

**CITY OF LONG BEACH
BELMONT SHORE PARKING
AND BUSINESS
IMPROVEMENT AREA
ADVISORY COMMISSION
MINUTES**

**THURSDAY, FEBRUARY 16, 2017
BAY SHORE LIBRARY, 195 BAY SHORE
AVENUE, THIRD THURSDAY, 8:00 AM**

William Lorbeer, Chair
Marsha Jeffer, Vice Chair
Karen Blair, Commissioner



Eric Forsberg, Commissioner
Ryan Hofman, Commissioner
Joy Starr, Commissioner
David Witzling, Commissioner

FINISHED AGENDA AND DRAFT MINUTES

REGULAR MEETING

CALL TO ORDER

8:14 AM Chair Lorbeer called the meeting to order.

ROLL CALL

Commissioners Eric Forsberg, Joy Starr, William W. Lorbeer and David Witzling

Present:

Commissioners Marsha Jeffer

Excused:

Commissioners Karen Blair and Ryan Hofman

Absent:

Also present: Suzie Price, CD 3 Councilwoman; Dede Rossi, BSBA Executive Director; Lisa West, CD3 Community Liaison; Antonella Schaub CD3 Communications Director; Craig Beck, PW Director; Michael Johnston, Public Works; Nancy Villasenor, Capital Projects Coordinator; Charles Foley, Hirsch & Associates; John Keisler, EPD Director; Ashley, LBT Accounting Manager.

**COUNCIL DISTRICT 3 COUNCILWOMAN SUZIE PRICE PRESENTATION FOR
OUTGOING COMMISSIONER WILLIAM W. LORBEER.**

8:16 AM Councilwoman Suzie Price recognized the Commission tenure of William Lorbeer, and presented him with a certificate

CHAIR REPORT

8:28 AM Chair Lorbeer commented on the LBT Employee Bus Pass Program and some of his most significant accomplishments with the Commission. He stated he will remain involved, and welcomed the newest commissioner, Matthew Peterson.

PUBLIC PARTICIPATION: Members of the public are invited to address the Commission on items of interest to the public within Commission jurisdiction. Each speaker will be limited to three minutes unless that time is extended by the Chair. Public participation will be heard without discussion or action on the issues raised.

8:31 AM There was no public participation at this time

CONSENT CALENDAR

1. 17-006BS Recommendation to approve the minutes for the meeting held January 19, 2017.

Attachments: [17-006BS Finished Agenda And Draft Minutes 01.19.17.](#)

A motion was made by Commissioner Forsberg, seconded by Commissioner Starr, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Eric Forsberg, Joy Starr, William W. Lorbeer and David Witzling

Excused: 1 - Marsha Jeffer

Absent: 2 - Karen Blair and Ryan Hofman

2. 17-007BS Recommendation to receive and file the Financial Report for the

period ending December 31, 2017.

Attachments: [17-007BS BSPBIAAC Dec 2016 Financial Statement.pdf](#)

A motion was made by Commissioner Forsberg, seconded by Commissioner Starr, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Eric Forsberg, Joy Starr, William W. Lorbeer and David Witzling

Excused: 1 - Marsha Jeffer

Absent: 2 - Karen Blair and Ryan Hofman

3. 17-008BS Recommendation to receive and file the Long Beach Transit Employee Bus Pass Program Status Report for the period January 1, 2017 through January 31, 2017.

Attachments: [17-008BS LBT Emp Bus Pass Program Report Jan 2017](#)

8:31 AM Chair Bill Lorbeer spoke

8:32 AM Commissioner Matt Peterson spoke

8:32 AM Chair Bill Lorbeer spoke

8:32 AM Dede Rossi, BSBA Executive Director spoke

A motion was made by Commissioner Forsberg, seconded by Commissioner Starr, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Eric Forsberg, Joy Starr, William W. Lorbeer and David Witzling

Excused: 1 - Marsha Jeffer

Absent: 2 - Karen Blair and Ryan Hofman

REGULAR AGENDA

NOTE: Agenda item number 6 was taken out of order as the first REGULAR AGENDA item.

9:04 AM SECOND ROLL CALL

Commissioners Eric Forsberg, Joy Starr, Marsha Jeffer, William W. Lorbeer and
Present: David Witzling

Commissioners Karen Blair and Ryan Hofman
Absent:

4. 17-010BS Recommendation to approve expenditure, not to exceed \$605,000 for repair and repaving, new parking meters and LED lighting for six of the City owned parking lots located in the Belmont Shore Parking and Business Improvement Area, south of the alley behind businesses on East Second Street.

Attachments: [17-010BS Parking Lots Project.pdf](#)
[Exhibit A Belmont Shore Parking Lot Project Map.pdf](#)
[BS Parking Lot Project Scope and Cost Estimate Feb 20](#)
[BS Parking Lot Project Schedule Feb 2017.pdf](#)

8:39 AM Chair Bill Lorbeer spoke
8:41 AM Rosana Carranza, PW Management Assistant spoke
8:43 AM Chair Bill Lorbeer spoke
8:44 AM Rosana Carranza, PW Management Assistant spoke
8:45 AM Chair Bill Lorbeer spoke
8:46 AM Commissioner Eric Forsberg spoke
8:46 AM Chair Bill Lorbeer spoke
8:47 AM Commissioner Eric Forsberg spoke
8:48 AM Chair Bill Lorbeer spoke
8:48 AM Craig Beck, PW Director spoke
8:50 AM Chair Bill Lorbeer spoke
8:50 AM Commissioner Eric Forsberg spoke
8:50 AM Chair Bill Lorbeer spoke
8:51 AM Rosana Carranza, PW Management Assistant spoke
8:51 AM Chair Bill Lorbeer spoke
8:52 AM Commissioner Eric Forsberg spoke
8:52 AM Craig Beck, PW Director spoke

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8:54 AM Chair Bill Lorbeer spoke
8:55 AM Craig Beck, PW Director spoke
8:55 AM Commissioner Eric Forsberg spoke
8:55 AM Chair Bill Lorbeer spoke
8:56 AM Craig Beck, PW Director spoke
8:56 AM Chair Bill Lorbeer spoke
8:57 AM Craig Beck, PW Director spoke
8:57 AM Chair Bill Lorbeer spoke
8:57 AM Craig Beck, PW Director spoke
8:58 AM Commissioner David Witzling spoke
8:58 AM Craig Beck, PW Director spoke
8:58 AM Commissioner David Witzling spoke
8:58 AM Craig Beck, PW Director spoke
8:59 AM Commissioner David Witzling spoke
9:00 AM Commissioner David Witzling spoke
9:01 AM Craig Beck, PW Director spoke
9:03 AM Commissioner Eric Forsberg spoke
9:04 AM Chair Bill Lorbeer spoke
9:04 AM Commissioner Eric Forsberg spoke
9:05 AM Chair Bill Lorbeer spoke
9:06 AM Craig Beck, PW Director spoke
9:07 AM Chair Bill Lorbeer spoke
9:10 AM DISCUSSION ENSUED SAME
9:12 AM Craig Beck, PW Director spoke
9:13 AM Chair Bill Lorbeer spoke
9:13 AM Commissioner Eric Forsberg spoke
9:16 AM Chair Bill Lorbeer spoke
9:16 AM Commissioner Eric Forsberg spoke
9:17 AM Commissioner Dede Rossi spoke
9:17 AM Chair Bill Lorbeer spoke
9:18 AM Suzie Price, CD 3 Councilwoman spoke
9:20 AM Chair Bill Lorbeer spoke
9:21 AM Craig Beck, PW Director spoke
9:21 AM Commissioner David Witzling spoke
9:22 AM Craig Beck, PW Director spoke
9:22 AM Suzie Price, CD 3 Councilwoman spoke
9:23 AM Chair Bill Lorbeer spoke
9:23 AM Commissioner Matt Peterson spoke
9:23 AM Chair Bill Lorbeer spoke

An amended motion was made by Commissioner Forsberg, seconded by Jeffer, to approve recommendation, and to report back to the Commission at the March meeting with more project detail, including scope and cost; determine if there is a source of Library repayment of project cost; clarify that project cost will be funded by CFD 2 and CFD 1 revenue. The motion carried by the following vote:

Yes: 5 - Eric Forsberg, Joy Starr, Marsha Jeffer, William W. Lorbeer and David Witzling

Absent: 2 - Karen Blair and Ryan Hofman

5. 17-011BS Recommendation to approve expenditure not to exceed \$1,250,000 from the Belmont Shore Parking and Business Improvement Area Advisory Commission parking meter revenue for a project to improve the medians located on East Second Street and within the boundaries of the Belmont Shore Parking and Business Improvement Area.

Attachments: [17-011BS Median Project.pdf](#)

9:26 AM Craig Beck, PW Director spoke
9:33 AM Chair Bill Lorbeer spoke
9:33 AM Craig Beck, PW Director spoke
9:36 AM Chair Bill Lorbeer spoke
9:37 AM Craig Beck, PW Director spoke
9:37 AM Chair Bill Lorbeer spoke
9:38 AM Craig Beck, PW Director spoke
9:39 AM Chair Bill Lorbeer spoke
9:40 AM Craig Beck, PW Director spoke
9:41 AM Commissioner Eric Forsberg spoke
9:42 AM Craig Beck, PW Director spoke
9:42 AM Vice Chair Marsha Jeffer spoke
9:42 AM Craig Beck, PW Director spoke
9:43 AM Chair Bill Lorbeer spoke
9:43 AM Commissioner Eric Forsberg spoke
9:44 AM Chair Bill Lorbeer spoke
9:45 AM Chuck Foley, Hirsch & Associates spoke
9:48 AM Commissioner Eric Forsberg spoke
9:48 AM Craig Beck, PW Director spoke
9:48 AM Chair Bill Lorbeer spoke
9:51 AM Craig Beck, PW Director spoke

9:52 AM Chair Bill Lorbeer spoke
9:52 AM Craig Beck, PW Director spoke
9:52 AM Commissioner Eric Forsberg spoke
9:52 AM Chair Bill Lorbeer spoke
9:54 AM Vice Chair Marsha Jeffer spoke
9:54 AM Chuck Foley, Hirsch & Associates spoke
9:54 AM Chair Bill Lorbeer spoke
9:54 AM Commissioner Eric Forsberg spoke
9:55 AM Chair Bill Lorbeer spoke
9:56 AM Commissioner Eric Forsberg spoke
9:57 AM Chair Bill Lorbeer spoke
9:58 AM Commissioner Eric Forsberg spoke
9:58 AM Chair Bill Lorbeer spoke
9:59 AM Commissioner David Witzling spoke
10:00 AM Vice Chair Marsha Jeffer spoke
10:00 AM Chair Bill Lorbeer spoke
10:01 AM Commissioner Matt Peterson spoke
10:02 AM Chair Bill Lorbeer spoke
10:04 AM Vice Chair Marsha Jeffer spoke

A motion was made by Jeffer, seconded by Commissioner Starr, to approve recommendation. The motion carried by the following vote:

Yes: 5 - Eric Forsberg, Joy Starr, Marsha Jeffer, William W. Lorbeer and David Witzling

Absent: 2 - Karen Blair and Ryan Hofman

6. 17-009BS Recommendation to receive and file an oral report from Long Beach Transit staff regarding an overview of the Long Beach Transit Belmont Shore Employee Bus Pass Program.

Attachments: [17-009BS LBT Bus Pass Program Overview.pdf](#)

8:33 AM Chair Bill Lorbeer spoke
8:34 AM Ashley Liang, Accounting Manager LBT spoke
8:35 AM Chair Bill Lorbeer spoke
8:36 AM Ashley Liang, Accounting Manager LBT spoke
8:37 AM Craig Beck, PW Director spoke
8:38 AM Chair Bill Lorbeer spoke
8:39 AM Ashley Liang, Accounting Manager LBT spoke

A motion was made by Commissioner Starr, seconded by Commissioner Witzling, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Eric Forsberg, Joy Starr, William W. Lorbeer and David Witzling

Excused: 1 - Marsha Jeffer

Absent: 2 - Karen Blair and Ryan Hofman

7. ELECTION TO REPLACE OUTGOING CHAIRPERSON

10:05 AM Commissioner Starr nominated Matthew Peterson for Chair

10:05 AM Commissioner Peterson withdrew his nomination

10:05 AM Chair Lorbeer nominated Vice Chair Jeffer for Chair

10:06 AM Vote for Vice Chair Jeffer as Chair: Yes - 5; No - 0

10:07 AM Chair Jeffer nominated Commissioner Peterson for Vice Chair

10:08 AM No other Vice Chair nominations, therefore Matthew Peterson is elected as Vice Chair

PUBLIC PARTICIPATION: Members of the public are invited to address the Commission on items of interest to the public within Commission jurisdiction. Each speaker will be limited to three minutes unless that time is extended by the Chair. Public participation will be heard without discussion or action on the issues raised.

10:09 AM There was no public participation at this time

ADJOURNMENT

10:09 AM The meeting was adjourned

Next regular meeting: March 16, 2017.

I, Jim Fisk, Project Manager, certify that the agenda was posted not less than 72 hours prior to the meeting. Signature: _____ Date: _____

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Note:

The City of Long Beach intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call Jim Fisk 48 hours prior to the Belmont Shore Parking and Business Improvement Area Advisory Commission meeting at (562) 570-3863. This information is available in an alternative format by request to Jim Fisk at (562) 570-3863. For correspondence purposes you can reach City staff at jim.fisk@longbeach.gov.

The Belmont Shore Parking and Business Improvement Area Advisory Commission agenda and supporting documents are available on the Internet at <http://longbeach.legistar.com/Calendar.aspx>. Agenda items may also be reviewed in the Office of the City Clerk or online at the Main Library and at the Branch Libraries. Persons interested in obtaining an agenda via email should send an email request to the Clerk of the Belmont Shore Parking and Business Improvement Area Advisory Commission at jim.fisk@longbeach.gov.