



**Date:** August 7, 2006  
**To:** Gerald R. Miller, City Manager *my cfr*  
**From:** Christine F. Andersen, Director of Public Works *CFA*  
**For:** Mayor and Members of the City Council  
**Subject:** Third Amendment to Agreement with Bon Terra Consulting, Agenda item No. 37

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This memo is to clarify that the above referenced agenda item is to amend the current contract with the consultant that prepared the Environmental Impact Report (EIR) for the Airport Terminal Improvement Project to perform additional work relating to finalizing this document. This additional work is outlined in the Council Letter. The work involves not only the prime, Bon Terra Consulting, but also extensive work by several of the sub-consultants, in particular the noise and air-quality sub-consultants.

On a separate track, staff has prepared and will issue shortly a Request for Proposals to acquire the architectural and engineering services that will be required to design the terminal improvements outlined in the EIR. It is anticipated that this selection process will take three months at which time staff is hopeful that the current EIR appellant negotiations will be completed and staff can return to the City Council with a recommendation for final project size and the award of a design contract.

The contract for the design and construction of the parking structure was awarded by City Council several years ago. Due to the time that has elapsed and design changes that may result due to current EIR appellant negotiations, in addition to design review by the Planning Commission, staff is anticipating a request to amend this contract being presented to the City Council for approval within the next three months.

Should you have any questions regarding this matter, please contact Mark Christoffels, City Engineer, at extension 8-6771.

cc: Christine F. Shippey, Assistant City Manager