

SUMMARY OF CHANGES TO DEPARTMENTAL ORGANIZATION ORDINANCE FISCAL YEAR 2006

CIVIL SERVICE DEPARTMENT

- Change the following division title:

<u>From</u>	<u>To</u>
Recruitment	Recruitment Services

COMMUNITY DEVELOPMENT DEPARTMENT

- Change the following division title in Administrative & Financial Services Bureau:

<u>From</u>	<u>To</u>
Disadvantaged Community Assistance	Diversity and Economic Opportunity
- Add Urban Design Division to Redevelopment Bureau
- Add Parking Operations Division to Administrative and Financial Services Bureau (move and change title of Special Projects Division in Operations Support Bureau of Technology Services Department to Parking Operations Division in Administrative and Financial Services Bureau of Community Development Department)

FINANCIAL MANAGEMENT DEPARTMENT

- Add Business Relations Bureau

HEALTH & HUMAN SERVICES DEPARTMENT

- Add Homeless Services Division to the Human & Social Services Bureau

LIBRARY SERVICES DEPARTMENT

- Delete the Neighborhood Libraries Division from the Neighborhood Services Libraries Bureau
- Delete the following divisions from the Main Library Services Bureau:
Main Library Services
Community Information Services

LONG BEACH ENERGY DEPARTMENT

- Merge Long Beach Energy Department with Oil Properties Department and change the department title to Long Beach Gas & Oil Department
- Delete the Personnel and Training Division from the Business Operations Bureau

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OIL PROPERTIES DEPARTMENT

- Merge Long Beach Energy Department with Oil Properties Department and change the department title to Long Beach Gas & Oil Department
- Change the following bureau title:

<u>From</u>	<u>To</u>
Operations	Oil Operations
- Move Administration Division from directly under department head to Oil Operations Bureau (bureau title changed)
- Delete the following divisions from the Oil Operations Bureau (bureau title changed):
Production Engineering
Reservoir
Geology
- Change the following division title in the Oil Operations Bureau (bureau title changed) and move to the Oil Production/Subsidence Bureau (new bureau added below):

<u>From</u>	<u>To</u>
Subsidence Control	Subsidence and Geology
- Add Oil Production/Subsidence Bureau with the following divisions:
Wilmington East
Wilmington West
Subsidence and Geology (moved from Oil Operations Bureau & title changed)

PARKS RECREATION & MARINE DEPARTMENT

- Change the following division title in the Business Operations Bureau:

<u>From</u>	<u>To</u>
Community Information	Community Information and Graphics
- Move Youth Services Division from Community Enrichment Programs Bureau to Community Recreation Programs Bureau
- Change the following division titles in the Community Enrichment Programs Bureau:

<u>From</u>	<u>To</u>
Intervention and Prevention Services	Cultural and Community Services
Special Services	Rangers and Regional Programs

SUMMARY OF CHANGES TO DEPARTMENTAL ORGANIZATION ORDINANCE FISCAL YEAR 2006

- Change the following division titles in the Maintenance Operations Bureau:

<u>From</u>	<u>To</u>
Park Maintenance	Park Facilities Maintenance
Contract Management	Grounds Maintenance

- Delete the Marina Operations Division from the Marine Bureau
- Delete the Beaches and Waterways Division from the Marine Bureau
- Add Administration Division to the Marine Bureau

PUBLIC WORKS DEPARTMENT

- Delete the Special Projects Division directly under the Department Head
- Add Operations Division to the Environmental Services Bureau
- Change the following division titles in the Environmental Services Bureau:

<u>From</u>	<u>To</u>
Special Projects	Administration/Recycling/& Special Projects
Refuse Collection	Refuse
Street Sweeping	Street Sweeping/Clean Long Beach

TECHNOLOGY SERVICES DEPARTMENT

- Delete the Special Projects Division from Operations Support Bureau (move and change title of Special Projects Division in Operations Support Bureau of Technology Services Department to Parking Operations Division in Administrative and Financial Services Bureau of Community Development Department)
- Change the following bureau title:

<u>From</u>	<u>To</u>
Application Services	Business Information Services
- Change the following division titles in the Business Information Services Bureau (bureau title changed):

<u>From</u>	<u>To</u>
Applications Support	Business Information Systems
Applications Development	Business Information Technology

ORDINANCE NO. C-

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LONG BEACH ADOPTING AN AMENDMENT TO ORDINANCE NO. C-6496, ADOPTED JULY 5, 1988, AND AMENDED ON JANUARY 24, 1989, JULY 11, 1989, DECEMBER 5, 1989, MARCH 20, 1990, JULY 3, 1990, SEPTEMBER 18, 1990, JULY 2, 1991, JULY 7, 1992, JANUARY 26, 1993, AUGUST 24, 1993, JUNE 28, 1994, JULY 18, 1995, NOVEMBER 28, 1995, OCTOBER 1, 1996, MARCH 25, 1997, OCTOBER 7, 1997, OCTOBER 27, 1998, APRIL 20, 1999, OCTOBER 19, 1999, OCTOBER 17, 2000, OCTOBER 30, 2001, MARCH 19, 2002, NOVEMBER 26, 2002, JANUARY 6, 2004, AND FEBRUARY 8, 2005, RELATING TO DEPARTMENTAL ORGANIZATION OF THE CITY OF LONG BEACH

The City Council of the City of Long Beach ordains as follows:

Section 1. Section 2 of Ordinance No. C-6496, adopted July 5, 1988, as amended, is amended to read as follows:

"Sec. 2. The Departmental Organization of the City of Long Beach is hereby adopted to read as follows:

Departments, Bureaus and Divisions Created.

There are within the City the following departments of City Government, and those departments, bureaus and divisions not otherwise created are hereby created and established; and the City Council consolidates those departments, bureaus and divisions indicated in this Section:

- 1 A. City Auditor Department;
- 2 B. City Clerk Department with the following division: Administrative;
- 3 and the following bureaus:
- 4 1. Legislative Bureau; and
- 5 2. Elections Bureau;
- 6 C. City Manager Department;
- 7 D. City Prosecutor Department;
- 8 E. Civil Service Department with the following divisions:
- 9 Administration/Support Services; Employment Services; and Recruitment
- 10 Services;
- 11 F. Community Development Department with the following
- 12 bureaus and divisions:
- 13 1. Administrative and Financial Services Bureau with the
- 14 following divisions: Administrative Services; Financial Services; Diversity
- 15 and Economic Opportunity; and Parking Operations;
- 16 2. Redevelopment Bureau with the following divisions:
- 17 West Long Beach Industrial; North Long Beach; Downtown and West
- 18 Beach; Central and Poly High; Redevelopment Administration; and Urban
- 19 Design;
- 20 3. Neighborhood Services Bureau with the following
- 21 divisions: Neighborhood Improvement; Neighborhood Resources; and
- 22 Code Enforcement;
- 23 4. Economic Development Bureau with the following
- 24 divisions: Business Assistance; Business Development; Commercial and
- 25 Retail Development; and Special Projects;
- 26 5. Workforce Development Bureau with the following
- 27 division: Operations;
- 28 6. Property Services Bureau with the following division:

1 Real Estate;

2 7. Housing Services Bureau with the following divisions:
3 Housing Operations; Rehabilitation Services; and Housing Development;

4 8. Housing Authority Bureau with the following divisions:
5 Community Services; Housing Assistance; and Special Housing Projects;
6 and

7 9. Project Development Bureau;

8 G. Financial Management Department with the following
9 divisions: Purchasing; and Administrative Services; and the following
10 bureaus and divisions:

11 1. Budget and Accounting/City Controller Bureau with
12 the following divisions: Financial Systems; Accounting Operations;
13 Grants/Redevelopment Agency; Capital Projects; and Budget
14 Management;

15 2. Business Relations Bureau;

16 3. Commercial Services Bureau with the following
17 divisions: Utility Customer Services; Financial Services; and Business
18 Services; and

19 4. Treasury Operations Bureau with the following
20 divisions: Cash Management; and Investment Management;

21 H. Fire Department with the following bureaus and divisions:

22 1. Administration Bureau with the following division:
23 Administration;

24 2. Fire Prevention Bureau;

25 3. Operations Bureau with the following divisions:
26 Operations/Facilities; Marine Safety; and Emergency Medical Services;
27 and

28 4. Support Services Bureau with the following divisions:

1 Training/Fleet Management; Disaster Management; and Community Services;

2 I. Health and Human Services Department with the following
3 division: Animal Control; and the following bureaus and divisions:

4 1. Physician Services Bureau with the following division:
5 Occupational Health Services;

6 2. Public Health Bureau with the following divisions:
7 Nursing Services; Laboratory Services; and Nutrition Services;

8 3. Environmental Health Bureau with the following
9 division: Hazardous Materials;

10 4. Human/Social Services Bureau with the following
11 division: Homeless Services; and Rehabilitation Services;

12 5. Preventive Health Bureau with the following division:
13 Preventive Health Clinical Services; and

14 6. Support Services Bureau with the following division:
15 Financial Services;

16 J. Human Resources Department with the following divisions:
17 Employee Benefits and Services; Equal Employment and Americans with
18 Disabilities Act; and the following bureaus and divisions:

19 1. Administration and Risk Management Bureau with the
20 following division: Loss Control and Prevention; and

21 2. Personnel Services Bureau;

22 K. Law Department;

23 L. Legislative Department;

24 M. Library Services Department with the following division:
25 Administrative and Facility Management; and the following bureaus and
26 divisions:

27 1. Automated Services Bureau;

28 2. Neighborhood Library Services Bureau with the

1 following divisions: Youth Services; and

2 3. Main Library Services Bureau;

3 N. Long Beach Gas & Oil Department with the following
4 bureaus and divisions:

5 1. Business Operations Bureau with the following
6 divisions: Energy Services; Financial Services; and Safety;

7 2. Gas Services Bureau with the following divisions:
8 Customer Services; and Meters and Regulators;

9 3. Engineering and Construction Bureau with the
10 following divisions: Pipeline Construction and Maintenance; Engineering;
11 and

12 4. Electric Generation Bureau with the following division:
13 SERRF Operations;

14 5. Oil Operations Bureau with the following divisions:
15 Administration; and Planning/Unit Operations; and

16 6. Oil Production/Subsidence Bureau with the following
17 divisions: Wilmington East; Wilmington West; and Subsidence and
18 Geology;

19 O. Parks, Recreation and Marine Department with the following
20 division: Special Projects; and the following bureaus and divisions:

21 1. Business Operations Bureau with the following
22 divisions: Personnel and Training; Finance and Controls; Contract
23 Management and Revenue Development; Accident Prevention and
24 Safety; Community Information and Graphics;

25 2. Special Events and Filming Bureau;

26 3. Community Recreation Programs Bureau with the
27 following divisions: Community Parks - Area 1; Community Parks - Area
28 2; Community Parks -Area 3; and Youth Services;

1 4. Community Enrichment Programs Bureau with the
2 following divisions: Cultural and Community Services; Historic Sites; and
3 Ranger and Regional Programs;

4 5. Maintenance Operations Bureau with the following divisions:
5 Golf Operations; Park Facilities Maintenance; Marine Maintenance; Beach
6 Maintenance/Queensway Bay; and Grounds Maintenance;

7 6. Planning and Development Bureau with the following
8 division: Development; and

9 7. Marine Bureau with the following division:
10 Administration;

11 P. Planning and Building Department with the following
12 division: Administration; and the following bureaus and divisions:

13 1. Planning Bureau with the following divisions:
14 Advance/Community/Environmental Planning; Zoning and Development
15 Services; and Neighborhood and Historic Preservation Office; and

16 2. Building and Safety Bureau with the following
17 divisions: Engineering and Operations; and Inspection;

18 Whenever the Charter or ordinances of the City or other applicable
19 laws provide that certain duties and functions shall be performed either by
20 the Planning Department or the head of the Planning Department or by
21 the Department of Building and Safety or the Superintendent of Building
22 and Safety, such duties and functions shall be performed by the head of
23 the Planning and Building Department or his or her designee;

24 Q. Police Department with the following divisions: Chief of
25 Staff; Internal Affairs; Employee Assistance; and the following bureaus
26 and divisions:

27 1. Investigations Bureau with the following divisions:
28 Detective; Gang/Violent Crimes; and Youth Services;

1 2. Patrol Bureau with the following divisions: Patrol -
2 East; Patrol - North; Patrol - South; Patrol - West; Field Support; and
3 Nuisance Abatement;

4 3. Administration Bureau with the following divisions:
5 Fiscal; Records; Community Relations; and Personnel; and

6 4. Support Bureau with the following divisions: Planning
7 and Research; Jail; Communications; Training; and Information and
8 Technology;

9 R. Public Works Department with the following bureaus and
10 divisions:

11 1. Administration, Planning and Facilities Bureau with
12 the following divisions: Safety and Disaster Preparedness; Project
13 Management; Budget Services; Personnel Services; and Facilities
14 Management;

15 2. Airport Bureau with the following divisions:
16 Administration; Public Affairs; Operations Administration; Operations - 1;
17 Operations - 2; Operations - 3; Leasing and Business Development;
18 Airport Security; and Special Projects;

19 3. Engineering Bureau with the following divisions:
20 Construction Services; Project Development; Storm Water Program; and
21 Street Maintenance;

22 4. Traffic and Transportation Bureau with the following
23 divisions: Traffic Engineering; Transportation Programming; and Traffic
24 Operations;

25 5. Environmental Services Bureau with the following
26 divisions: Administration/Recycling/Special Projects; Operations; Refuse;
27 and Street Sweeping/Clean Long Beach; and

28 6. Fleet Services Bureau with the following divisions: Fleet

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1 Operations; Fleet Acquisitions; Fleet Maintenance; and Towing/Lien Sales;

2 S. Technology Services Department with the following bureaus
3 and divisions:

4 1. Operations Support Bureau with the following
5 divisions: Finance; and Office Services;

6 2. Infrastructure Services Bureau with the following
7 divisions: Telecommunications; Wireless Communications; and
8 Operations Center/Technical Support;

9 3. Business Information Services Bureau with the
10 following divisions: Business Information Systems; and Business
11 Information Technology; and

12 4. Customer Services Bureau with the following
13 divisions: Customer Support; and Video Communications."

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15 Sec. 2. The City Clerk shall certify to the passage of this ordinance by the
16 City Council and cause it to be posted in three conspicuous places in the City of Long
17 Beach, and it shall take effect on the thirty-first day after it is approved by the Mayor.
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I hereby certify that the foregoing ordinance was adopted by the City Council of
the City of Long Beach at its meeting of _____, 2005, by the following vote:

Ayes: Councilmembers:

Noes: Councilmembers:

Absent: Councilmembers:

City Clerk

Approved: _____

Mayor