



CITY OF LONG BEACH

DEPARTMENT OF PUBLIC WORKS

333 West Ocean Boulevard • Long Beach, CA 90802 • (562) 570-6383 • FAX (562) 570-6012

August 19, 2003

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

SUBJECT: Award of Contracts to CH2M Hill, Inc., HNTB Corporation, Kimley-Horn and Associates, Inc., and Willdan for As-Needed Airport Planning, Engineering, and Architectural Consulting Services (District 5)

DISCUSSION

The City of Long Beach has historically used consultants on an as-needed basis to provide plans and specifications for capital projects related to Airport improvements. This is necessary as the City's Public Works Department does not have designated staff positions for Airport Planners, Architects, or Electrical, Mechanical, Structural, and Geotechnical Engineers. Current as-needed consultant contracts related to these specialized airport expertises have expired. A Request for Qualifications (RFQ) process was conducted in accordance with Administrative Regulation 8-4, "Selecting Professional Services," as well as Federal Aviation Administration requirements, to secure these professional services.

Twelve firms submitted proposals. A Consultant Review Committee reviewed the proposals and determined that the following four firms were best qualified to provide the necessary specialized professional services.

CH2M Hill, Inc.
HNTB Corporation
Kimley-Horn and Associates, Inc.
Willdan

The recommended firms include one Long Beach firm. All firms have included subconsultants on their teams (a list is attached) which will enable them to meet our Federal Disadvantaged Business Enterprise (DBE) goal. It is being recommended that as-needed service contracts be awarded to these firms, with a maximum authorized amount of \$750,000 each over the three-year period, for a total of \$3,000,000. The recommended term of each contract is three years with an option for one 2-year extension. As individual projects are identified, work orders for each project will be issued to the various firms. Each work order will be funded from the source identified for each particular project.

ADMINISTRATION & PLANNING
333 W. Ocean Blvd., 9th Floor
Long Beach, CA 90802
Ph. (562) 570-6383
Fax (562) 570-6012

AIRPORT
4100 Donald Douglas Dr.
Long Beach, CA 90808
Ph. (562) 570-2600
Fax (562) 570-2601

ENGINEERING
333 W. Ocean Blvd., 9th Floor
Long Beach, CA 90802
Ph. (562) 570-6771
Fax (562) 570-6012

PUBLIC SERVICE
1601 San Francisco Ave.
Long Beach, CA 90813
Ph. (562) 570-2700
Fax (562) 570-2792

TRAFFIC & TRANSPORTATION
333 W. Ocean Blvd., 10th Floor
Long Beach, CA 90802
Ph. (562) 570-6331
Fax (562) 570-7161

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This matter was reviewed by Deputy City Attorney Donna F. Gwin on August 4, 2003, and Budget Manager Michael Killebrew on August 5, 2003.

TIMING CONSIDERATIONS

City Council action on this matter on August 19, 2003, will allow a timely execution of budgeted Capital Improvement Projects.

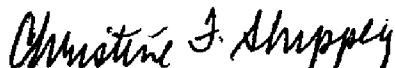
FISCAL IMPACT

The four contract awards are for a maximum amount of \$750,000 each, for a not-to-exceed amount of \$3,000,000. Some of the anticipated projects are currently budgeted in various Airport capital improvement project funds in the Airport Enterprise Fund (EF 320) in the Department of Public Works (PW), and no appropriation increase is required. Any work not currently budgeted will only proceed at such time that appropriations have been approved by the City Council.

IT IS RECOMMENDED THAT THE CITY COUNCIL:

- 1) Authorize the City Manager to enter three-year contracts with CH2M Hill, Inc., HNTB Corporation, Kimley-Horn and Associates, Inc., and Willdan for as-needed airport planning, engineering, and architectural consulting services in an amount not to exceed \$750,000 each, over a period of three years.
- 2) Authorize the City Manager to execute amendments to extend the term for up to two additional years, to authorize additional services, if required, within the provisions of the contracts, and adjust the fee schedules for inflation.

Respectfully submitted,

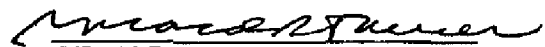


CHRISTINE F. SHIPPEY
DEPUTY CITY MANAGER/
ACTING DIRECTOR OF PUBLIC WORKS

BM:RK
P/CL/As-NeededAirportServices

Attachment

APPROVED:



GERALD R. MILLER
CITY MANAGER