

**LONG BEACH CIVIL SERVICE COMMISSION
JEANNE KARATSU, PRESIDENT
FEBRUARY 1, 2012**

The regular meeting of the Civil Service Commission was held at 10:30 a.m., Wednesday, February 1, 2012, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

MEMBERS PRESENT: Jeanne Karatsu, Charles Hicks Jr., Jonathan Gotz
Larry Keller

MEMBER EXCUSED: Carolyn Smith Watts

OTHERS PRESENT: Mario R. Beas, Executive Director & Secretary
Marilyn Hall, Executive Assistant
Christina Checel, Senior Deputy City Attorney
Salvador Ambriz, Personnel Analyst
Caprice McDonald, Personnel Analyst
Robert Pfingsthorn, Personnel Analyst
Lourdes Ferrer, Personnel Analyst
Donna de Araujo, Assistant Administrative Analyst
Ken Walker, Personnel Operations Manager, Human
Resources

President Jeanne Karatsu presided.

MINUTES: It was moved by Commissioner Hicks, seconded by Commissioner Keller and carried that the minutes of the regular meeting of January 18, 2012, be approved as prepared. The motion carried by a unanimous roll call vote.

It was moved by Commissioner Hicks, seconded by Commissioner Keller and carried that the Suspension Appeal 29-S-1011 hearing minutes of January 11 & 18, 2012, be approved as prepared. The motion carried by a unanimous roll call vote.

It was moved by Commissioner Hicks, seconded by Commissioner Keller and carried that the Dismissal Appeal 33-S-1011 hearing minutes of January 25, 2012, be approved as prepared. The motion carried by a unanimous roll call vote.

CONSENT CALENDAR (2-3)

It was moved by Commissioner Keller, seconded by Commissioner Hicks and carried that the Consent Calendar items be approved. The motion carried by a unanimous roll call vote.

EXAMINATION RESULTS:

Request to approve examination results.

Traffic Signal Technician – 77 Applied, 19 Qualified

The motion was made to approve request on Consent Calendar.

RESIGNATIONS:

Request to receive and file resignations.

Richard Ray/Senior Surveyor/Public Works
Terri Atwell/Public Safety Dispatcher I/Police

The motion was made to receive and file on Consent Calendar.

**EXTENSION OF EXPIRING
ELIGIBLE LISTS:**

The Secretary presented a staff report, prepared by him, requesting that the following eligible lists be extended for an additional six months. It was moved by Commissioner Hicks, seconded by Commissioner Gotz and carried to approve for discussion. Commissioner Hicks requested that the small lists be polled to see if the job candidates are still interested before requesting an extension. The Secretary stated that in the future staff would contact candidates to see if they are still interested. After discussion, it was moved by Commissioner Hicks, seconded by Commissioner Gotz and carried to approve the following eligible lists for six months. The motion carried by a unanimous roll call vote:

Animal Health Technician
Building Maintenance Engineer
Clerk
Clerk Typist
Equipment Mechanic
Forensic Specialist (8/3/11 & 8/17/11)
Mechanical Supervisor
Office Systems Analyst
Program Scheduler
Registered Nurse

**REQUEST FOR SELECTIVE
CERTIFICATION:**

The Secretary presented a communication from George Chapjian, Director of Parks, Recreation and Marine, requesting Commission authorization for the selective certification for individuals with horticulturists skills from the Park Naturalist eligible list. After discussion, it was moved by Commissioner Gotz, seconded by Commissioner Keller and carried that the request be approved, pursuant to

Section 28 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

**REQUEST FOR SELECTIVE
CERTIFICATION:**

The Secretary presented a communication from George Chapjian, Director of Parks, Recreation and Marine, requesting Commission authorization for the selective certification for individuals with Aquatic Sailing Specialist skills from the Recreation Assistant eligible list. After discussion, it was moved by Commissioner Gotz, seconded by Commissioner Keller and carried that the request be approved, pursuant to Section 28 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

**REQUEST FOR SELECTIVE
CERTIFICATION:**

The Secretary presented a communication from Ronald R. Arias, Director of Health and Human Services, requesting Commission authorization for the selective certification for individuals coordinating community based health and wellness program skills from the Public Health Professional eligible list. After discussion, it was moved by Commissioner Gotz, seconded by Commissioner Keller and carried that the request be approved, pursuant to Section 28 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

PROVISIONAL APPOINTMENT:

The Secretary presented a communication from George Chapjian, Director of Parks, Recreation and Marine, requesting Commission authorization to appoint Marie Barndige-McIntyre, to the classification of Park Naturalist on a provisional basis. It was moved by Commissioner Hicks, seconded by Commissioner Keller and carried to approve for discussion. Commissioner Hicks had questions regarding this request. Ken Campbell, Superintendent, Personnel & Training, informed the Commission that because of a possibility of liability to the City, he was not able to address any questions of the Commission at this time. Ken Walker, Manager, Personnel Operations, Human Resources, also acknowledged this and suggested this matter be considered in closed session. After discussion, it was moved by Commissioner Hicks, seconded by Commissioner Keller and carried that this matter be placed on the agenda in two weeks to be discussed in closed session. The motion carried by a unanimous roll call vote.

**REQUEST FOR EXCEPTION TO
CIVIL SERVICE RULES AND
REGULATIONS – ARTICLE VIII
SECTION 115(3):**

**Requesting Exception to Article II, Section 7 of the
Civil Service Rules and Regulations – Qualifications
and Requirements for Equipment Operator,
Limiting Applications to City Employees and Laid Off
City Employees**

The Secretary presented a staff report, prepared by him, requesting Commission approval for an exception to Article II, Section 7 of the Civil Service Rules and Regulations – Qualifications and Requirements, for Equipment Operator, as an open-competitive examination, limiting applications to City employees and City employees terminated due to layoffs. The Secretary briefed the Commission regarding this request. After discussion, it was moved by Commissioner Hicks, seconded by Commissioner Gotz and carried to approve the Exception to Civil Service Rules and Regulations, Section 115(3), Article II, Section 7 – Qualifications and Requirements. The motion carried by a unanimous roll call vote.

REQUEST FOR ORDER OF LAYOFF: The Secretary presented a communication from Patrick H. West, City Manager, requesting an Order of Layoff. The Secretary requested that staff direct staff to prepare the Order of Layoff. Ken Walker, Manager, Personnel Operations, Human Resources was present and addressed the Commission. After discussion, it was moved by Commissioner Hicks, seconded by Commissioner Gotz and carried to refer the Order of Layoff to staff to prepare the Order of Layoff. The motion carried by a unanimous roll call vote.

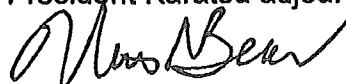
BULLETINS:

It was moved by Commissioner Hicks, seconded by Commissioner Keller and carried that the following Job Opportunity Bulletins be approved and to amend the Recreation Assistant bulletin be opened for two weeks. The motion carried by a unanimous roll call vote.

Equipment Operator
Recreation Assistant

ADJOURNMENT:

There being no further business before the Commission, President Karatsj adjourned the meeting.


MARIO R. BEAS
Secretary

MRB:meh

Irma Hernandez, Chair
Karen Highberger, Vice Chair
Laura H. Brassler, Commissioner
Shannon Carmack, Commissioner



Louise Ivers, Commissioner
Harvey Keller, Commissioner
Vacant, Commissioner

FINISHED AGENDA AND MINUTES

CALL TO ORDER (5:34 PM)

[see media](#)

At 5:34 p.m., Chair Highberger called the meeting to order.

ROLL CALL (5:34 PM)

[see media](#)

Commissioners Laura H. Brassler, Karen L. Highberger, Shannon Carmack, Irma
Present: Hernandez, Louise Ivers and Harvey Keller

Also present: Derek Burnham, Planning Administrator; Jill Griffiths, Planning Officer;
Linda Trang, Deputy City Attorney; Steve Gerhardt, Planner; Lynette Ferenczy, Planner;
Heidi Eidson, Bureau Secretary.

FLAG SALUTE (5:34 PM)

[see media](#)

Commissioner Carmack led the flag salute.

MINUTES (5:34 PM)

[see media](#)

12-001CH Recommendation to receive and file the Cultural Heritage Commission minutes of November 14, 2011.

A motion was made by Commissioner Keller, seconded by Commissioner Brassler, to approve the recommendation. The motion carried by the following vote:

Yes: 6 - Laura H. Brassler, Karen L. Highberger, Shannon Carmack, Irma Hernandez, Louise Ivers and Harvey Keller

DIRECTOR'S REPORT (5:35 PM)

[see media](#)

Derek Burnham, Planning Administrator, spoke.

Jill Griffiths, Planning Officer, spoke.

SWEARING OF WITNESSES (5:36 PM)

see media

Do you solemnly swear or affirm that the evidence you shall give in this Cultural Heritage Commission Meeting shall be the truth, the whole truth, and nothing but the truth.

REGULAR AGENDA (5:36 PM)

see media

see media

1. 12-002CH Recommendation to approve a Certificate of Appropriateness request for a new 225.5-square-foot lower-level rear addition to an existing two-story single-family residence located at 303 Carroll Park West within the Carroll Park Historic District. (District 3) (Application No. HP11-0363)

Commissioner Carmack recused herself from the item.

Jill Griffiths, Planning Officer, introduced Steve Gerhardt, Project Planner, who presented the staff report.

Commissioner Ivers spoke.

Steve Gerhardt responded to queries from Chair Highberger.

Steve Gerhardt responded to a query from Commissioner Hernandez.

Gina Najm, applicant, spoke.

A dialogue ensued between Commissioner Hernandez and Gina Najm.

A dialogue ensued between Commissioner Ivers and Gina Najm.

Chair Highberger spoke.

A dialogue ensued between Commissioner Ivers and Gina Najm.

Commissioner Brassler spoke.

Gina Najm responded to queries from Chair Highberger.

Gina Najm responded to a query from Commissioner Keller.

Gina Najm responded to a query from Commissioner Ivers.

Gina Najm responded to queries from Commissioner Brassier.

Chair Highberger swore in late arriving members of the public wishing to speak.

Michael Salemi provided public comment.

Chair Highberger responded to a comment made by Michael Salemi.

Derek Burnham, Planning Administrator, responded to a query from Chair Highberger.

Michael Salemi spoke.

Derek Burnham responded to a query from Chair Highberger.

Steve Gerhardt spoke.

Jill Griffiths responded to a query from Commissioner Hernandez.

Commissioner Ivers spoke.

Derek Burnham spoke.

Chair Highberger spoke.

A motion was made by Commissioner Hernandez, seconded by Commissioner Keller, to approve the recommendation with an amendment to Condition No. 7 that all existing and new windows shall be wood frame sash-style windows matching the existing in size and recess and that the applicant work with staff to arrive at a final design both in the existing home and in the addition and that the entire house be repainted in a color palette approved by staff for a Craftsman bungalow, that the security bars be removed to allow visibility of the wood double-hung windows and that the roof material match the existing to the satisfaction of staff. The motion carried by the following vote:

Yes: 5 - Laura H. Brassier, Karen L. Highberger, Irma Hernandez, Louise Ivers and Harvey Keller

Excused: 1 - Shannon Carmack

see media

2. 12-003CH Recommendation to forward application to the Planning Commission recommending approval of a Certificate of Appropriateness for the technical demolition and restoration of a severely fire-damaged single-family residence located within the Belmont Heights Historic District. (District 3) (Application No. HP11-0296)

Jill Griffiths, Planning Officer, introduced Lynette Ferenczy, Project Planner, who presented the staff report.

Commissioner Ivers spoke.

Sean Coon, applicant, spoke.

Commissioner Ivers responded to a query from Sean Coon.

Diane Sundstrom, President of the Belmont Heights Community Association, provided public comment.

Chair Highberger responded to queries from Diane Sundstrom.

Derek Burnham, Planning Administrator, responded to a query from Diane Sundstrom.

Craig Starnes provided public comment.

Jon Udoff, Project Architect, responded to a query from Commissioner Brasser.

Jon Udoff responded to a query from Chair Highberger.

A dialogue ensued between Commissioner Brasser, Jon Udoff, Chair Highberger, and Commissioner Ivers.

Commissioner Hernandez spoke.

Jill Griffiths spoke.

Chair Highberger spoke.

A motion was made by Commissioner Keller, seconded by Commissioner Ivers, to approve the recommendation. The motion carried by the following vote:

Yes: 6 - Laura H. Brasser, Karen L. Highberger, Shannon Carmack, Irma Hernandez, Louise Ivers and Harvey Keller

see media

3. 12-004CH Recommendation to approve a Certificate of Appropriateness request for a new 482-square-foot second story addition to an existing one-story single-family residence located at 254 Coronado Avenue within the Bluff Heights Historic District. (District 3) (Application No. HP11-0174)

Jill Griffiths, Planning Officer, introduced Lynette Ferenczy, Project Planner, who presented the staff report.

Lynette Ferenczy responded to a query from Commissioner Ivers.

Lynette Ferenczy responded to queries from Commissioner Hernandez.

Derek Burnham, Planning Administrator, responded to a query from Commissioner Hernandez.

Dean DeLeon, applicant, responded to a query from Commissioner Ivers.

Dean DeLeon responded to queries from Commissioner Brassier.

Lynette Ferenczy spoke.

Commissioner Brassier spoke.

Dean DeLeon responded to a query from Commissioner Keller.

A dialogue ensued between Commissioner Ivers and Dean DeLeon.

Dean DeLeon spoke.

Jill Griffiths responded to a query from Commissioner Ivers.

Commissioner Hernandez spoke.

Commissioner Carmack spoke.

A dialogue ensued between Dean DeLeon and Commissioner Carmack.

Dean DeLeon responded to queries from Commissioner Keller.

Dean DeLeon responded to queries from Commissioner Hernandez.

Commissioner Brassier spoke.

Dean DeLeon responded to queries from Commissioner Brassier.

Derek Burnham responded to queries from Commissioner Brassler.

A dialogue ensued between Dean DeLeon and Commissioner Ivers.

Commissioner Carmack spoke.

Mr. Marciano, Project Architect, spoke.

Commissioner Brassler spoke.

Mr. Marciano responded to comments made by Commissioner Brassler.

Commissioner Hernandez spoke.

Mr. Marciano spoke.

Derek Burnham responded to queries from Chair Highberger.

Chair Highberger spoke.

Derek Burnham responded to queries from Commissioner Hernandez.

Derek Burnham responded to queries from Chair Highberger.

A dialogue ensued between Chair Highberger, Dean DeLeon, Jill Griffiths and Derek Burnham.

Derek Burnham responded to a query from Commissioner Hernandez.

Commissioner Carmack spoke.

A dialogue ensued between Derek Burnham and Commissioner Carmack.

A dialogue ensued between Commissioner Brassler, Chair Highberger, Jill Griffiths and Dean DeLeon.

Derek Burnham responded to a query from Chair Highberger.

Chair Highberger responded to a query from Commissioner Brassler.

Derek Burnham responded to a query from Chair Highberger.

A dialogue ensued between Chair Highberger and Dean DeLeon.

Commissioner Hernandez spoke.

Commissioner Brassler spoke.

Commissioner Carmack spoke.

Dean DeLeon spoke.

Jill Griffiths responded to a query from Chair Highberger.

A dialogue ensued between Chair Highberger, Dean DeLeon and Commissioner Carmack.

Commissioner Carmack spoke.

Chair Highberger spoke.

Derek Burnham spoke.

Commissioner Hernandez spoke.

Jill Griffiths spoke.

Derek Burnham responded to a query from Commissioner Hernandez.

Mr. Marciano responded to a query from Chair Highberger.

Derek Burnham spoke.

Chair Highberger spoke.

Jill Griffiths spoke.

A motion was made by Commissioner Hernandez, seconded by Chair Highberger, to continue the item to February 13, 2012, to allow the applicant time to work with staff on revised plans.

Yes: 6 - Laura H. Brassler, Karen L. Highberger, Shannon Carmack, Irma Hernandez, Louise Ivers and Harvey Keller

see media

4. 12-005CH

Recommendation to elect a Chair of the Cultural Heritage Commission for 2012.

A motion was made by Chair Highberger, seconded by Commissioner Ivers, to elect Commissioner Hernandez as the Chair of the Cultural Heritage Commission for 2012. The motion carried by the following vote:

Yes: 6 - Laura H. Brassler, Karen L. Highberger, Shannon Carmack, Irma Hernandez, Louise Ivers and Harvey Keller

see media

5. 12-006CH Recommendation to elect a Vice Chair of the Cultural Heritage Commission for 2012.

Commissioner Brassler spoke.

A motion was made by Commissioner Hernandez, seconded by Commissioner Ivers, to elect Commissioner Highberger as the Vice Chair of the Cultural Heritage Commission for 2012. The motion carried by the following vote:

Yes: 6 - Laura H. Brassler, Karen L. Highberger, Shannon Carmack, Irma Hernandez, Louise Ivers and Harvey Keller

PUBLIC PARTICIPATION (7:20 PM)

see media

There were no comments from the public.

COMMENTS FROM THE CULTURAL HERITAGE COMMISSION (7:20 PM)

There were no comments from the Cultural Heritage Commission.

ADJOURNMENT (7:20 PM)

At 7:20 p.m., there being no objections, Chair Highberger adjourned the meeting.

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Becky Blair, Chair
Alan Fox, Vice Chair



Leslie Gentile, Commissioner
Phil Saumur, Commissioner
Melani Smith, Commissioner
Donita Van Horik, Commissioner

FINISHED AGENDA AND MINUTES

CALL TO ORDER (5:04 PM)

see media

At 5:04 p.m., Chair Blair called the meeting to order.

ROLL CALL (5:04 PM)

see media

Commissioners Alan L. Fox, Leslie Fernald Gentile, Phillip Joseph Saumur, Donita
Present: Van Horik and Becky Blair

Commissioners Melani Smith
Absent:

Also present: Amy Bodek, Director of Development Services; Derek Burnham, Planning Administrator; Jill Griffiths, Planning Officer; Michael Mais, Assistant City Attorney; Lynette Ferenczy, Planner; Jeff Winklepleck, Planner; Steven Valdez, Planner; Heidi Eidson, Bureau Secretary.

FLAG SALUTE (5:04 PM)

see media

Commissioner Saumur led the flag salute.

MINUTES (5:05 PM)

see media

see media

12-010PL

Recommendation to receive and file the Planning Commission minutes of January 19, 2012.

A motion was made by Commission Saumur, seconded by Commissioner Van Horik, to approve the recommendation. The motion carried by the following vote:

Yes: 4 - Phillip Joseph Saumur, Alan L. Fox, Donita Van Horik and
Becky Blair

Excused: 1 - Leslie Fernald Gentile

Absent: 1 - Melani Smith

DIRECTOR'S REPORT (5:05 PM)

see media

There was no Director's Report given.

SWEARING OF WITNESSES (5:06 PM)

see media

Do you solemnly swear or affirm that the evidence you shall give in this Planning Commission Meeting shall be the truth, the whole truth, and nothing but the truth.

REGULAR AGENDA (5:06 PM)

see media

see media

1. 12-011PL Recommendation to approve Tentative Parcel Map No. 71382 to subdivide one vacant lot into two lots located at 125 Linden Avenue within the Downtown Planned Development District (PD-30). (District 2) (Application No. 1111-11B)

Chair Blair recused herself from the item. Vice Chair Fox chaired the item.

Lynette Ferenczy, Project Planner, presented the staff report.

Lynette Ferenczy responded to a query from Commissioner Van Horik.

Derek Burnham, Planning Administrator, responded to a query from Commissioner Saumur.

Derek Burnham responded to queries from Vice Chair Fox.

Vice Chair Fox swore in the applicants.

Jim Najah and John Mars, applicants, responded to a query from Commissioner Van Horik.

Derek Burnham spoke.

Commissioner Van Horik spoke.

Jim Najah and John Mars responded to a query from Vice Chair Fox.

John Mars responded to a query from Commissioner Saumur.

A motion was made by Commissioner Van Horik, seconded by Commissioner Saumur, to approve the recommendation. The motion carried by the following vote:

Yes: 4 - Phillip Joseph Saumur, Alan L. Fox, Leslie Fernald Gentile and Donita Van Horik

Excused: 1 - Becky Blair

Absent: 1 - Melani Smith

see media

2. 12-012PL

Recommendation to recommend that City Council approve a street name change from West Coast Choppers Place to Oregon Avenue for the street section between Anaheim Street and 12th Street. (District 1) (Application No. 0910-10)

Jeff Winklepleck, Project Planner, presented the staff report.

Chair Blair spoke.

Larry Boland presented public comment.

Vice Chair Fox spoke.

Commissioner Van Horik spoke.

Commissioner Saumur spoke.

Derek Burnham, Planning Administrator, responded to a query from Chair Blair.

A motion was made by Commissioner Van Horik, seconded by Vice Chair Fox, to approve the recommendation. The motion carried by the following vote:

Yes: 5 - Phillip Joseph Saumur, Alan L. Fox, Leslie Fernald Gentile, Donita Van Horik and Becky Blair

Absent: 1 - Melani Smith

see media

3. 12-013PL Recommendation to deny the appeal by James Hannigan and uphold the Zoning Administrator's decision to approve a one- year (12/29/11 to 12/29/12) time extension request to extend the expiration of an approved Site Plan Review and Conditional Use Permit for a proposed 65-unit senior assisted living facility located at 3655 Elm Avenue in the R-4-U zone. (District 8) (Application No. 1111-10A)

Derek Burnham, Planning Administrator, introduced Steven Valdez, Project Planner, who presented the staff report.

Michael Mais, Assistant City Attorney, spoke.

Jim Hannigan, appellant, spoke.

Michael Mais responded to a query from Chair Blair.

Jim Hannigan spoke.

Michael Mais responded to a query from Chair Blair.

Jim Hannigan spoke.

Jim Hannigan responded to a query from Chair Blair.

Michael Mais spoke.

Victor De La Cruz, representing the applicant, spoke.

Victor De La Cruz responded to queries from Vice Chair Fox.

Victor De La Cruz responded to a query from Commissioner Van Horik.

Victor De La Cruz responded to queries from Commissioner Gentile.

Dean Isaacson, applicant, spoke.

Dean Isaacson responded to a query from Commissioner Van Horik.

Dean Isaacson responded to a query from Amy Bodek, Director of Development Services.

Dean Isaacson responded to a query from Commissioner Van Horik.

Michael Mais responded to a query from Chair Blair.

Jim Hannigan spoke.

Jim Hannigan responded to queries from Vice Chair Fox.

Odette Harrow provided public comment.

Chair Blair responded to a query from Odette Harrow.

A dialogue ensued between Commissioner Fox and Odette Harrow.

Amy Bodek spoke.

Jonathan Kraus, Chief of Staff for Councilmember Rae Gabelich, spoke.

John Edmonds, Chief of Staff for Councilmember Dee Andrews, spoke.

Mike Kowal provided public comment.

Derek Burnham responded to a query from Mike Kowal.

Chair Blair spoke.

Yetta Kane provided public comment.

Dean Isaacson spoke.

James Hannigan provided public comment.

Michael Mais responded to queries from Vice Chair Fox.

Amy Bodek responded to a query from Vice Chair Fox.

Commissioner Saumur spoke.

Michael Mais responded to comments from Commissioner Saumur.

Vice Chair Fox spoke.

Commissioner Van Horik spoke.

Derek Burnham responded to queries from Chair Blair.

Chair Blair spoke.

Michael Mais spoke.

Vice Chair Fox spoke.

A motion was made by Vice Chair Fox, seconded by Commissioner Van Horik, to approve the recommendation. The motion carried by the following vote:

Yes: 3 - Alan L. Fox, Donita Van Horik and Becky Blair

No: 2 - Phillip Joseph Saumur and Leslie Fernald Gentile

Absent: 1 - Melani Smith

PUBLIC PARTICIPATION (7:11 PM)

see media

Jim Hannigan provided public comment.

Vice Chair Fox responded to comments made by Jim Hannigan.

COMMENTS FROM THE PLANNING COMMISSION (7:12 PM)

There were no comments from the Commission.

ADJOURNMENT (7:12 PM)

At 7:12 p.m., Chair Blair adjourned the meeting.

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