

CITY OF LONG BEACH
CIVIL SERVICE COMMISSION
MINUTES

WEDNESDAY, MARCH 19, 2014
333 WEST OCEAN BLVD., 7TH FLOOR
CIVIL SERVICE BOARD ROOM, 8:00 AM

Charles Hicks Jr., President
Lawrence Keller, Vice President
Jonathan Gotz, Commissioner
Jeanne Karatsu, Commissioner
Carolyn M. Smith Watts, Commissioner



Tara M. McLean, Acting Executive Director

FINISHED AGENDA AND MINUTES

ROLL CALL

Tara M. McLean, Acting Executive Director & Secretary
Melinda George, Deputy Director
Marilyn Hall, Executive Assistant
Gary Anderson, Deputy City Attorney
Salvador Ambriz, Personnel Analyst
Debbie McCluster, Personnel Analyst
Caprice McDonald, Personnel Analyst
Robert Pfingsthorn, Personnel Analyst
Lourdes Ferrer, Personnel Analyst
Donna de Araujo, Personnel Analyst
Ken Walker, Personnel Operations Manager, Human Resources

Commissioners Jonathan Gotz, Carolyn M. Smith Watts, Jeanne Karatsu,
Present: Charles Hicks and Lawrence Keller

- 1. 14-049CS **Recommendation to approve minutes:**
Regular Meeting of March 5, 2014

A motion was made by Commissioner Smith Watts, seconded by Vice President Keller, to approve recommendation. The motion carried by the following vote:

Yes: 5 - Jonathan Gotz, Carolyn M. Smith Watts, Jeanne Karatsu, Charles Hicks and Lawrence Keller

CONSENT CALENDAR (2-6):

1P VLS -P VVH: 3P

Passed The Consent Calendar

A motion was made by Vice President Keller, seconded by Commissioner Gotz, to approve Consent Calendar Items. The motion carried by the following vote:

Yes: 5 - Jonathan Gotz, Carolyn M. Smith Watts, Jeanne Karatsu, Charles Hicks and Lawrence Keller

2. 14-050CS

Recommendation to approve examination results:

Customer Service Representative (Established 3-12-14) - 3,640 Applied, 909 Qualified

Marina Supervisor - 35 Applied, 13 Qualified

A motion was made to approve recommendation on the Consent Calendar.

3. 14-051CS

Recommendation to receive and file retirements:

Edwin Davis/Chief Port Security Officer/Harbor (14 Yrs., 11 mos.)

Ronald Knopp/Firefighter/Fire (27 yrs. 10 mos.)

Elvia Delgadillo/Capital Projects Coordinator II/Harbor (7 yrs., 7 mos.)

Bryan Larson/Automatic Sprinkler Control Technician/Parks (31 yrs., 5 mos.)

Shirley Ligons/Marina Agent I/Parks (12 yrs., 3 mos.)

Carlos Urbina/Gas Instrument Technician II/Long Beach Gas & Oil (23 yrs., 11 mos.)

A motion was made to approve recommendation on the Consent Calendar.

4. 14-052CS

Recommendation to receive and file resignations:

Constanza Neyra-Nunez/Clerk Typist III/Police (7 yrs., 9 mos.)

Brian Wilson/Capital Projects Coordinator III/Harbor (4 mos., 23 days)

Guillermo Rodriguez/Special Services Officer III/Police (4 yrs., 7 mos.)

A motion was made to approve recommendation on the Consent Calendar.

5. 14-053CS

Recommendation to approve transfer:

Christopher Dannan/Special Services Officer III/Police to Special Services Officer III/Airport

A motion was made to approve recommendation on the Consent Calendar.

6. 14-054CS

Recommendation to reschedule hearings:

Dismissal Appeal 38-D-1213, Suggested Date April 9, 2014

Dismissal Appeal 37-D-1213, Suggested Date April 23, 2014

Dismissal Appeal 02-D-1314, Suggested Date May 21, 2014

A motion was made to approve recommendation on the Consent Calendar.

NEW BUSINESS

Ken Walker, Manager, Personnel Operations, Human Resources, provided the Commission with an update from Norman Roberts on the recruitment for the Executive Director. He stated that the application process closed for filing on March 17, 2014, and that Mr. Roberts is in the process of screening the applications to determine the best qualified candidates, which he will provide to the Commission on April 2, 2014. At that time he will brief the Commission regarding the proposed process to be used for the interviews. The process will be discussed in open session and the Commission will review the resumes in a closed session. The interviews will be scheduled for April 23 & 24, 2014.

MANAGERS' REPORT

Melinda George, Deputy Director, provided the Commission with an update on the progress of current examinations being conducted, and stating that the Clerk Typist examination will be conducted at the Convention Center on March 31, 2014, for approximately 2500 candidates. She also acknowledged Deborah McCluster for her work on the Customer Service Representative examination. She also stated that staff went to the Parks and Recreation Department to assist the non-careers with filing on-line applications for the Maintenance Assistant examination.

The Secretary informed the Commission that staff continues to work on the backlog of examinations. She stated that the push for filing on-line applications paid off, in that out of almost 1000 applications received for Maintenance Assistant, about 80 were paper applications. She also informed the Commission that the wiring for the computer and scanner at the Front Counter is completed, and once they are set up, staff will be able to assist people with filing on-line applications.

President Hicks thanked staff for being proactive in working with departments regarding upcoming examinations, and stated that the Commission is getting great feedback from departments regarding Civil Service.

COMMENTS FROM PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission's jurisdiction.

Stacey Lewis, Assistant Director of Human Resources, Harbor, thanked staff for their assistance with the Provisional Appointments for the Harbor Department.

ADJOURNMENT

NOTE:

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the City Clerk Department at (562) 570-6101, 72 hours prior to the Commission meeting.

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បើលោកអ្នកមិនចេះនិយាយភាសាអង់គ្លេស ហើយត្រូវការរបៀបវារៈនៃកិច្ចប្រជុំគណៈកម្មាធិការ និងរបាយការណ៍នៃកិច្ចប្រជុំគណៈកម្មាធិការ ជាសំណៅប្រែសម្រួលលាយលក្ខណ៍អក្សរទៅជា ភាសារបស់លោកអ្នក នោះសូមស្នើសុំមកនាយកដ្ឋានសៀវភៅសាលាក្រុង តាមទូរស័ព្ទលេខ (562) 570-6101 អោយបាន 72 ម៉ោងមុនកិច្ចប្រជុំគណៈកម្មាធិការត្រូវប្រារព្ធធ្វើឡើង។

**CITY OF LONG BEACH
PLANNING COMMISSION
MINUTES**

**THURSDAY, MARCH 6, 2014
333 W. OCEAN BOULEVARD
COUNCIL CHAMBER, 5:00 PM**

Donita Van Horik, Chair
Alan Fox, Vice Chair



Becky Blair, Commissioner
Molly Campbell, Commissioner
Mark Christoffels, Commissioner
Phil Saumur, Commissioner
Melani Smith, Commissioner

FINISHED AGENDA AND MINUTES

CALL TO ORDER

At 5:07 p.m., Chair Van Horik called the meeting to order.

ROLL CALL (5:07 PM)

Commissioners Alan L. Fox, Phillip Joseph Saumur, Melani Smith, Donita Van
Present: Horik, Becky Blair, Mark Christoffels and Molly Campbell

Also present: Amy Bodek, Director of Development Services; Jeff Winklepleck, Acting Planning Administrator; Steven Valdez, Planner; Pat Garrow, Senior Planner; Cuentin Jackson, Planner; Jorge Ramirez, Planner; Lynette Ferenczy, Planner; Michael Mais, Assistant City Attorney; Pablo Rubio, City Clerk Assistant.

FLAG SALUTE (5:07 PM)

Commissioner Blair led the flag salute.

MINUTES (5:08 PM)

14-013PL Recommendation to receive and file the Planning Commission minutes of February 20, 2014.

A motion was made by Smith, seconded by Blair, to approve recommendation. The motion carried by the following vote:

Yes: 4 - Alan L. Fox, Melani Smith, Donita Van Horik and Mark Christoffels

Abstain: 3 - Phillip Joseph Saumur, Becky Blair and Molly Campbell

DIRECTOR'S REPORT (5:09 PM)

Amy Bodek, Director of Development Services, provided the Director's Report.

SWEARING OF WITNESSES (5:13 PM)

Do you solemnly swear or affirm that the evidence you shall give in this Planning Commission Meeting shall be the truth, the whole truth, and nothing but the truth.

CONTINUED ITEMS (5:13 PM)

1. 14-008PL Recommendation to approve a request for a Site Plan Review, Conditional Use Permit (CUP), and a Categorical Exemption (CE 13-095) to demolish two one-story commercial buildings and construct a one-story, 1,889-square-foot ready-to-eat restaurant, in conjunction with a drive-thru lane at 5560 E. 7th Street, in the Community Commercial Automobile-Oriented (CCA) zoning district. (District 3) (Application No. 1310-11)

Jeff Winklepleck, Acting Planning Administrator, introduced Steven Valdez, Project Planner, who presented the staff report.

Commissioner Christoffels spoke.

Jeff Winklepleck responded to queries from Commissioner Christoffels.

David Roseman, City Traffic Engineer, responded to queries from Commissioner Christoffels.

Commissioner Saumur spoke.

David Roseman responded to queries from Commissioner Saumur.

Commissioner Fox spoke.

Michael Mais, Assistant City Attorney, responded to a query from Commissioner Fox.

Jeff Winklepleck responded to queries from Commissioner Fox.

Dan Almquist, applicant, spoke.

Commissioner Smith spoke.

Dan Almquist responded to queries from Commissioner Smith.

Commissioner Saumur spoke.

Dan Almquist responded to a query from Commissioner Saumur.

Chair Van Horik spoke.

Dan Almquist responded to queries from Chair Van Horik.

Bill Thomas provided public comment.

Gary Morrison provided public comment; and submitted correspondence.

Mark Nevin provided public comment.

Mike Flynn provided public comment.

Jeff Boverman provided public comment; and presented a PowerPoint presentation.

John LaBelle provided public comment.

Carolyn Labelle provided public comment.

Kareem Karam provided public comment.

Loretta Hawley provided public comment.

Ronan Cohen provided public comment.

Sophia Nguyen provided public comment.

Chair Van Horik spoke.

Michael Mais responded to a query from Chair Van Horik.

Dan Almquist spoke.

Chair Van Horik spoke.

Jeff Winklepleck responded to a query from Chair Van Horik.

Michael Mais spoke.

Chair Van Horik spoke.

Commissioner Saumur spoke.

Amy Bodek responded to a query from Commissioner Saumur.

David Roseman responded to a query from Commissioner Saumur.

A dialogue ensued between Chair Van Horik and David Roseman.

Jeff Winklepleck responded to queries from Chair Van Horik.

Dan Almquist responded to a query from Chair Van Horik.

Dan Almquist responded to queries from Commissioner Saumur.

Dan Almquist responded to queries from Chair Van Horik.

Commissioner Blair spoke.

A dialogue ensued between Chair Van Horik and Commissioner Blair.

Amy Bodek spoke.

Commissioner Campbell spoke.

Chair Van Horik spoke.

A motion was made by Blair, seconded by Saumur, to approve recommendation. The motion carried by the following vote:

Yes: 5 - Phillip Joseph Saumur, Melani Smith, Becky Blair, Donita Van Horik and Molly Campbell

No: 2 - Alan L. Fox and Mark Christoffels

REGULAR AGENDA (6:40 PM)

2. 14-014PL Recommendation to receive and file the 2013 Housing Element Annual Report and instruct the Director of Development Services to submit the Annual Report to the City Council, State Office of Planning and Research, and the California Department of Housing and Community Development. (Citywide)

Amy Bodek, Director of Development Services, introduced Pat Garrow, Senior Planner, who presented the staff report.

Amy Bodek responded to a query from Chair Van Horik.

Commissioner Smith spoke.

Amy Bodek responded to a query from Commissioner Smith.

Commissioner Saumur spoke.

Amy Bodek responded to a query from Commissioner Saumur.

A motion was made by Commissioner Campbell, seconded by Saumur, to approve recommendation. The motion carried by the following vote:

Yes: 7 - Alan L. Fox, Phillip Joseph Saumur, Melani Smith, Becky Blair, Donita Van Horik, Mark Christoffels and Molly Campbell

see media

3. 14-015PL Recommendation to approve a Site Plan Review for the construction of two medical office buildings of 38,760 square feet and 52,800 square feet over at-grade parking structures, with a total of 398 parking spaces, located at 3824 Schaufele Avenue in the Douglas Park Planned Development District (PD-32). (District 5) (Application No. 1310-05)

Jeff Winklepleck, Acting Planning Administrator, introduced Cuentin Jackson, Planner, who presented the staff report.

Commissioner Christoffels spoke.

Amy Bodek, Director of Development Services, spoke.

Richard Lewis, applicant, spoke.

Commissioner Blair spoke.

Amy Bodek responded to a query from Commissioner Blair.

Commissioner Blair rescued herself from Agenda Item No. 3.

Commissioner Smith spoke.

Cuentin Jackson responded to a query from Commissioner Smith.

Richard Lewis spoke.

Chair Van Horik spoke.

Richard Lewis responded to a query from Chair Van Horik.

Richard Lewis responded to queries from Commissioner Saumur.

Richard Lewis responded to queries from Chair Van Horik.

Commissioner Christoffels spoke.

Amy Bodek responded to a query from Commissioner Christoffels.

Commissioner Campbell spoke.

A motion was made by Commissioner Campbell, seconded by Commissioner Christoffels, to approve recommendation. The motion carried by the following vote:

Yes: 6 - Alan L. Fox, Phillip Joseph Saumur, Melani Smith, Donita Van Horik, Mark Christoffels and Molly Campbell

Excused: 1 - Becky Blair

see media

4. 14-016PL

Recommendation to approve a Conditional Use Permit (CUP) request and a Categorical Exemption (CE 13-107) to establish a short-term trucking container parking lot located at 1319 W. 14th Street within the General Industrial (IG) zone. (District 1) (Application No. 1311-03)

Jeff Winklepleck, Acting Planning Administrator, introduced Jorge Ramirez, Project Planner, who presented the staff report.

Commissioner Saumur spoke.

Jeff Winklepleck responded to a query from Commissioner Saumur.

John Cataldo, applicant, spoke.

A dialogue ensued between Commissioner Saumur and George Pinto.

Jeff Winklepleck spoke.

Commissioner Christoffels spoke.

Jeff Winklepleck responded to a query from Commissioner Christoffels.

Commissioner Smith spoke.

George Pinto responded to a query from Commissioner Smith.

George Pinto responded to queries from Chair Van Horik.

Commissioner Campbell spoke.

George Pinto responded to queries from Chair Van Horik.

George Pinto responded to a query from Commissioner Smith.

A dialogue ensued between Commissioner Smith and Jeff Winklepleck.

Amy Bodek, Director of Development Services, spoke.

Doug Shand provided public comment; and submitted pictures.

Commissioner Campbell spoke.

Jeff Winklepleck responded to a query from Commissioner Campbell.

Amy Bodek spoke.

Commissioner Blair spoke.

Amy Bodek responded to a query from Commissioner Blair.

Doug Shand spoke.

Commissioner Saumur spoke.

George Pinto spoke.

Jorge Ramirez spoke.

Commissioner Blair spoke.

Commissioner Smith spoke.

Commissioner Fox spoke.

Commissioner Smith spoke.

Commissioner Saumur spoke.

Chair Van Horik declared a 5-minute recess.

A motion was made by Chair Van Horik, seconded by Blair, to approve recommendation, as amended, to include a special condition requiring the operator to add adequate protection, such as wheel stops, around the edge of the property. The motion carried by the following vote:

Yes: 7 - Alan L. Fox, Phillip Joseph Saumur, Melani Smith, Becky Blair, Donita Van Horik, Mark Christoffels and Molly Campbell

see media

5. 14-017PL

Recommendation to deny the applicant's appeal of the Zoning

Administrator's decision which rejected a Standards Variance request for a two-inch side yard setback for living area next to 68th Place (in lieu of meeting the three-foot minimum setback), and to allow two curb cuts and not a third proposed curb cut, (in lieu of not more than one curb cut). In conjunction with the demolition of a two-story, three-unit apartment building including removal of more than fifty percent of the exterior walls and construction of a new three-story, 8,469-square-foot single-family residence located at 6800 East Bay Shore Walk and 50 & 52 68th Place; and adopt Categorical Exemption CE 13-117. (District 3) (Application No. 1312-05)

Amy Bodek, Director of Development Services, introduced Lynette Ferenczy, Project Planner, who presented the staff report.

Mike Burrows, appellant, spoke.

David Keller, Kamus + Keller Interiors and Architecture, spoke; and presented a PowerPoint presentation.

Mike Burrows responded to a query from Chair Van Horik.

Jeff Winklepleck responded to a query from Chair Van Horik.

Mike Burrows responded to a query from Commissioner Saumur.

Commissioner Fox spoke.

Michael Mais, Assistant City Attorney, spoke.

Mike Burrows spoke.

Michael Mais spoke.

Amy Bodek spoke.

Mike Burrows spoke.

A dialogue ensued between Chair Van Horik and Jeff Winklepleck.

Commissioner Christoffels spoke.

Michael Mais responded to queries from Commissioner Christoffels.

Mike Burrows spoke.

Amy Bodek spoke.

Mike Burrows spoke.

Michael Mais spoke.

A dialogue ensued between Commissioner Saumur and Mike Burrows.

Commissioner Campbell spoke.

Chair Van Horik spoke.

Mike Burrows responded to a query from Chair Van Horik.

Jeff Winklepleck responded to a query from Chair Van Horik.

A dialogue ensued between Commissioner Fox and Michael Mais.

Michael Mais spoke.

Mike Burrows spoke

Rick Brizendine, President, Peninsula Beach Preservation Group,
provided public comment.

Tony Gentile provided public comment.

Mike Burrows spoke.

Commissioner Christoffels spoke.

A motion was made by Commissioner Campbell, seconded by Blair, to refer item back to the Zoning Administrator for further hearing. The motion carried by the following vote:

Yes: 7 - Alan L. Fox, Phillip Joseph Saumur, Melani Smith, Becky Blair, Donita Van Horik, Mark Christoffels and Molly Campbell

PUBLIC PARTICIPATION (8:36 PM)

Gale Mutke provided public comment.

Amy Bodek spoke.

COMMENTS FROM THE PLANNING COMMISSION (8:40 PM)

Chair Van Horik thanked Commissioner Blair.

ADJOURNMENT (8:41 PM)

At 8:41 p.m., Chair Van Horik adjourned the meeting.

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