

**BOARD OF UTILITIES COMMISSIONERS**

1800 E. Wardlow Road, Long Beach, CA 90807  
562.570.2300 | LBUtilities.org

May 25, 2023

**Recommendation**

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Adopt Resolution UT-1478 authorizing the General Manager to enter into a Cooperative Purchasing Agreement with Geotab USA, Inc., under the purchase conditions specified in the State of California, Department of General Services Master Agreement, for the purchase of fleet telematics services, including software, hardware, and installation, in an amount not to exceed \$138,000 for one year with the option to renew for two additional one-year periods, with a maximum increase of 10 percent per year.

**Executive Summary**

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Long Beach Utilities Department (LBUD) has been utilizing vehicle telematics since 2012 for mobile resource management, including real-time global positioning system (GPS) location, usage, and onboard diagnostic data for all vehicles. A recent fleet audit conducted by the City Auditor's office recommended that heavy equipment, trailers, and towable generators also be equipped with telematics equipment to track usage and location. In all, over 400 LBUD fleet assets would be monitored on a continuous basis.

LBUD, along with City's Fleet Operations, has been utilizing Geotab USA, Inc., for vehicle telematics since 2020 and the system has met performance needs. It is recommended that LBUD enter into a purchase agreement with Geotab USA, Inc., in an amount not to exceed \$138,000 for one year with the option to renew for two additional one-year periods, with a maximum increase of 10 percent per year.

**Fiscal Impact**

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The cost incurred in FY 23 will be split between the Water and Gas Funds, with the total amount not to exceed the contract total of \$138,000. These costs can be absorbed within both funds in the FY 23 Budget and will be included in future financial projections.

Tai Tseng  
Assistant General Manager

Christopher J. Garner  
General Manager

Attachment

RESOLUTION. NO. UT-1478

A RESOLUTION OF THE BOARD OF PUBLIC UTILITIES COMMISSIONERS OF THE CITY OF LONG BEACH AUTHORIZING THE GENERAL MANAGER TO ENTER INTO AN AGREEMENT WITH GEOTAB USA, INC. UNDER THE PURCHASE CONDITIONS SPECIFIED IN THE STATE OF CALIFORNIA, DEPARTMENT OF GENERAL SERVICES MASTER AGREEMENT, FOR THE PURCHASE OF FLEET TELEMATICS SERVICES, INCLUDING SOFTWARE, HARDWARE, AND INSTALLATION IN AN AMOUNT NOT TO EXCEED \$138,000 FOR A PERIOD OF ONE YEAR, WITH THE OPTION TO RENEW FOR TWO ADDITIONAL ONE-YEAR PERIODS

WHEREAS, the Charter of the City of Long Beach, Section 1802, permits the Board of Public Utilities Commissioners ("Board") to purchase services, supplies, materials, equipment, and labor with other government agencies by purchasing under their contracts on a voluntary and selective basis when authorized by resolution; and

WHEREAS, the Long Beach Public Utilities Department of the City of Long Beach has been utilizing vehicle telematics since 2012 for mobile resource management, including real-time global position system location, usage, and onboard diagnostic data for all vehicles; and

WHEREAS, Geotab USA, Inc. has a contract with the California Department of General Services for telemetry and global positioning system equipment, Contract No. 1-19-58-69 ("Geotab Contract"); and

WHEREAS, the Geotab Contract was competitively bid in accordance with public contracting procedures; and

1 WHEREAS, the Board's participation in the Geotab Contract will facilitate  
2 acquisition of the needed fleet telematics as well as provide considerable cost benefits to  
3 the Board; and

4 WHEREAS, if the Board had to go to formal bid rather than participate in the  
5 Geotab Contract considerably more funds would be required;

6 NOW, THEREFORE, the Board of Public Utilities Commissioners of the City  
7 of Long Beach resolves as follows:

8 Section 1. The above recitals are true and correct and are incorporated  
9 herein by this reference.

10 Section 2. The Board hereby authorizes the General Manager to execute  
11 an Agreement with Geotab USA, Inc. for the purchase of fleet telematics services, including  
12 software, hardware, and installation, on substantially the same terms as the California  
13 Department of General Services except as modified by mutual agreement of the Board and  
14 Geotab USA, Inc., in an amount not to exceed One Hundred Thirty-Eight Thousand Dollars  
15 (\$138,000) including tax and shipping, for a period of one (1) year, with the option to renew  
16 for two (2) additional one-year periods, with a maximum increase of ten percent (10%) per  
17 year.

18 Section 3. This Resolution shall take effect immediately upon its adoption  
19 by the Board, and the Secretary to the Board shall certify the vote adopting this Resolution.

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I hereby certify that this Resolution was adopted by the Board of Public Utilities Commissioners of the City of Long Beach at its meeting on May 25, 2023 by the following vote:

Ayes: Commissioners: \_\_\_\_\_

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Noes: Commissioners: \_\_\_\_\_

Absent: Commissioners: \_\_\_\_\_

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Secretary  
Board of Public Utilities Commissioners