



# CITY OF LONG BEACH

DEPARTMENT OF HEALTH AND HUMAN SERVICES

2525 GRAND AVENUE \* LONG BEACH, CALIFORNIA 90815 \* (562) 570-4000

November 23, 2004

HONORABLE MAYOR AND CITY COUNCIL

City of Long Beach

California

SUBJECT: Agreement With the City of Seal Beach for the Provision of Full Animal Control Services by the City of Long Beach

## DISCUSSION

The City of Long Beach, Department of Health and Human Services' (DHHS) Animal Control Division, has been providing emergency and back up animal control services to the City of Seal Beach since July 1, 1999. Recently, representatives from the City of Seal Beach approached DHHS staff to discuss a new agreement whereby the City of Long Beach would begin providing full animal control services to the City of Seal Beach.

Under the new agreement, the DHHS will provide the full range of animal control services, including animal impounds, dog license canvassing, enforcement of animal control regulations and routine investigations. Animals impounded within the city limits of Seal Beach will be taken to Friends of the Seal Beach Animal Care Center for kenneling, and will not be housed at the Long Beach Animal Shelter. As a component of the new agreement, additional Animal Control staffing is being requested; thus, the activities outlined in the new agreement will not affect the level of service provided to Long Beach residents.

This matter was reviewed by Senior Deputy City Attorney Donna Gwin on November 15, 2004 and Budget Management Officer David Wodynski on September 27, 2004.

## TIMING CONSIDERATIONS

City Council action on this matter is requested at the November 23, 2004 meeting. The City of Seal Beach is requesting that the City of Long Beach begin providing full animal control service on December 1, 2004.

FISCAL IMPACT

The City of Seal Beach agrees to pay \$78,549 for start-up costs and full animal control services from December 1, 2004 through June 30, 2005, and an additional \$116,357 for the period of July 1, 2005 through June 30, 2006, totaling \$194,906 for the initial 19-month period. It is anticipated that \$140,000 of the funds will be used to hire/upgrade and support the following positions: 1.0 full time equivalent (FTE) Animal Control Officer; .42 FTE Non-Career License Canvasser; upgrade current .80 FTE Non-Career Clerk II to a 1.0 FTE Clerk II. An additional \$15,000 will be utilized to support the purchase of a new animal control vehicle, and \$39,906 to cover the initial purchase and continued costs associated with the acquisition of new equipment needed to provide these additional services (includes start-up costs). The new agreement will supersede the current agreement for emergency and backup services. The revenue generated by this agreement will support the full costs of providing these services. Implementation of the new agreement will result in additional expenditures of approximately \$108,000 in fiscal year 2005; therefore, an appropriations increase in the amount of \$108,000 for fiscal year 2005 (covering ten months of the agreement) is included in the recommendations below.

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Authorize the City Manager to execute an agreement with the City of Seal Beach for the provision of full animal control services by the City of Long Beach for the 19-month period of December 1, 2004 through June 30, 2006 for \$194,906, and increase appropriations in the General Fund (GP) and the Department of Health and Human Services (HE) in the amount of \$108,000 for fiscal year 2005.
2. Authorize the City Manager to extend the agreement for up to two consecutive periods of two years each, with price escalation for each two-year term tied to the Consumer Price Index.

Respectfully submitted,



RONALD R. ARIAS  
DIRECTOR  
HEALTH AND HUMAN SERVICES

APPROVED:



GERALD R. MILLER  
CITY MANAGER