

**LONG BEACH CIVIL SERVICE COMMISSION
CAROLYN SMITH WATTS, PRESIDENT
JUNE 20, 2012**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, June 20, 2012, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

MEMBERS PRESENT: Carolyn Smith Watts, Charles Hicks Jr., Jeanne Karatsu, Jonathan Gotz, Larry Keller

MEMBER EXCUSED:

OTHERS PRESENT: Mario R. Beas, Executive Director & Secretary
Sharon Hamilton, Acting Executive Assistant
Christina Checel, Senior Deputy City Attorney
Debbie McCluster, Personnel Analyst
Robert Pflingsthorn, Personnel Analyst
Lourdes Ferrer, Personnel Analyst
Donna de Araujo, Assistant Administrative Analyst
Ken Walker, Personnel Operations Manager, Human Resources

President Carolyn Smith Watts presided.

MINUTES: It was moved by Commissioner Hicks, seconded by Commissioner Gotz and carried that the minutes of the regular meeting of June 6, 2012, be approved as prepared. The motion carried by a unanimous roll call vote.

CONSENT CALENDAR (2-6): It was moved by Commissioner Hicks, seconded by Commissioner Keller and carried that the Consent Calendar items be approved with the exception of the Marine Safety Sergeant-Boat Operator examination results. The motion carried by a unanimous roll call vote.

EXAMINATION RESULTS: Request to approve examination results.

Cement Finisher
Petroleum Engineer

The motion was made to approve request on Consent Calendar.

EXAMINATION RESULTS:

Request to approve examination results pending protest of examination.

Marine Safety Sergeant –Boat Operator

It was moved by Commissioner by Hicks, seconded by Commissioner Keller to approve Marine Safety Sergeant-Boat Operator examination results subject to pending protest of examination. The motion carried by the following roll call vote.

AYE: Charles Hicks Jr.
Larry Keller
Jeanne Karatsu
Carolyn Smith Watts

NAY: Jonathan Gotz

The motion was made to approve request on Consent Calendar.

RETIREMENTS:

Request to receive and file retirements.

Daniel Cienfuegos/Combination Building
Inspector/Development Services
Teresa Pregovisk/Administrative Analyst III/Police
Department
Benjamin Johnson/Assistant Traffic Signal Technician
I/Public Works
Mark Maes/Senior Plumbing Inspector/Development
Services
David Rios/Police Officer/Police Department
Scott Giles/Battalion Chief/Fire Department
Diane Guerin/School Guard/Police Department

The motion was made to receive and file on Consent Calendar.

RESIGNATIONS:

Request to receive and file resignations.

Valerie Anderson/Customer Service Representative III/Long
Beach Gas & Oil
Teymi-Elise Herring/Public Health Nutritionist II/Health
Department

The motion was made to receive and file on Consent

Calendar.

SCHEDULE FOR HEARINGS:

Request to approve hearing schedule.

Suspension Appeal 17-S-1112, Suggested Date October 17, 2012

Suspension Appeal 18-MD-1112, Suggested Date October 24, 2012

The motion was made to approve on Consent Calendar.

WITHDRAWAL OF APPEAL:

Request to receive and file withdrawal of appeal.

Dismissal Appeal 13-D-1112

The motion was made to receive and file on Consent Calendar.

PROVISIONAL APPOINTMENT:

The Secretary presented a communication from Margaret Huebner, Director of Human Resources, Harbor, requesting Commission authorization to appoint Alex Holford to the classification of Planner I on a provisional basis. After discussion, it was moved by Commissioner Keller, seconded by Commissioner Hicks and carried that the request be granted in accordance with Civil Service Commission Policy 1.02 and Section 43 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

**REQUEST TO TRANSFER AND
RETURN TO FORMER
CLASSIFICATION:**

**TONY MACIEL/EQUIPMENT OPERATOR TO TRAFFIC
PAINTER/PUBLIC WORKS**

The Secretary presented communications from Toni Maciel, Equipment Operator, Harbor, requesting Commission authorize his transfer from an Equipment Operator, Harbor to his former classification of Traffic Painter, Public Works. The Secretary briefed the Commission on the request. Ken Walker, Personnel Operations Manager, Human Resources and Stacey Lewis, Assistant Executive Director, Human Resources, Harbor responded to the questions from the Commission. Mr. Maciel was not present. After discussion, it was moved by Commissioner Gotz, seconded by Commissioner Hicks and carried that the request to transfer Tony Maciel to his former classification of Traffic Painter be approved, pursuant to Sections 64 & 67(1) of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

**REQUEST FOR SELECTIVE
CERTIFICATION:**

The Secretary presented a communication from Kevin L., Wattier, General Manager, Water Department requesting Commission authorization for the selective certification for individuals with skills in access control and surveillance systems, from the Business Systems Specialist eligible list. After discussion, it was moved by Commissioner Gotz, seconded by Commissioner Keller and carried that the request be approved, pursuant to Section 28 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

**REQUEST FOR EXCEPTION TO
CIVIL SERVICE RULES AND
REGULATIONS – ARTICLE VIII
SECTION 115(3):**

**Requesting Exception to Article II, Section 7 of the
Civil Service Rules and Regulations – Qualifications
and Requirements for Supervisor-Facilities
Maintenance Limiting Applications to City Employees
and Laid Off City Employees**

The Secretary presented a staff report, prepared by him, requesting Commission approval for an exception to Article II, Section 7 of the Civil Service Rules and Regulations – Qualifications and Requirements, for Supervisor-Facilities Maintenance, as an open-competitive examination, limiting applications to City employees and City employees terminated due to layoffs since 2009. The Secretary briefed the Commission regarding this request. After discussion, it was moved by Commissioner Gotz, seconded by Commissioner Keller and carried to approve the Exception to Civil Service Rules and Regulations, Section 115(3), Article II, Section 7 – Qualifications and Requirements. The motion carried by a unanimous roll call vote.

**REQUEST FOR OUT-OF-ORDER
LAYOFF:**

**NORMA C. LOPEZ, DEVELOPMENT PROJECT
MANAGER, DEVELOPMENT SERVICES**

The Secretary presented a request from Norma C. Lopez, Development Project Manager, Development Services requesting an out-of-order layoff from her position as a Development Project Manager. After discussion, it was moved by Commissioner Karatsu, seconded by Commissioner Gotz and carried to approve the out-of-order layoff in accordance with Section 100 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

BULLETINS:

It was moved by Commissioner Gotz, seconded by Commissioner Keller and carried that the following Job Opportunity Bulletins be approved. The motion carried by a unanimous roll call vote.

Business Systems Specialist
Senior Plumbing Inspector
Supervisor-Facilities Maintenance
Surveyor

**PROPOSED CIVIL SERVICE
DEPARTMENT BUDGET 2012/2013:**

The Secretary presented a staff report, prepared by him, and the proposed Civil Service Department Budget for Fiscal Year 2012/2013, to the Commission for approval. He briefed the Commission on the proposed budget. Commissioner Gotz indicated that good work was done in the area of the hearings. After discussion, it was moved by Commissioner Karatsu, seconded by Commissioner Keller and carried to approve the proposed Civil Service Budget for Fiscal Year 2012/2013, and submit it to the Mayor. The motion carried by a unanimous roll call vote.

MANAGERS' REPORT:

The Secretary presented the Commission with the 2013 Civil Service Department Organization Chart. He presented the Commission with a thank you letter from Randy Foster, Marine Safety Chief, Fire Department thanking staff for the excellent work with the Marine Safety related examinations.

COMMENTS FROM THE PUBLIC:

Stacey Lewis, Assistant Director of Human Resources, Harbor, thanked Melinda and Mario for the work on the Surveyor Bulletin. President Smith Watts, congratulated Stacey Lewis, Assistant Director of Human Resources, Harbor for her completion and graduation from the Long Beach Leadership Academy.

ADJOURNMENT:

There being no further business before the Commission, President Smith Watts adjourned the meeting.



MARIO R. BEAS
Secretary

MRB:seh

Becky Blair, Chair
Alan Fox, Vice Chair



Phil Saumur, Commissioner
Melani Smith, Commissioner
Donita Van Horik, Commissioner

FINISHED AGENDA AND MINUTES

CALL TO ORDER (5:01 PM)

see media

At 5:01 p.m., Chair Blair called the meeting to order.

ROLL CALL (5:01 PM)

see media

Commissioners Alan L. Fox, Phillip Joseph Saumur and Becky Blair

Present:

Commissioners Melani Smith and Donita Van Horik

Absent:

Also present: Amy Bodek, Director of Development Services; Derek Burnham, Planning Administrator; Jill Griffiths, Planning Officer; Michael Mais, Assistant City Attorney; Cuentin Jackson, Planner; Steve Gerhardt, Planner; Heidi Eidson, Bureau Secretary.

FLAG SALUTE (5:01 PM)

see media

Commissioner Saumur led the flag salute.

MINUTES (5:01 PM)

see media

see media

12-043PL

Recommendation to receive and file the Planning Commission minutes of May 17, 2012.

A motion was made by Commissioner Fox, seconded by Commissioner Saumur, to approve the recommendation. The motion carried by the following vote:

Yes: 2 - Phillip Joseph Saumur and Becky Blair

Abstain: 1 - Alan L. Fox

Absent: 2 - Melani Smith and Donita Van Horik

see media

12-044PL

Recommendation to receive and file the Planning Commission minutes of May 24, 2012.

A motion was made by Commissioner Saumur, seconded by Commissioner Fox, to approve the recommendation. The motion carried by the following vote:

Yes: 3 - Phillip Joseph Saumur, Alan L. Fox and Becky Blair

Absent: 2 - Melani Smith and Donita Van Horik

see media

12-045PL

Recommendation to receive and file the Planning Commission minutes of June 7, 2012.

A motion was made by Commissioner Fox, seconded by Commissioner Saumur, to approve the recommendation. The motion carried by the following vote:

Yes: 3 - Phillip Joseph Saumur, Alan L. Fox and Becky Blair

Absent: 2 - Melani Smith and Donita Van Horik

DIRECTOR'S REPORT (5:04 PM)

see media

Amy Bodek, Director of Development Services, provided the Director's Report.

Chair Blair spoke.

SWEARING OF WITNESSES (5:06 PM)

see media

Do you solemnly swear or affirm that the evidence you shall give in this Planning Commission Meeting shall be the truth, the whole truth, and nothing but the truth.

REGULAR AGENDA (5:08 PM)

see media

see media

1. 12-046PL Recommendation to approve a Conditional Use Permit for the operation of a drive-thru, ready-to-eat facility located at 3821 Lakewood Boulevard

in Subarea 1 of the Douglas Park North Planned Development District (PD-32). (District 5) (Application No. 1205-03)

Derek Burnham, Planning Administrator, introduced Cuentin Jackson, Project Planner, who presented the staff report.

Rob Eres, Nexus Development, applicant, spoke.

A dialogue ensued between Commissioner Fox and Rob Eres.

Rob Eres responded to a query from Commissioner Saumur.

Derek Burnham responded to a query from Commissioner Saumur.

Rob Eres responded to a query from Commissioner Saumur.

Derek Burnham responded to a query from Commissioner Fox.

Amy Bodek responded to a query from Commissioner Fox.

Rob Eres responded to queries from Chair Blair.

Chair Blair spoke.

A motion was made by Commissioner Saumur, seconded by Commissioner Fox, to approve the recommendation. The motion carried by the following vote:

Yes: 3 - Phillip Joseph Saumur, Alan L. Fox and Becky Blair

Absent: 2 - Melani Smith and Donita Van Horik

STUDY SESSION - ADAPTIVE REUSE (5:24 PM)

see media

Derek Burnham, Planning Administrator, spoke.

Derek Burnham introduced Steve Gerhardt, Project Planner, who presented the study session.

Steve Gerhardt responded to queries from Commissioner Saumur.

Derek Burnham spoke.

Derek Burnham responded to a query from Commissioner Saumur.

Commissioner Fox spoke.

Derek Burnham responded to a query from Commissioner Fox.

Steve Gerhardt responded to a query from Commissioner Fox.

Chair Blair spoke.

Amy Bodek, Director of Development Services, responded to a query from Chair Blair.

Chair Blair spoke.

Amy Bodek responded to a query from Commissioner Saumur.

Chair Blair spoke.

Bob Ladd, ASLA, provided public comment.

Chair Blair swore in a late arriving member of the public wishing to speak.

Jon Glasgow provided public comment.

Chair Blair swore in a late arriving member of the public wishing to speak.

Maureen Neeley provided public comment.

Derek Burnham responded to a query from Maureen Neeley.

Chair Blair spoke.

Commissioner Fox spoke.

Chair Blair responded to comments made by Commissioner Fox.

Amy Bodek responded to a query from Chair Blair.

Chair Blair spoke.

Commissioner Saumur spoke.

Chair Blair spoke.

Derek Burnham responded to comments made by Chair Blair.

Chair Blair spoke.

PUBLIC PARTICIPATION (6:12 PM)

see media

There were no comments from the public.

COMMENTS FROM THE PLANNING COMMISSION (6:13 PM)

see media

Chair Blair spoke.

Commissioner Fox spoke.

A dialogued ensued between Michael Mais, Assistant City Attorney, Commissioner Fox and Chair Blair.

ADJOURNMENT (6:17 PM)

see media

At 6:17 p.m., Chair Blair adjourned the meeting.

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