



OFFICE OF THE CITY ATTORNEY  
Long Beach, California

**C-3**

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Howard D. Russell  
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Linda Trang

September 9, 2008

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

RECOMMENDATION:

Adopt Resolution of the City Council of the City of Long Beach  
Approving and Authorizing the Destruction of Certain Records, Papers,  
and Writings by the Long Beach Police Department

DISCUSSION


Pursuant to your request of August 18, 2008, this office has prepared and submits the  
above-described resolution for your consideration.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,

ROBERT E. SHANNON, City Attorney

By   
GARY J. ANDERSON  
Deputy City Attorney

GJA:ikm  
Enclosure

A08-02549

1 RESOLUTION NO.

2  
3 A RESOLUTION OF THE CITY COUNCIL OF THE  
4 CITY OF LONG BEACH APPROVING AND AUTHORIZING  
5 THE DESTRUCTION OF CERTAIN RECORDS, PAPERS,  
6 AND WRITINGS BY THE LONG BEACH POLICE  
7 DEPARTMENT.

8  
9 The City Council of the City of Long Beach resolves as follows:

10  
11 Section 1. Pursuant to and in accordance with the provisions of Section  
12 34090 of the Government Code of the State of California and Chapter 1.28 of the Long  
13 Beach Municipal Code relating to the destruction of City records, and the City Attorney  
14 having heretofore given his written consent, the City Council of the City of Long Beach  
15 does hereby approve and authorize the destruction by the Long Beach Police  
16 Department of any and all of the records, documents, instruments, books, papers, and  
17 writings as set forth in the documents attached hereto and marked Exhibit "A" and by  
18 reference thereto made a part hereof, which records are under its charge and are no  
19 longer required for use in its respective office, said records being no less than two (2)  
20 years old.

21 Section 2. The City Council hereby finds that none of said records:

- 22 A. Affect the title to real property or liens thereon;  
23 B. Constitute official court records;  
24 C. Constitute records which are required to be kept by statute;  
25 D. Constitute the original or record copies of the minutes,

26 ordinances or resolutions of the City of Long Beach or any City Board or Commission.

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OFFICE OF THE CITY ATTORNEY  
ROBERT E. SHANNON, City Attorney  
333 West Ocean Boulevard, 11th Floor  
Long Beach, CA 90802-4664

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Section 3. This resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify the vote adopting this resolution.

I hereby certify that the foregoing resolution was adopted by the City Council of the City of Long Beach at its meeting of \_\_\_\_\_, 2008, by the following vote:

Ayes: Councilmembers: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Noes: Councilmembers: \_\_\_\_\_  
\_\_\_\_\_

Absent: Councilmembers: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

City Clerk

GJA: lkm - 08/20/08  
A08-02549

# RECORDS DESTRUCTION REQUEST

1. Date 7/29/2008

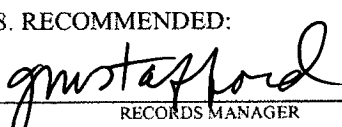
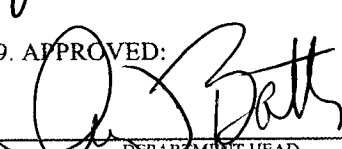
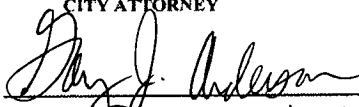
Honorable Council of the City of Long Beach

2. The Police Department Internal Affairs respectfully requests authority to destroy the following  
DEPARTMENT

departmental records:

3. RETENTION SCHEDULE ITEM NO.	4. RECORDS TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
57-A	Formal Investigations Sustained with Discipline Less than a 10-Day Suspension	2002 2003(Jan-June)	N/A	N/A
58	Non-misconduct Cases	2002 2003(Jan-June)	N/A	N/A
59	Service Complaints	2002 2003(Jan-June)	N/A	N/A
60	Taped Interviews	2002 2003(Jan-June)	N/A	N/A
68	I.A. Investigations – Not Sustained	2002 2003(Jan-June)	N/A	N/A
220	Use of Force Reviews – Original/Electronic Data	2002 2003(Jan-June)	N/A	N/A

<p><b>FOR DEPARTMENTAL USE</b></p> <p>8. RECOMMENDED:  RECORDS MANAGER</p> <p>9. APPROVED:  DEPARTMENT HEAD</p> <p>10. DATE:</p>	<p><b>CITY ATTORNEY'S CONSENT</b></p> <p>Consent is hereby given to destroy the records enumerated above.</p> <p>CITY ATTORNEY</p> <p>11. By </p> <p>12. Title <u>Deputy City Atty.</u></p> <p>13. Date <u>August 19, 2008</u></p>	<p>14. REMARKS:</p>
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