

## ***PROJECT PROPOSAL***

**SPONSORING AGENCY:** City of Long Beach, Public Works Department  
Belmont Shore Parking & Business Improvement Area Advisory Commission

**ADDRESS:** 333 W. Ocean Blvd. 3<sup>rd</sup> Floor  
Long Beach CA 90802

**PHONE:** (562) 570-3863  
**FAX:** (562) 570-6380

**SPONSOR REPRESENTATIVE:** Jim Fisk  
Business Improvement Districts Manager  
[James.fisk@longbeach.gov](mailto:James.fisk@longbeach.gov)

**PROJECT TITLE:** Belmont Shore Parking Commission Beautification Program  
**Fiscal Year: October 1, 2013 - September 30, 2014**

### **I. STEPS TO INITIATE CCLB PROJECT PROPOSAL:**

- 1. Complete Project Proposal.**
- 2. Mail or deliver to Deputy Director.**
- 3. Deputy Director receives proposal, and arrangements are made to inspect project site.**
- 4. Sponsor and Deputy Director organize logistics and details of project.**
- 5. Project starting date is scheduled according to needs of Sponsor and availability of CCLB crews.**

### **II. PROJECT DETAILS AND DESCRIPTION OF SCOPE AND PURPOSE:**

1. Litter abatement of 2<sup>nd</sup> Street to include emptying sidewalk trash containers and ash urns, trash bag replacement, wiping down trash container lids, clean-up of sidewalks and gutters near trash receptacles. This will be performed in the morning at 8:00 am every day of the week and one day a week at 2:00 pm.
2. Litter abatement and sweeping, as needed, of city metered parking lots, alleys and metered side streets. Landscaping of parking lots includes weed abatement, light hedge trimming and light tree trimming. (Landscape materials, if required, are not included in these estimates.)
3. The median on 2<sup>nd</sup> Street includes litter abatement only.
4. As much as possible, this work will be done in the earlier hours of the morning.
5. Graffiti & sticker removal to be performed three days per week on Monday, Wednesday and Friday. CCLB will remove graffiti and stickers with solution, where possible and paint over where needed. Paint over will not be an exact match but as close as possible. Graffiti will be removed or painted up to approximately 8-10 feet; ladders will

not be used to remove graffiti or stickers. Graffiti & stickers will be removed along Second Street, metered side streets, metered parking lots and alleys.

Does not include painted graffiti on privately owned buildings. Does not include graffiti on light or power poles, which will need to be taken care of by the City. Stickers and flyers will be removed when and where possible.

6. Coverage is for seven days a week. Saturday and Sunday clean up will be limited to trash and litter only, on 2<sup>nd</sup> Street. With a second trash pick up between 2:00 and 3:00 pm to include wiping down trash container lids.
7. The CCLB reserves the right to temporarily suspend or terminate this project due to emergency conditions or community disaster to which the CCLB responds. Sponsoring Agency reserves the right to terminate the agreement with cause with thirty (30) days written notice.

### **III. WHAT IS THE PUBLIC BENEFIT OF THE PROJECT?**

Removal of blighting conditions and helping to create a cleaner more attractive Belmont Shore Business District. Encourage shopping in the Belmont Shore area and use of public streets and sidewalks. Help to maintain city public property.

### **IV. WHAT SKILLS OR TRAINING WILL CORPSMEMBERS RECEIVE?**

Corpsmembers will learn to work under direct supervision and as a team member. Develop fundamental maintenance and landscaping skills. Basic code enforcement, public health inspection and civic awareness. Develop public relations skills while working in a public setting in an active, viable, metropolitan area.

## **CONSERVATION CORPS OF LONG BEACH**

**PROJECT SUPERVISOR:** Joyce McDevitt **PHONE:** (562) 986-1249  
Deputy Director **FAX:** (562) 986-9390

**PROJECT DURATION:** October 1, 2013 - September 30, 2014

**PROJECT LOCATION:**

North and south sidewalks on 2<sup>nd</sup> Street between Quincy and Bayshore Avenues. Five public parking lots on south side of 2<sup>nd</sup> Street, including Lots 1, 2, 3, 4 and Santa Ana. Also to include side street portions along metered areas only, all metered parking lots, planters in parking lots, tree wells on 2<sup>nd</sup> Street, center median (for litter clean-up only), small-metered lot on the corner of Quincy and Livingston Avenues. Areas not covered include all private areas along alleyways, including private parking lots.

**EQUIPMENT / MATERIALS REQUIRED:**

(2) Rakes	(2) Flat Head Shovels
(5) Push Brooms	(2) Hoes
(2) Litter Tools	(2) Hedge Trimmers
(1) Box of Gloves	(1) Pruning Scissors
(5) House Brooms	(12) Spray Bottles
(10) Gallons Cleaning Liquid	(2) Weed Whackers
(24) Cleaning Rags	(245) Cases of Trash Bags
(1) Van to Transport Personnel & Equipment	Paint brushes and rollers
Graffiti Remover	
Paint	

**ADDITIONAL COMMENTS:**

- **All additional terms subject to the City of Long Beach Master Agreement.**

**CCLB AUTHORIZATION:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
Deputy Director

**SPONSOR AUTHORIZATION:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**SPONSOR TITLE:** \_\_\_\_\_

## **CONSERVATION CORPS OF LONG BEACH**

**“PRESERVING THE PAST . . . . .CONSERVING FOR THE FUTURE”**

## **PROJECT APPROVAL FORM**

The terms, conditions and covenants of the "Agreement by and between the Sponsoring Agency and the Conservation Corps of Long Beach to carry out Community Improvement Activities" are incorporated by reference into this Project Proposal Form. The Conservation Corps of Long Beach agrees to and shall fully comply with said terms, conditions and covenants at all times for the subject herein.

**DATE:** July 11, 2013

**PROJECT:** Belmont Shore Parking Commission Beautification Program

**LOCATION:** 2<sup>nd</sup> Street between Quincy and Bayshore Avenues, including side streets, alleyways and metered parking lots.

**DESCRIPTION:** Litter abatement and beautification of 2<sup>nd</sup> Street, to include emptying of sidewalk trash containers and ash urns, clean-up of sidewalks and gutters near trash receptacles and weekly beautification of side streets in metered areas, alleys and public parking lots.

**SUPERVISOR(S):** Joyce McDevitt **PHONE:** (562) 986-1249  
Deputy Director **FAX:** (562) 986-9390

**START DATE:** October 1, 2013 **COMPLETION DATE:** September 30, 2014

**NUMBER OF CORPSMEMBERS REQUIRED:** Three (3) corpsmembers

**ESTIMATED COSTS:**      **A): LABOR**      **\$90,115.00**      **B): MATERIALS**      **\$10,000.00**

<b>LABOR EXPLANATION:</b>	(1) <b>CORPSMEMBER LABOR - MON THROUGH FRIDAY</b> 3 CM's X 2.50 Hrs X 260 Days X \$14.75 Per Hr	= <b>\$28,762.50</b>
	(2) <b>CORPSMEMBER LABOR - SAT &amp; SUN</b> 2 CM's X 2.50 Hrs X 104 Days X \$15.50 Per Hr	= <b>\$8,060.00</b>
	(3) <b>SUPERVISOR LABOR</b> 1 Supervisor X 2.50 Hrs X 363 Days X \$27.00 Per Hr	= <b>\$24,502.50</b>
	(4) <b>GRAFFITI REMOVAL 3 DAYS A WEEK</b> 2 CM's x 4 Hrs x 156 days x \$14.75 per hour	= <b>\$18,408.00</b>
	(5) Wipe down the bike racks once a week	= <b>\$5,000.00</b>
	(6) Afternoon pick up (Saturday only pick up) 3 CM's x 1.5 Hrs x 52 days x \$23 per hour	= <b>\$5,382.00</b>
		<b>\$ 90,115.00</b>

**TOTAL ESTIMATED COSTS (A + B): \$100,115.00**

**OPTION 2**

INCLUDE AFTERNOON SUNDAY PICK UP FROM MAY 1<sup>ST</sup> THROUGH SEPTEMBER 30<sup>TH</sup> (APPROX. 22 DAYS) = **\$2,500.00**

**TOTAL COST WITH OPTION 2: \$102,615.00**

**APPROVAL:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
CONSERVATION CORPS OF LONG BEACH

**APPROVAL:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
SPONSORING AGENCY