



**HOUSING AUTHORITY**  
of the City of Long Beach

# CITY OF LONG BEACH

DEPARTMENT OF HEALTH AND HUMAN SERVICES

521 E. 4<sup>TH</sup> STREET • LONG BEACH, CALIFORNIA 90802 • (562) 570-6985 • FAX: (562) 499-1052

August 11, 2020

## HONORABLE HOUSING AUTHORITY COMMISSION

City of Long Beach  
California

### RECOMMENDATION:

Authorize the Housing Authority of the City of Long Beach (Housing Authority), or designee, to execute all documents necessary to amend to Contract No. 35530 with Gillis & Panichapan Architects, Inc., of Costa Mesa, CA, for as-needed space-planning architectural services, furnishing and delivering of office furniture and equipment layout, to increase the contract amount by \$500,000, for a revised amount not to exceed \$1,700,000;

Adopt a Resolution authorizing the Housing Authority, or designee, to execute a contract with AllSteel, Inc., of Muscatine, IA, for furnishing and delivering furniture, installation, and related services, on the same terms and conditions afforded to Region 4 Education Service Center, Contract No. R191802, through Omnia Partners, in an amount not to exceed \$1,100,000, for a period of one year, with the option to renew for as long as the Omnia Partners contract is in effect, at the discretion of the Housing Authority; and,

Adopt a Resolution authorizing the Housing Authority, or designee, to execute a contract with Haworth, Inc., of Holland, MI, for furniture, installation and related products and services on the same terms and conditions afforded to City of Charlotte, NC, Contract No. 2020000606, through Omnia Partners, in an amount not to exceed \$700,000, for a period of one year, with the option to renew for as long as the Omnia Partners contract is in effect, at the discretion of the Housing Authority. (Citywide)

### DISCUSSION

On January 21, 2020, the City awarded a contract to Gillis & Panichapan Architects, Inc., of Costa Mesa, CA, for as-needed space-planning and architectural services, in an amount not to exceed \$1,200,000 for a period of two years, with an option to renew for three additional one-year periods. On February 24, 2020, the Housing Authority signed a Lease for new office space located at 1500 Hughes Way, Long Beach. The Housing Authority is requesting to amend the contract by increasing the authorized amount by \$500,000 to provide for the purchase and installation of furniture in the new leased space. The Housing Authority will transition within the next seven months.

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Housing Authority approval is requested to enter into a contract with Allsteel, Inc. (Allsteel), for furnishing and delivering and installation of furniture and related products. Allsteel was selected pursuant to a competitive process conducted by cooperative purchasing group Omnia Partners. Staff requests the Housing Authority execute a contract with Allsteel based on pricing provided in Contract No. R191802 dated April 28, 2020 between Region 4 ESC of Houston, TX, and Allsteel, for the purchase of furniture, installation and related products and services.

Housing Authority approval is also requested to enter into a contract with Haworth, Inc. (Haworth), for furnishing, delivering, and installation of furniture and other related products. Haworth was selected pursuant to a competitive process conducted by cooperative purchasing group Omnia Partners. Staff requests the Housing Authority execute a contract with Haworth based on pricing provided in Contract No. 2020000606 dated January 1, 2020 between the City of Charlotte, NC, and Haworth for the purchase of furniture, installation and related products and services.

The Housing Authority has signed a lease for a new building located at 1500 Hughes Way, Long Beach. Given the need to furnish the entire space within the next six months, the Housing Authority requests the utilization of all three vendors to provide a variety of needed and services.

This matter was reviewed by Deputy City Attorney Richard F. Anthony and Deputy Finance Director Sandy Tsang-Palmer on July 27, 2020, and by Revenue Management Officer Geraldine Alejo on July 29, 2020.

### TIMING CONSIDERATIONS

Housing Authority action is requested on August 11, 2020, to have contracts in place to address any requested changes by time of occupancy of the new office space.

### FISCAL IMPACT

The total aggregate amount of the contracts will not exceed \$3,500,000, and includes a \$500,000 increase to the contract with Gillis & Panichapan Architects, for a revised total amount not to exceed \$1,700,000, a contract with Allsteel in an amount not to exceed \$1,100,000, and a contract with Haworth in an amount not to exceed \$700,000. Sufficient appropriation to support contract costs is budgeted in the Housing Authority Fund Group in the Health and Human Services Department, offset by grant revenue. Funding will be in place prior to any orders for furniture modifications. This recommendation has no staffing impact beyond the normal budgeted scope of duties and is consistent with existing City Council priorities. There is no local job impact associated with this recommendation.

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SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,

APPROVED:



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KELLY COLOPY  
ASSISTANT EXECUTIVE DIRECTOR

APPROVED:



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THOMAS B. MODICA  
EXECUTIVE DIRECTOR

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August 11, 2020

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RESOLUTION NO. H.A. \_\_\_\_\_

A RESOLUTION OF THE HOUSING AUTHORITY OF  
THE CITY OF LONG BEACH, CALIFORNIA, AUTHORIZING  
THE AUTHORITY TO EXECUTE A CONTRACT WITH  
ALLSTEEL, INC. ON THE SAME TERMS AND CONDITIONS  
AFFORDED TO REGION 4 EDUCATION SERVICE  
CENTER THROUGH OMNIA PARTNERS, IN AN AMOUNT  
NOT TO EXCEED \$1,100,000

WHEREAS, the Charter of the City of Long Beach, Section 1802, permits  
the City to enter into a contracts, without advertising for bids, for services, supplies,  
materials, equipment or labor, with other government agencies, when authorized by  
resolution; and

WHEREAS, the Housing Authority of the City of Long Beach ("Authority")  
desires furniture, installation and related services; and

WHEREAS, Allsteel, Inc. through Omnia Partners has a contract with  
Region 4 Education Service Center for furniture, installation and related services,  
Contract No. R191802 ("ESC Agreement"); and

WHEREAS, the Authority's participation in the ESC Agreement will facilitate  
acquisition of the furniture, installation and related services as well as provide  
considerable cost benefits to the Authority; and

WHEREAS, if the Authority had to go to formal bid rather than participate in  
the ESC Agreement considerably more funds would be required;

NOW, THEREFORE, the Housing Authority of the City of Long Beach,  
California resolves as follows:

Section 1. The Authority is hereby authorized to enter a contract with  
Allsteel, Inc. for furniture, installation and related services, in an amount not to exceed

One Million One Hundred Thousand Dollars (\$1,100,000), for a period of one (1) year, with the option to renew for as long as the Omnia Partners Contract is in effect, and at the discretion of the Authority.

Section 2. The Clerk will certify to the passage of this resolution by the Housing Authority of the City of Long Beach, California, and it will immediately take effect.

I certify that the foregoing resolution was adopted by the Housing Authority of the City of Long Beach, California, at its meeting of \_\_\_\_\_, 2020, by the following vote of the qualified members of the Authority:

Ayes: Commissioners: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Noes: Commissioners: \_\_\_\_\_

\_\_\_\_\_

Absent: Commissioners: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Clerk

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, the duly qualified and acting Clerk of the Housing Authority of the City of Long Beach, California, do certify:

1. That the attached resolution is a true and correct copy of a resolution as finally adopted by a duly called meeting of the Housing Authority of the City of Long Beach, California held on \_\_\_\_\_, 2020 and duly recorded in the official records of the Governing Body; that the resolution has not been amended, modified, or rescinded, and is now in full force and effect;

2. That the meeting was duly convened and held in all respects in accordance with law; that to the extent required by law, due and proper notice of the meeting was given; that a legal quorum was present throughout the meeting and that a legally sufficient number of members of the Housing Authority of the City of Long Beach, California voted in the proper manner for adoption of the resolution; that all other requirements and proceedings under the law incident to the proper adoption or passage of the resolution, including publication, if required, have been duly fulfilled, carried out, and otherwise observed; that I am authorized to execute this Certificate; and that the seal affixed below constitutes the official seal of the Housing Authority of the City of Long Beach, California and this Certificate is executed under that official seal.

IN WITNESS WHEREOF, I have set my hand on \_\_\_\_\_, 2020.

\_\_\_\_\_  
(Signature)  
CITY CLERK

RESOLUTION NO. H.A. \_\_\_\_\_

A RESOLUTION OF THE HOUSING AUTHORITY OF  
THE CITY OF LONG BEACH, CALIFORNIA, AUTHORIZING  
THE AUTHORITY TO EXECUTE A CONTRACT WITH  
HAWORTH, INC. ON THE SAME TERMS AND  
CONDITIONS AFFORDED TO THE CITY OF CHARLOTTE,  
NORTH CAROLINA THROUGH OMNIA PARTNERS, IN AN  
AMOUNT NOT TO EXCEED \$700,000

WHEREAS, the Charter of the City of Long Beach, Section 1802, permits  
the City to enter into a contracts, without advertising for bids, for services, supplies,  
materials, equipment or labor, with other government agencies, when authorized by  
resolution; and

WHEREAS, the Housing Authority of the City of Long Beach ("Authority")  
desires furniture, installation and related products and services; and

WHEREAS, Haworth, Inc. through Omnia Partners has a contract with the  
City of Charlotte, North Carolina for furniture, installation and related products and  
services, Contract No. 2020000606 ("Charlotte Agreement"); and

WHEREAS, the Authority's participation in the Charlotte Agreement will  
facilitate acquisition of the furniture, installation and related products and services as well  
as provide considerable cost benefits to the Authority; and

WHEREAS, if the Authority had to go to formal bid rather than participate in  
the Charlotte Agreement considerably more funds would be required;

NOW, THEREFORE, the Housing Authority of the City of Long Beach,  
California resolves as follows:

Section 1. The Authority is hereby authorized to enter a contract with  
Haworth, Inc. for furniture, installation and related products and services, in an amount



not to exceed Seven Hundred Thousand Dollars (\$700,000), for a period of one (1) year, with the option to renew for as long as the Omnia Partners Contract is in effect, and at the discretion of the Authority.

Section 2. The Clerk will certify to the passage of this resolution by the Housing Authority of the City of Long Beach, California, and it will immediately take effect.

I certify that the foregoing resolution was adopted by the Housing Authority of the City of Long Beach, California, at its meeting of \_\_\_\_\_, 2020, by the following vote of the qualified members of the Authority:

Ayes: Commissioners: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Noes: Commissioners: \_\_\_\_\_

\_\_\_\_\_

Absent: Commissioners: \_\_\_\_\_

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\_\_\_\_\_

City Clerk

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, the duly qualified and acting Clerk of the Housing Authority of the City of Long Beach, California, do certify:

1. That the attached resolution is a true and correct copy of a resolution as finally adopted by a duly called meeting of the Housing Authority of the City of Long Beach, California held on \_\_\_\_\_, 2020 and duly recorded in the official records of the Governing Body; that the resolution has not been amended, modified, or rescinded, and is now in full force and effect;

2. That the meeting was duly convened and held in all respects in accordance with law; that to the extent required by law, due and proper notice of the meeting was given; that a legal quorum was present throughout the meeting and that a legally sufficient number of members of the Housing Authority of the City of Long Beach, California voted in the proper manner for adoption of the resolution; that all other requirements and proceedings under the law incident to the proper adoption or passage of the resolution, including publication, if required, have been duly fulfilled, carried out, and otherwise observed; that I am authorized to execute this Certificate; and that the seal affixed below constitutes the official seal of the Housing Authority of the City of Long Beach, California and this Certificate is executed under that official seal.

IN WITNESS WHEREOF, I have set my hand on \_\_\_\_\_, 2020.

\_\_\_\_\_  
(Signature)  
CITY CLERK