

C-9

March 15, 2022

HONORABLE MAYOR AND CITY COUNCIL

City of Long Beach

California

RECOMMENDATION:

Authorize the City Manager, or designee, to execute all documents necessary to amend Contract No. 30976 with Innovative Interfaces Inc., of Emeryville, CA, for providing continued Library Management System services, to increase the annual contract amount by \$175,445, with a 15 percent contingency in the amount of \$26,317, for a total annual amount not to exceed \$201,762, and extend the term of the contract to March 31, 2023. (Citywide)

DISCUSSION

City Council approval is requested to authorize the City Manager, or designee, to execute a contract amendment with Innovative Interfaces, Inc., to continue providing ongoing licensing, support, hardware, software, cloud backup, and telephone notices/renewal service of the Library Management Systems (LMS) for an additional two years.

On January 20, 2008, the City Council awarded a contract to Innovative Interfaces Inc., as part of its adoption of Resolution No. RES-15-0005 for licensing, support, hardware and software service, and staff training for the LMS. The LMS is both the enterprise system and public gateway to the majority of the Long Beach Public Library resources. Core resources of the LMS include maintenance of patron records, circulation records, fines, fees, acquisition funds, and materials purchase cycle tracking. The LMS also serves as a gateway to online databases, newspaper archives, downloadable audiobooks, eBooks, and music. The public access catalog is the tool for staff and the public to search for materials, place holds, and check personal library accounts.

The Library Services Department (Department) will move forward according to City of Long Beach Purchasing policy to select a vendor to provide the LMS. The procurement process for a new contract has been delayed due to staff shortages and the Department's COVID-19 response.

This matter was reviewed by Deputy City Attorney Richard F. Anthony on February 23, 2022, Purchasing Agent Michelle Wilson on February 17, 2022, and Revenue Management Officer Geraldine Alejo on February 22, 2022.

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TIMING CONSIDERATIONS

City Council action to amend Contract No. 30976 is requested on March 15, 2022, to ensure there is no interruption to services.

FISCAL IMPACT

The requested action increases the contract authority with Innovative Interfaces, Inc., by a total annual amount not to exceed \$201,762, inclusive of a 15 percent contingency. Of the total annual cost, \$132,138 is appropriated in the General Fund Group in the Library Services Department. It is anticipated that the remaining balance of \$69,624 will be funded within current resources also appropriated in the General Fund Group in the Library Services Department. This recommendation has no staffing impact beyond the normal budgeted scope of duties and is consistent with existing City Council priorities. There is no local job impact associated with this recommendation.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



CHRISTINE HERTZEL
INTERIM DIRECTOR OF LIBRARY SERVICES

APPROVED:



THOMAS B. MODICA
CITY MANAGER