

CITY OF LONG BEACH

DEPARTMENT OF LIBRARY SERVICES

101 PACIFIC AVENUE ▪ LONG BEACH, CA 90822 ▪ 562-570-7500 ▪ FAX 562-570-7408

January 20, 2015

HONORABLE MAYOR AND CITY COUNCIL

City of Long Beach
California

RECOMMENDATION:

Adopt a Resolution authorizing the City Manager to execute a Second Amendment to Contract No. 30976 with Innovative Interfaces Incorporated, to provide continued Library Management System services and staff training in the amount of \$513,342, plus a 15 percent contingency in the amount of \$77,001 for a total amount not to exceed \$590,343 for a period of three years, with the option to renew for two additional one-year periods at \$189,411 for year four and \$198,882 for year five, at the discretion of the City Manager. (Citywide)

DISCUSSION

City Council approval is requested to authorize the City Manager to execute a contract amendment with Innovative Interfaces, Inc., to provide ongoing licensing, support, hardware and software service of the Library Management System (LMS). The LMS is both the enterprise system and public gateway to the majority in the resources of the Department of Library Services. Core resources of the LMS include maintenance of patron records, circulation records, fines, fees, acquisition funds, and materials purchase cycle tracking. The LMS also serves as a gateway to online databases, newspaper archives, downloadable audiobooks, ebooks and music. The public access catalog is the tool for staff, as well as the public, to search for materials, place holds and check personal library accounts.

On December 16, 2008, the City Council authorized an agreement with Innovative Interfaces Inc. for a term of five years. The Innovative Interfaces, Inc. hardware and software solution has provided improved materials circulation and additional online customer services. New integrated services included a digital library which preserves digital images of photographs, historical city directories, and even vintage high school yearbooks. In addition, the wireless and computer time management systems were also integrated. Self-checkout kiosks were added during Fiscal Year 2014 to provide the public with improved service by reducing customer wait times, creating efficiencies and allowing staff to spend more time providing quality service for unique customer situations. With this amendment, Innovative Interfaces, Inc. will provide server hardware replacement for servers that are five years old and have reached the end of the useful lifecycle. Project management hours for data migration integrity verification will also be provided to ensure reliable hardware capacity for future expansion.

Innovative Interfaces, Inc. is the only company that provides the hardware and software currently used for the LMS. It is the only company that can provide updates and corrections for their software. Therefore, no useful purpose would be served by advertising

HONORABLE MAYOR AND CITY COUNCIL

January 20, 2015

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for bids and, to do so, would constitute an unproductive use of time and an unnecessary expenditure of public funds.

City Charter section 1801 requires that contracts for City purchases be awarded to the lowest responsible bidder after a competitive bid process, but allows for awards without a competitive bid process if accompanied by a Resolution of the City Council.

This matter was reviewed by Deputy City Attorney Amy R. Webber and Budget Management Officer Victoria Bell on January 6, 2015.

TIMING CONSIDERATIONS

City Council action on this matter is requested at the January 20, 2015 meeting to ensure continued support of the Library Management System and staff training.

FISCAL IMPACT

The first year cost is estimated at \$235,660, which includes the purchase of a training server and uninterruptable power supply, and a 15 percent contingency amount of \$30,738. In years two and three, the costs are estimated at \$174,292 and \$180,391, respectively, including a 15 percent contingency amount of \$46,263 for two years. In total, the amount would not exceed \$590,343 over the initial three-year term. Two additional one-year renewal options are currently estimated at \$189,411 for year four, and \$198,882 for year five. Sufficient funds for the annual contract cost will be included in the annual General Fund (GF) budget for the Library Services Department (LS). The award of this contract will provide continued support to our local economy.

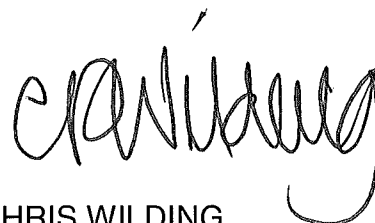
SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



GLEND A WILLIAMS
DIRECTOR OF LIBRARY SERVICES



CHRIS WILDING
INTERIM DIRECTOR OF
TECHNOLOGY AND INNOVATION

APPROVED:



PATRICK H. WEST
CITY MANAGER

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

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RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONG BEACH AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH INNOVATIVE INTERFACES INCORPORATED, WITHOUT ADVERTISING FOR BIDS, TO PROVIDE ONGOING LICENSING, SUPPORT, HARDWARE AND SOFTWARE SERVICE, AND STAFF TRAINING OF THE LIBRARY MANAGEMENT SYSTEM IN AN AMOUNT NOT TO EXCEED \$590,343

WHEREAS, in December 2008 the Department of Library Services conducted a procurement process to provide licensing, support, hardware and software for the Library Management System (LMS) and entered into a contract with Innovative Interfaces Incorporated; and

WHEREAS, the LMS is both the enterprise system and public gateway to the majority of the resources of the Department of Library Services; and

WHEREAS, the Department of Library Services needs to replace servers which are five years old and have reached the end of the useful lifecycle; and

WHEREAS, Innovative Interfaces Incorporated is the only company that provides the hardware and software currently used for the LMS and is the only company that can provide updates and corrections for their software; and

WHEREAS, as a result, no useful purpose would be served by advertising for bids and to do so would constitute an idle and useless act and an unnecessary expenditure of public funds because Innovative Interfaces Incorporated is the only corporation, firm or individual that could or would bid to provide licensing, support, hardware and software for the Library Management System;

1 NOW, THEREFORE, the City Council of the City of Long Beach resolves as
2 follows:

3 Section 1. The City Manager is hereby authorized to enter a contract
4 amendment with Innovative Interfaces Incorporated without advertising for bids to provide
5 licensing, support, hardware and software service, and staff training for the Library
6 Management System in an amount not to exceed Five Hundred Thirteen Thousand
7 Three Hundred Forty Two Dollars (\$513,342), plus a fifteen percent (15%) contingency in
8 the amount of Seventy-Seven Thousand One Dollar (\$77,001), for a total not to exceed
9 amount of Five Hundred Ninety Thousand Three Hundred Forty-Three Dollars
10 (\$590,343), including tax, for a period of three (3) years. The parties have the option to
11 renew for two (2) additional one-year periods at One Hundred Eighty-Nine Thousand
12 Four Hundred Eleven Dollars (\$189,411) for year four and One Hundred Ninety-Eight
13 Thousand Eight Hundred Eighty-Two Dollars (\$198,882) for year five. If the sole source
14 status of Innovative Interfaces Incorporated changes, City shall publicly bid instead of
15 extending the contract.

16 Section 2. This resolution shall take effect immediately upon its adoption
17 by the City Council, and the City Clerk shall certify the vote adopting this resolution.

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I hereby certify that the foregoing resolution was adopted by the City Council of the City of Long Beach at its meeting of _____, 20__ by the following vote:

Ayes: Councilmembers: _____

Noes: Councilmembers: _____

Absent: Councilmembers: _____

City Clerk

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664