consent Calendar.**

4. [22-325CS](#)

**Recommendation to approve bulletin(s):**

*Fire Recruit*

Ms. Pizarro Winting wanted to share the work being done on this recruitment and invited Caprice McDonald and Chief Buchanan to speak more about recruitment for this role. Chief Buchanan proceeded to share the work being done regarding the Fire Recruit recruitment, and Commissioner Arias asked what the Commission could do regarding recruitment and retention for this role. Chief Buchanan mentioned that more local recruitment is needed, and that the department is doing more events such as the Female Firefighter Workshop during the summer but would like to see events like these happening two to three times a year. Increasing diversity is the departments' goal to be able to have more recruits. Further discussion on this item occurred between the Commission, staff, and Chief Buchanan, and the Commission and staff looks forward to working with the Fire Department to have successful recruitment for this role.

**A motion was made by Commissioner Arias, seconded by Vice President Fallis, to approve recommendation. The motion carried by the following vote:**

**Yes:** 3 - Phyllis O. Arias, Erik Fallis and Joen Garnica

**Absent:** 2 - Susana Gonzalez Edmond and Yvonne Wheeler

5. [22-326CS](#)

**Recommendation to receive and file retirement(s):**

*Patrice Mobile, Administrative Analyst III, Financial Management, (25 yrs., 11 mos.)*

*Ricky Gonzalez, Administrative Analyst III, Water Department, (26 yrs., 10 mos.)*

**A motion was made to approve recommendation on the Consent Calendar.**

6. [22-327CS](#)

**Recommendation to Approve Extension of Expiring Eligible Lists (6 months)**

*Staff report prepared by Christina Pizarro Winting, Executive Director*

AIRPORT OPERATIONS ASSISTANT I-II (EF2AN-21)

(6/9/2021) **Extend 2 months\***

BUSINESS SYSTEMS SPECIALIST I-VII (CLOUD ENGINEER) (H67AN-22) TEST #01 (12/15/2021)

CIVIL ENGINEER (K11NN-21) TEST #23 (6/23/2021)

CIVIL ENGINEERING ASSISTANT (K12NN-21A) (6/9/2021)

COMBINATION BUILDING INSPECTOR AIDE I-II (K88AN-22) (12/8/2021) **Extend 3 months\***

ELECTRICAL ENGINEER (K89NN-21) TEST #03 (6/23/2021)

GEOGRAPHIC INFORMATION SYSTEMS TECHNICIAN I-II (EF1AN-21) (12/28/2020)

GEOLOGIST I-II (K25AN-21) TEST #01 (6/23/2021)

MAINTENANCE ASSISTANT I-III (JA3AN-22) TEST #01 (12/8/2021)

MAINTENANCE ASSISTANT I-III (JA3AN-22) TEST #02 (12/15/2021)

PLANNING AIDE (EA2NN-21) (6/9/2021)

POLICE OFFICER - LATERAL (F23NN-21) TEST #17 (12/18/2020)

POLICE OFFICER - LATERAL (F23NN-21) TEST #21 (6/23/2021)

POLICE OFFICER - LATERAL (F23NN-22) TEST #24 (12/8/2021)

POLICE RECRUIT (F63NN-22) TEST #08 (6/8/2022)

PUBLIC SAFETY DISPATCHER I - IV - LATERAL (J45AN-21C) TEST #10 (6/23/2021)

PUBLIC SAFETY DISPATCHER I-IV - NTN EXAM (J45AN-21A) TEST #17 (12/10/2020)

PUBLIC SAFETY DISPATCHER I-IV - NTN EXAM (J45AN-21A) TEST #18 (12/29/2020)

PUBLIC SAFETY DISPATCHER I-IV - NTN EXAM (J45AN-21A) TEST #20 (3/17/2021)

PUBLIC SAFETY DISPATCHER I-IV - NTN EXAM (J45AN-21A) TEST #23 (6/23/2021)

*PUBLIC SAFETY DISPATCHER I-IV - NTN EXAM (J45AN-22A) TEST #26 (12/15/2021)*  
*PUBLIC SAFETY DISPATCHER I-IV - NTN EXAM (J45AN-22A) TEST #29 (6/8/2022)*  
*PUBLIC SAFETY DISPATCHER I-IV - NTN EXAM (J45AN-22A) TEST #30 (6/22/2022)*  
*PUBLIC SAFETY DISPATCHER I-IV - POST WAIVER (J45AN-21B) TEST #18 (12/7/2020)*  
*PUBLIC SAFETY DISPATCHER I-IV - POST WAIVER (J45AN-21B) TEST #19 (12/29/2020)*  
*PUBLIC SAFETY DISPATCHER I-IV - POST WAIVER (J45AN-21B) TEST #23 (6/23/2021)*  
*PUBLIC SAFETY DISPATCHER I-IV - POST WAIVER (J45AN-22B) TEST #24 (12/15/2021)*  
*PUBLIC SAFETY DISPATCHER I-IV - POST WAIVER (J45AN-22B) TEST #26 (6/8/2022)*  
*REFUSE OPERATOR I-III (JA2AN-22) TEST #32 (6/8/2022)*  
*SCHOOL GUARD (F31N1-21) TEST #03 (6/9/2021)*  
*SCHOOL GUARD (F31N1-21) TEST #04 (6/23/2021)*  
*SCHOOL GUARD (F31N1-22) TEST #12 (12/8/2021)*  
*SPECIAL SERVICES OFFICER I-IV (F33AN-20) TEST #44 (6/12/2020) **Extend 3 months\****  
*SPECIAL SERVICES OFFICER I-IV (F33AN-21) TEST #48 (12/9/2020) **Extend 3 months\****  
*SPECIAL SERVICES OFFICER I-IV (F33AN-21) TEST #54 (6/23/2021)*  
*SPECIAL SERVICES OFFICER I-IV (F33AN-22) TEST #59 (12/8/2021)*  
*TRAFFIC SIGNAL TECHNICIAN I-II (I66AN-22) TEST #02 (12/8/2021)*  
*X-RAY TECHNICIAN (G30NN-22) TEST #03 (12/8/2021)*

**A motion was made to approve recommendation on the Consent Calendar.**

**REGULAR AGENDA**

7. [22-328CS](#)

**RECOMMENDATION TO EXTEND NON-CAREER HOURS -**

Jesse Hiemstra, Administrative Intern-NC

*Communication from Christopher J. Garner, General Manager,  
Water Department*

*Staff report prepared by Tarsha Moses, Personnel Analyst*

Ms. Pizarro Winting introduced Ms. Moses, who briefed the Commission on this item.

**A motion was made by Commissioner Arias, seconded by Vice President Fallis, to approve recommendation. The motion carried by the following vote:**

**Yes:** 3 - Phyllis O. Arias, Erik Fallis and Joen Garnica

**Absent:** 2 - Susana Gonzalez Edmond and Yvonne Wheeler

8. [22-329CS](#)

**DISCUSSION: RESIGNATION OF COMMISSIONER YVONNE WHEELER FROM THE CIVIL SERVICE COMMISSION**

President Garnica announced the resignation of Commissioner Wheeler due to work commitments and looks forward to appointment of a new Commissioner soon. The Commission will work with the new administration for a new appointment.

**9. STANDING COMMITTEES**

- A. Executive Committee**
- B. Recruitment and Selection Committee**
- C. Special Projects Committee**

*A. Executive Committee*

No report at this time.

*B. Recruitment and Selection Committee*

Ms. Pizarro Winting commented that the last Committee meeting was very productive and mentioned that Commissioner Gonzalez Edmond advised the group in attendance that the next meeting will be in the beginning of next year.

*C. Special Projects Committee*

Commissioner Arias informed the Commission that the committee will be scheduling their next meeting soon.

**10. REPORTS FROM MANAGERS**

- A. Recruitment and Outreach Services Division – Crystal Slaten**
- B. Employment Services Division – Caprice McDonald**

*A. Recruitment and Outreach Services Division - Crystal Slaten*

Ms. Pizarro Winting informed the Commission that Ms. Slaten is absent and there will be no report at this time.

*B. Employment Services Division - Caprice McDonald*

Ms. McDonald informed the Commission about the first round of testing for the new classification of Community Services Assistant, testing for Personnel Analyst, and the timeline for the Administrative Analyst position. Ms. McDonald thanked her staff and the Recruitment and Outreach team for all the work that they have done with testing and recruiting for these vacancies.

**11. UNFINISHED BUSINESS**

No unfinished business at this time.

## **12. NEW BUSINESS**

President Garnica acknowledged Native American Heritage Month and thanked all that were in this land before us.

President Garnica wished everyone a happy Thanksgiving for those that celebrate a time of gratitude to be with family and friends.

## **13. COMMENTS FROM THE PUBLIC – THE CIVIL SERVICE COMMISSION WILL HEAR FROM MEMBERS OF THE PUBLIC ON MATTERS WITHIN THE COMMISSION’S JURISDICTION.**

There were no comments from the public.

## **ADJOURNMENT**

President Garnica adjourned the meeting at 9:42 a.m.

I, Julia Smay, Executive Assistant, certify that the agenda was posted not less than 72 hours prior to the meeting.

## **NO HEARING**



**NOTE:**

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

បើមានការចង់បានឲ្យមានការបកប្រែឯកសារស្តីពីរបៀបរាវ: និងកំណត់ហេតុឲ្យ  
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